

# Certificate II in Information, Digital Media and Technology

Course code: ICT20115

The Certificate II in Information, Digital Media and Technology is designed to equip students with the knowledge and skills that will enhance their employment prospects and at the same time assist them to make an informed decision regarding employment in the IT workplace.

On successful completion of a VETiS course, students are guaranteed a place in a Swinburne Vocational Education program (subject to entry requirements for the course they wish to undertake are met).

## Location and times

### Year 1

Wantirna campus  
Wednesday 9.00am–3.00pm

### Year 2 (2019)

TBA

## Mode of delivery

Classroom based

## Duration

Two years part-time

## Outcomes

On successful completion of this program, students will:

- VCE: be eligible for up to six units of credit towards their VCE at Units 1 and 2 level.
- VCAL: meet the requirements for the Industry Specific Skills strand and may also contribute to the Work Related Skills Strand of VCAL.
- Qualification: be eligible for a nationally recognised qualification ICT20115 Certificate II in Information, Digital Media and Technology.

## Structured Workplace Learning

Structured Workplace Learning (SWL placement) is not required but is strongly recommended by the Victorian Curriculum and Assessment Authority [www.vcaa.vic.edu.au/](http://www.vcaa.vic.edu.au/)

The finding and management of SWL is the responsibility of the school.

## Complementary studies

Information Technology

## Pathway opportunities

- Certificate III in Information, Digital Media and Technology (for those courses undertaking a partial completion of the Certificate III)
- Certificate IV in Information Technology (specialising in Networking or Support)
- Certificate III in Information Technology
- Certificate III in Information Technology Networking

## Fees and application

Contact the Secondary School VET Coordinator or Careers Practitioner.

## Career opportunities

- Computer programmer
- Database administrator
- Data entry operator
- Network manager
- Software designer
- Software testing
- Systems administrator

## Information for students

Please refer to [www.swinburne.edu.au/policies-regulations/](http://www.swinburne.edu.au/policies-regulations/) for student rights and responsibilities while on campus.

## More information

T: 1300 275 794  
E: [VETinschools@swin.edu.au](mailto:VETinschools@swin.edu.au)  
W: [www.swinburne.edu.au/vetis](http://www.swinburne.edu.au/vetis)

## Certificate II in Information, Digital Media and Technology ICT20115

### Units of competency

#### Year 1

Unit code	Unit name	Nominal hours	Compulsory / Elective
BSBWHS201	Contribute in WHS processes	20	C
ICTICT201	Use computer operating systems and hardware	60	C
ICTICT203	Operate application software packages	60	C
ICTWEB201	Use social media tools for collaboration and engagement	20	C
ICTICT205	Design basic organisational documents using computing packages	40	E
ICTICT207	Integrate commercial computing packages	60	E
BSBSUS201	Participate in environmentally sustainable work practices	20	C
<b>Total nominal units</b>		<b>280</b>	

#### Year 2 competencies (for 2019) to be advised.

Information is current at the time of publication (May 2017) but is subject to change.