

My Financials: How to manage your financials online

Find out how to...

[Log in to My Financials](#)

[View your payments and Statement of Account](#)

[Make a payment](#)

[Make a HECS-HELP payment](#)

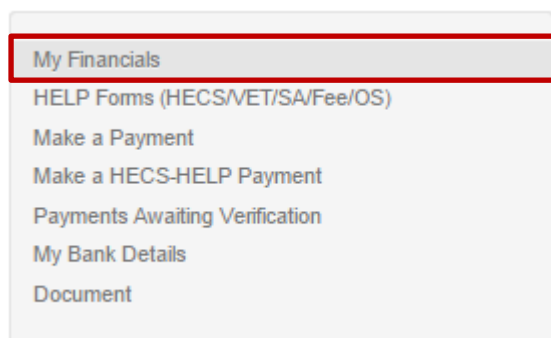
[View or update your bank details](#)

Log in to My Financials

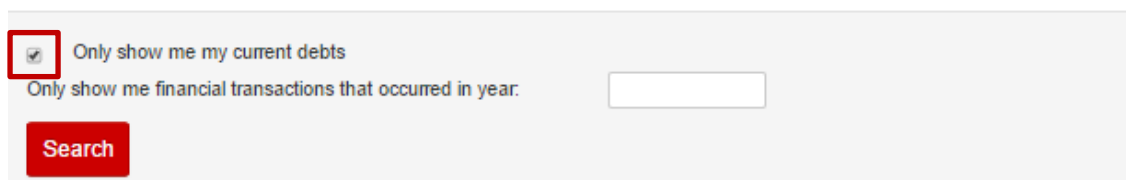
1. Log in to [My Financials](#) with your SIMS username and password. *Note: these are the same login details you use to access Blackboard and online library services.*
(You can also log in via the [Current Students website](#).)

View your payments and Statement of Account

1. Click on **My Financials** in the left-hand navigation.



2. To view any fees you owe, tick the checkbox beside **Only show me my current debts**, then click on the **Search** button. (Note: leave this unchecked to view a complete history.)



A screenshot of a search filter section. It features a checkbox labeled 'Only show me my current debts' which is checked. Below it is a text input field for 'Only show me financial transactions that occurred in year:'. At the bottom left is a red 'Search' button.

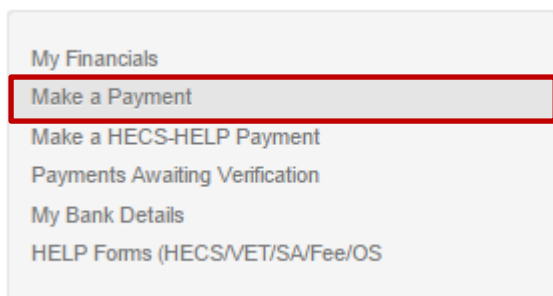
How to email your Statement of Account:

1. Scroll down to the bottom of the page and click on the **Email my Statement of Account** button.
2. A success message will appear saying your Statement of Account is being processed and will be emailed to your Swinburne student email account. (Note: this can take up to five (5) minutes depending on your internet service provider.)
3. To view or print your statement, log in to your Swinburne student email account.

For help on understanding your Statement of Account, [view our help guide](#).

Make a payment

1. Click on **Make a Payment** in the left-hand navigation.



2. Enter the amount you want to pay in Australian dollars (AUD).
3. Enter your card details and click on the **Submit** button.

Important: Do not refresh this page or click the Submit button more than once, or your payment will be submitted twice.

Account Details

Total Due	\$1,764.24
Total Overdue	\$0.00
Amount to Pay	\$1,764.24

Credit Card Payment Details

Credit Card Type	*	<input type="text"/>	?
Credit Card Name	*	<input type="text"/>	?
Credit Card Number	*	<input type="text"/>	?
Credit Card CVV Number		<input type="text"/>	What is this?
Credit Card Expiry Month	*	<input type="text"/>	?
Credit Card Expiry Year	*	<input type="text"/>	?
Email Type		<input type="text" value="Swinburne Email"/>	?

Note: Payment may take up to 3 working days to be processed

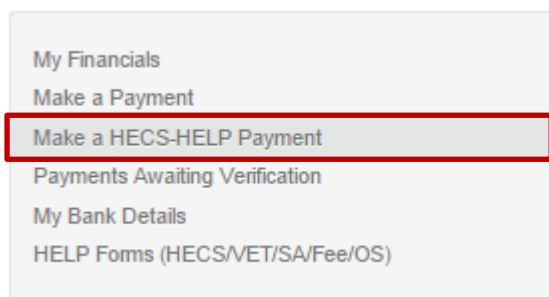
Submit

4. A confirmation page will appear; click on the **Confirm** button.
A confirmation message will appear saying your payment has been accepted.

(Note: your payment may take up to three (3) working days to be verified and displayed on your account.)

Make a HECS-HELP payment

1. To make an up-front HECS payment, click on **Make a HECS-HELP Payment** in the left-hand navigation.



2. If you have outstanding payments, a payment box will display (as shown).

Details for fee grouping 31/08/2015: Bachelor of Social Science

	Total debt for the fee grouping	\$1,865.00
less	Up-front payment already received	\$0.00
less	Discount for up-front payment already received	\$0.00
less	Sponsorship payments and discounts	\$0.00
less	Other adjustments	\$0.00
equals	Amount owing for the fee grouping	\$1,865.00
less	Discount for full up-front payment of amount owing	\$186.50
equals	Full up-front payment amount for the fee grouping	\$1,678.50

Details of this up-front payment

	Amount Owing	\$1,865.00
less	Amount to Pay	\$1,678.50
less	Discount for this Payment	\$186.50
equals	Remaining Amount	\$0.00

Calculate

3. To make a payment, enter your card details and click on the **Submit** button.

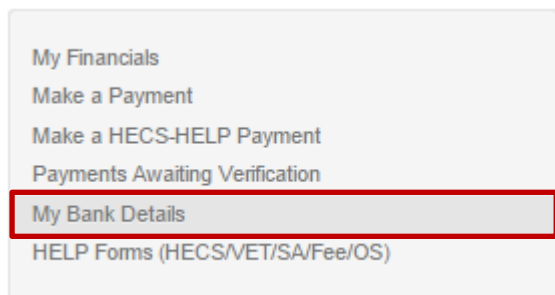
(Note: your payment may take up to three (3) working days to be verified and displayed on your account.)

To find out how to apply for government assistance, view our [How to manage your HELP assistance applications online help guide](#).

View or update your bank details

Adding or updating your bank details helps us to make any future payments to you. Your details will be used to transfer money to you for items such as variations/adjustments in fees, refunds or scholarship payments.

1. Click on **My Bank Details** in the left-hand navigation. The bank account details you have supplied to us will display.



2. To update your details, click on the **Update** button and enter your details. Then click on the **Save** button.

My Bank Details

Information
Below are your payment details. Click 'Update' to change these bank details.

Payment Method	<input type="text" value="Unspecified"/>
Payee Name	<input type="text"/>
Bank Name	<input type="text"/>
Bank Code Type	<input type="text"/>
BSB	<input type="text"/>
Bank Account	<input type="text"/>

Update



Need more help?

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- Contact [studentHQ](#) for further assistance and support
- View other [Help Guides](#)