

## **SWINBURNE STUDENT AMENITIES ASSOCIATION LIMITED INDEPENDENT ACADEMIC ADVICE AND ADVOCACY CHARTER**

When advising and advocating on behalf of a Student, SSAA's Student Academic Advisers:

- Will represent the Student free-of-charge and conditions
- Must be completely independent and impartial
- Are to be guided by the principles of fairness and equity
- Have a duty to act in the overall best interests of the Student based on the facts and having regard to the University's statutes, regulations, policies and procedures
- Owe a duty of confidentiality to the Student
- If so authorised by the Student, will have the right to speak and make submissions on behalf of the Student
- Will make sure that the University and the Student are both aware of relevant information and issues affecting a matter
- Have a right to information from the University necessary to enable them to perform their function
- Are to be free of any interests that conflict with the role described above.

The independence of SSAA's Student Academic Advisers will be reviewed by the University's internal auditor.

SSAA's Student Academic Advisers will have the right to make submissions in relation to their independence to the internal auditor.

Students and Staff will have the right to make submissions in relation to the independence of the advice provided by the SSAA's Student Academic Advisers to the internal auditor.

This Independent Academic Advice and Advocacy Charter is a Protocol under the Constitution of Swinburne Student Amenities Association Limited, in accordance with the resolution of the Council of Swinburne University of Technology made on 6 August 2007.