

2018 Secondary Schools VET in Schools Application

How to apply:

1. All sections of the form need to be completed.
2. Student to complete Sections B, C, D and E with assistance where required.
3. VETiS/Careers Co-ordinator to complete Sections A and F.

Note:

1. **Second Round Applications close on Friday 27 October 2017.**
2. Students to be 15 years of age at commencement of the program
3. Programs will be delivered at the listed campuses and be subject to sufficient numbers.
4. Delivery times may change.
5. Secondary schools will be notified as soon as possible which students will receive an offer and students who are successful will be emailed an offer letter including enrolment instructions to their personal email address provided on this application.
6. Ensure that the student has received course/careers counselling. Schools will still be invoiced for a student who withdraws 4 weeks after course commencement.
7. Where a Secondary school student has access to disability support or assistance at the school, it is expected that their designated aide or support worker will attend the VET in the VCE program with the student.

Section A - SECONDARY SCHOOL DETAILS

Name of School:	
VET in the VCE Co-ordinator:	
Contact Number:	
Email Address:	

Section B - STUDENT DETAILS

2018 SCHOOL PROGRAM: ☐ VCE ☐ VCAL 2018 YEAR LEVEL: ☐ 10 ☐ 11 ☐ 12

Have you ever enrolled at Swinburne before? ☐ YES (see below) ☐ NO

If YES, please state your SWINBURNE STUDENT ID number

Unique Student Identifier (USI) www.usi.gov.au

Victorian Student Number (VSN)

Title: (Dr, Mr, Mrs, Miss, Ms) Gender: ☐ Female ☐ Male ☐ Other

DATE OF BIRTH: / /

Surname (Legal Family Name)

Given Names (Legal Given Names)

HOME ADDRESS

Suburb, Locality or Town State/Territory Postcode

Personal Email address

Telephone Home Phone

Section B – STUDENT DETAILS Cont'd

Student Citizenship/Residency Details - Tick ONE Box Only

- ☐ Australian Citizen (including Australian Citizens with dual citizenships)
- ☐ New Zealand Citizen
- ☐ Australian Permanent Resident Visa (Humanitarian Visa)
 ○ Visa No:.....
- ☐ Australian Permanent Resident (other)
- ☐ Temporary Entry Permit and residing in Australian during this enrolment

Country of Birth

In which country were you born?

- ☐ Australia
- ☐ Other – please specify
 ○ Country of Birth.....

Year of arrival in Australia

Section C - PRE-TRAINING REVIEW

Please answer the following questions to the best of your ability.

Last year, what year level did you complete? Select one ☐ Year 09 ☐ Year 10 ☐ Year 11 ☐ Year 12

I learn best through (you may tick more than one)

- | | |
|--|--|
| <input type="checkbox"/> Participating in regular face-to-face classes | <input type="checkbox"/> Working and talking with other students |
| <input type="checkbox"/> Online self-directed tasks/activities | <input type="checkbox"/> Flexible on campus classes |
| <input type="checkbox"/> Continuous communication with my teacher | <input type="checkbox"/> Handouts, reading books, educational websites |
| <input type="checkbox"/> Hands-on tasks | <input type="checkbox"/> On-the-job/workplace |

Please state your reasons for applying for this course.

What do you know about the intended course/industry?

Briefly outline any activities you undertake or achievements gained (e.g. volunteering, sporting, citizenship awards etc.)

Section D - PROGRAM DETAILS

Student Instructions

1. Select the VETiS program you would like to study.
2. Tick the level.
3. Where there is an option, select the preferred campus.

Preference (Tick ONE box only)	VET IN SCHOOLS PROGRAM	LEVEL (Tick ONE box only)	CAMPUS (Tick ONE box only)	DAY	TIME
<input type="checkbox"/>	22216VIC – Certificate II in Building & Construction (Carpentry)	<input type="checkbox"/> Units 1&2 <input type="checkbox"/> Units 3&4	Croydon	Wednesday	8.00am–4.00pm
<input type="checkbox"/>	22216VIC – Certificate II in Building & Construction (Carpentry) Note: This afternoon course will require attendance for a 1 week block in the Term 3 break	<input type="checkbox"/> Units 1&2	Croydon	Wednesday	1.00pm–6.00pm
<input type="checkbox"/>	22216VIC – Certificate II in Building & Construction (Bricklaying)	<input type="checkbox"/> Units 1&2 <input type="checkbox"/> Units 3&4	Croydon	Wednesday	8.00am–4.00pm
<input type="checkbox"/>	CHC20115 – Certificate II in Community Services	Units 1&2	Wantirna	Wednesday	1.00pm–4.00pm
<input type="checkbox"/>	CUA20215 – Certificate II in Creative Industries	Units 1&2	Wantirna	Wednesday	9.00am–3.00pm
<input type="checkbox"/>	CUA30715 – Certificate III in Design Fundamentals	<input type="checkbox"/> Units 1&2 <input type="checkbox"/> Units 3&4	Wantirna	Wednesday	9.30am–3.30pm
<input type="checkbox"/>	22261VIC – Certificate II in Electrotechnology Studies (Pre-vocational) NB Minimum requirement: completion of Year 10	<input type="checkbox"/> Units 1&2 <input type="checkbox"/> Units 3&4	<input type="checkbox"/> Croydon <input type="checkbox"/> Wantirna	Wednesday	8.00am–4.00pm
<input type="checkbox"/>	22261VIC – Certificate II in Electrotechnology Studies (Pre-vocational) - (Same min requirement as above) Note: This afternoon course will require attendance for a 1 week block in the Term 3 break	<input type="checkbox"/> Units 1&2	<input type="checkbox"/> Wantirna	Wednesday	1.00pm–6.00pm
<input type="checkbox"/>	22209VIC – Certificate II in Engineering Studies	<input type="checkbox"/> Units 1&2 <input type="checkbox"/> Units 3&4	Wantirna	Wednesday	12.30pm–5.30pm
<input type="checkbox"/>	AHC20416 – Certificate II in Horticulture	<input type="checkbox"/> Units 1&2 <input type="checkbox"/> Units 3&4	Wantirna	Wednesday	8.30am–3.30pm
<input type="checkbox"/>	ICT30115 – Certificate III in Information, Digital Media and Technology (GAMES FOCUS)	Year 1 of 2	Wantirna	Wednesday	9.30am–3.30pm
<input type="checkbox"/>	MSL30116 – Certificate III in Laboratory Skills	<input type="checkbox"/> Units 1&2 <input type="checkbox"/> Units 3&4	Wantirna	Wednesday	12.30pm–5.30pm
<input type="checkbox"/>	AHC21616 – Certificate II in Landscaping	Year 1 of 2	Wantirna	Wednesday	8.30am–3.30pm
<input type="checkbox"/>	22304VIC – Certificate II in Plumbing (pre-apprenticeship)	<input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2	<input type="checkbox"/> Croydon <input type="checkbox"/> Wantirna (Year 1 wait list only)	Wednesday	8.00am–4.00pm
<input type="checkbox"/>	22304VIC – Certificate II in Plumbing (pre-apprenticeship) Note: This afternoon course will require attendance for a 1 week block in the Term 3 break	<input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2	<input type="checkbox"/> Croydon	Wednesday	12.30pm–5.30pm
<input type="checkbox"/>	SIR20216 – Certificate II in Retail Services	Year 1 of 2	Croydon	Wednesday	9.00am–3.00pm

Section E - STUDENT DECLARATION

I agree for Swinburne to discuss with my secondary school any aspect of my application, enrolment, progress and release of results.

STUDENT NAME: _____

SIGNATURE: _____

DATE: _____

Section F - SECONDARY SCHOOL ENDORSEMENT

As the VET in Schools Coordinator, I endorse that the:

- student has received course/careers counselling
- nominated program is suitable for this student
- nominated program is at the appropriate literacy and numeracy level
- student complies with the minimum requirements of the nominated program

VET in SCHOOLS COORDINATOR NAME: _____

SIGNATURE: _____

DATE: _____

APPLICATION SUBMISSION

Completed applications can be submitted via:

Email: VETinschools@swin.edu.au (*preferred option*)

Or

POST TO: Attn: VET in Schools

Mail No. C11
Swinburne University
12–50 Norton Road
Croydon VIC 3160

SWINBURNE UNIVERSITY OFFICE USE ONLY

The outcome of the review of this application, is the student can be:

<input type="checkbox"/>	Made an offer	<input type="checkbox"/>	Made a conditional offer*	<input type="checkbox"/>	Made no offer*	<input type="checkbox"/>	Placed on the waiting list*
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* **Provide reason:**

Admission/VETiS Staff Name: _____ Signature: _____ Date: ____ / ____ / ____

Secondary School Notified on ____ / ____ / ____