The Certificate II in Information, Digital Media and Technology is designed to equip students with the knowledge and skills that will enhance their employment prospects and at the same time assist them to make an informed decision regarding employment in the IT workplace.

On successful completion of a VETiS course, students are guaranteed a place in a Swinburne Vocational Education program (subject to entry requirements for the course they wish to undertake are met).

Location and times
Year 1
Wantirna campus
Wednesday 9.00am–3.00pm
Year 2 (2018)
TBA

Mode of delivery
Classroom based

Duration
Two years part-time

Outcomes
On successful completion of this program, students will:
- VCE: be eligible for up to six units of credit towards their VCE at Units 1 and 2 level.
- VCAL: meet the requirements for the Industry Specific Skills strand and may also contribute to the Work Related Skills Strand of VCAL.
- Qualification: be eligible for a nationally recognised qualification ICT20115 Certificate II in Information, Digital Media and Technology.

Structured Workplace Learning
Structured Workplace Learning (SWL placement) is not required but is strongly recommended by the Victorian Curriculum and Assessment Authority www.vcaa.vic.edu.au/
The finding and management of SWL is the responsibility of the school.

Complementary studies
Information Technology

Pathway opportunities
- Certificate III in Information, Digital Media and Technology (for those courses undertaking a partial completion of the Certificate III)
- Certificate IV in Information Technology (specialising in Networking or Support)
- Certificate III in Information Technology Networking

Fees and application
Contact the Secondary School VET Coordinator or Careers Practitioner.

Career opportunities
- Computer programmer
- Database administrator
- Data entry operator
- Network manager
- Software designer
- Software testing
- Systems administrator

Information for students
Please refer to www.swinburne.edu.au/policies-regulations/ for student rights and responsibilities while on campus.

More information
T: 1300 275 794
E: VETInschools@swin.edu.au
W: www.swinburne.edu.au/vetis
Certificate II in Information, Digital Media and Technology

Units of competency

Year 1

<table>
<thead>
<tr>
<th>Unit code</th>
<th>Unit name</th>
<th>Nominal hours</th>
<th>Compulsory / Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS201</td>
<td>Contribute in WHS processes</td>
<td>20</td>
<td>C</td>
</tr>
<tr>
<td>ICTICT201</td>
<td>Use computer operating systems and hardware</td>
<td>60</td>
<td>C</td>
</tr>
<tr>
<td>ICTICT203</td>
<td>Operate application software packages</td>
<td>60</td>
<td>C</td>
</tr>
<tr>
<td>ICTWEB201</td>
<td>Use social media tools for collaboration and engagement</td>
<td>20</td>
<td>C</td>
</tr>
<tr>
<td>ICTICT205</td>
<td>Design basic organisational documents using computing packages</td>
<td>40</td>
<td>E</td>
</tr>
<tr>
<td>ICTICT207</td>
<td>Integrate commercial computing packages</td>
<td>60</td>
<td>E</td>
</tr>
<tr>
<td>BSBSUS201</td>
<td>Participate in environmentally sustainable work practices</td>
<td>20</td>
<td>C</td>
</tr>
</tbody>
</table>

Total nominal units 280

Year 2 competencies (for 2018) to be advised

Information is current at the time of publication (July 2016) but is subject to change.