

Student Administration Help Guides

Managing your course via the 'Current Students' page



My Results: How to view your Results online

[Login to the My Results tools](#)

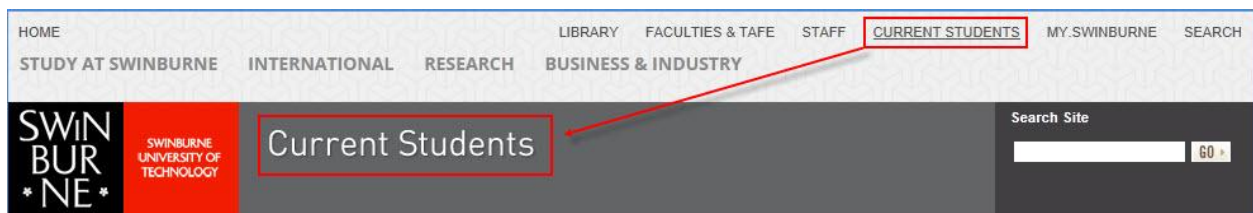
[View your Results](#)

[Email your \(unofficial\) Academic Record to your Swinburne email address](#)

Login to the My Results tools

1. Go to the Current Students page, here: www.swinburne.edu.au/student.

This page is also available from the Swinburne website, as shown below.

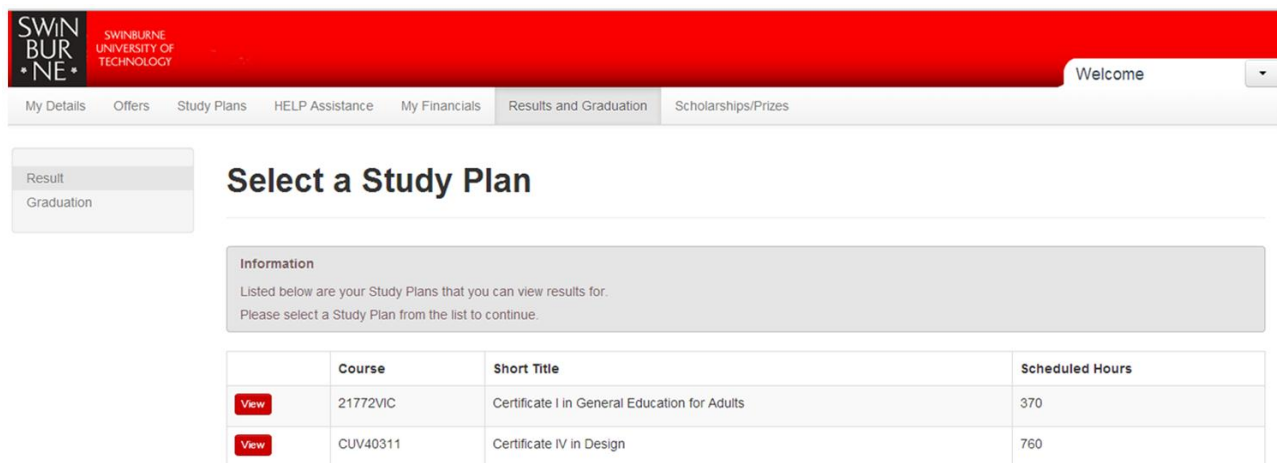


2. From the Current Students page, click on the plus sign (+) next to **Manage my course**, then click on **My results**.
3. Enter your Student ID into the **Student ID** field and your SIMS password into the **Password** field. (Note that these are the same login details as you would use to access Blackboard, and online library services.)

View your Results

1. From the Results and Graduations tab, click on 'Result' in the left-hand menu.
2. You will now arrive on the 'Select a Study Plan' page (if you have more than one course), otherwise you will be taken directly to the 'Results Details' page.

Select the course you wish to see results for by clicking on the relevant **View** button.

A screenshot of the 'Select a Study Plan' page in the My Results tool. The page has a red header with the Swinburne logo and a 'Welcome' dropdown. Below the header is a navigation bar with tabs: My Details, Offers, Study Plans, HELP Assistance, My Financials, Results and Graduation (selected), and Scholarships/Prizes. On the left is a sidebar menu with 'Result' (selected) and 'Graduation'. The main content area is titled 'Select a Study Plan' and contains an 'Information' box with instructions. Below this is a table with two columns: 'Course' and 'Short Title', and a 'Scheduled Hours' column. Each row has a red 'View' button next to the course ID.

	Course	Short Title	Scheduled Hours
View	21772VIC	Certificate I in General Education for Adults	370
View	CUV40311	Certificate IV in Design	760

3. You should now be on the **Result Details** page. If your results have been released, they will be displayed on this screen.

Note: If you are unable to view your results online, the results release date may not have passed, results may not have been certified, or you may have a sanction preventing result release. To view details of a particular sanction, navigate to the My Details tab, then click on 'Sanctions' in the left-hand menu. Only some sanctions will be shown here. Please contact studentHQ for assistance.

Email your (unofficial) Academic Record to your Swinburne email address

From Monday 7 July 2014, you can obtain a copy of your Academic Record by clicking on the **View complete Academic Record** button at the bottom of the Result Details page. When you do this, a copy of your unofficial Academic Record will be sent to your Swinburne student email address.

Note: this Academic Record does not replace the official Academic Transcript.



Need more help?

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