

# Swinburne Harvard brief guide

IN-TEXT REFERENCES, REFERENCE LISTS AND BIBLIOGRAPHIES

## 1. The purpose of Harvard style

Harvard style is an academic referencing/citation system that allows you to use and then acknowledge other people's information and ideas in your own work. Using Harvard style ensures that people who read your work can locate and read the same sources you found helpful; using it also reduces the risk of being accused of plagiarism (intellectual theft; stealing someone else's ideas and/or information).

Using Harvard style involves acknowledging the author of an information source and the date that source was published each time you use their information and ideas by inserting the author's family name/surname and year of publication in the body of your work. These author and date details, together with all other identifying details (known as bibliographic details) such as the title of an information source and where it was published, are also presented in one list alphabetically by first listed author's surname at the end of your work.

Harvard style has a 'Golden Rule': always be consistent when using Harvard style. All information sources of the same type should be treated the same way in the same piece of work.

**Students are advised to check with their unit convenor, school, department or faculty about which citation style is required, as not everyone in the University uses this style.**

## 2. Acknowledging sources in the body of your work; to paraphrase and to quote

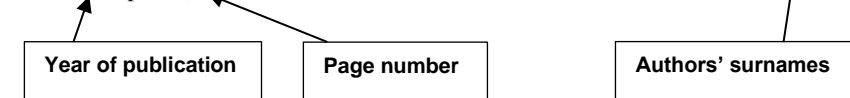
Whenever you use someone's information, the two most important details to acknowledge in your work are: a) the name(s) of the author, authors or organization who published it; and, b) the year they published it. You must insert these two details each and every time you refer to that information in your own work, even if this means you insert the exact same details multiple times in the same paragraph! The two details are usually placed at the end of the sentence and are called 'in-text references', as you are placing them in the text (the body) of your work.

The two main ways to use an information source are: 1) to paraphrase it; and 2) to quote it. To paraphrase is to read someone's information and then write it using your own words and phrasing. To quote is to copy exactly what someone has written and paste it into your work. You should only quote when you feel that the author's words are perfect and that trying to paraphrase them would weaken their message and power. Whenever you paraphrase or quote, always include the page number or page numbers in the in-text reference, placed after the year it was published. When you quote a single sentence, enclose the text in double quotation marks: ". If you quote more than one sentence, do not use double quotation marks – instead, place the quoted material on a new line, indent the quote and finish with the in-text reference. New text after that quote should commence on a new line, and not be indented.

For example, consider this sentence from a book: *In many ways, the features of the post-truth era are not entirely new.*

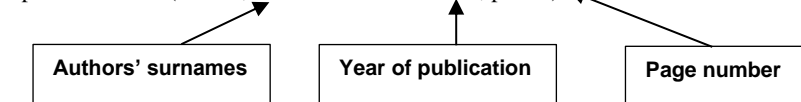
If you copy it from the book and insert it into your work (quote it), the in-text reference should look like this:

"In many ways, the features of the post-truth era are not entirely new" (Curato, Hammond & Min 2019, p. 139).



If you paraphrase it by rewriting the information using your own words and phrasing, the sentence and the in-text reference could look like this:

It is argued that Society has experienced some aspects of the current post-truth age in previous times (Curato, Hammond & Min 2019, p. 139).



If the author of the work is very well known in their subject field, you may want to include their name as part of your writing, as a way of honouring them. If you do so, you must still include the year of publication and the page number. For example:

Dawkins states that the universe cannot do good or bad things to humans because it is not a sentient force (2012, p. 226).

If a source has more than three authors, then for the in-text reference, list only the first author, then place 'et al.', then year, then page number. For example:

Skin wound healing was accelerated by *S. pseudoquina* juice (Sarandy et al. 2017, p. 8).

If a source does not have a page number (some sources, such as HTML webpages and online videos, do not), simply insert the author's name and year of publication.

You can still provide an in-text reference even if an information source doesn't have an author (check the entire source for author details carefully first, though). Author detail is replaced by the title of the information source and the title is italicized. Year of publication and page number remain unchanged. For example:

No deformation occurs even with 180 degree flexes; sections will snap only if they have been previously impacted by sideways forces (*Carbon fibre tenkara rod construction* 2018, p. 2).

### 3. Your Reference List or Bibliography

Each time you find a useful information source, keep a record of all its bibliographic details. An easy way is to use the Print Screen function to take an image of its full record in a database or catalogue, or to copy and paste the full record into a separate document created just for that purpose. All of these details will help someone locate and read the same information source you used. These bibliographic details, arranged in the correct order, are called an entry. Entries are arranged alphabetically by first-listed author surname/family name into a single list at the end of your work.

There are two types of list. A Reference List is a list of all the information sources you refer to in your work. A Bibliography is a list of all the information sources you refer to in your work, plus other helpful sources you consulted but did not refer to in your work. A Bibliography is therefore longer than a Reference List, as it has more entries.

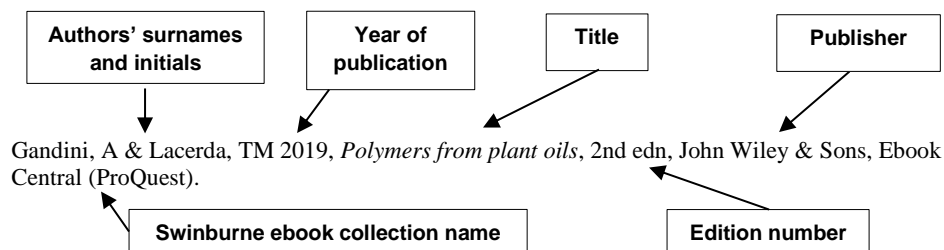
Ask your unit convenor which type of list they require if they or the unit outline does not specify.

### 4. eBooks and print books: bibliographic details required

The details you must include in the entry for ebooks and print books are as follows and must be presented in this order:

1. Author(s) – either a person(s) or an organization(s). Names are presented surname first, initial(s) next.
2. Year of publication.
3. Title – plus the subtitle, if there is one. Place a colon between the title and subtitle. *Both are italicized.* Only the first letter of the first word and proper nouns of book titles should be capitalized.
4. Title of series and volume number, if applicable.
5. Edition number – only if this is not the first edition. Use the abbreviation 'edn'.
6. Publisher.
7. If an ebook accessed via the Swinburne Library ebook collections, the Name of the specific ebook collection. If a print book, the Place of publication – state or city or suburb. Add extra information if there is more than one location with an identical name in the world eg. Melbourne, Victoria versus Melbourne, Florida.

For example, an ebook:

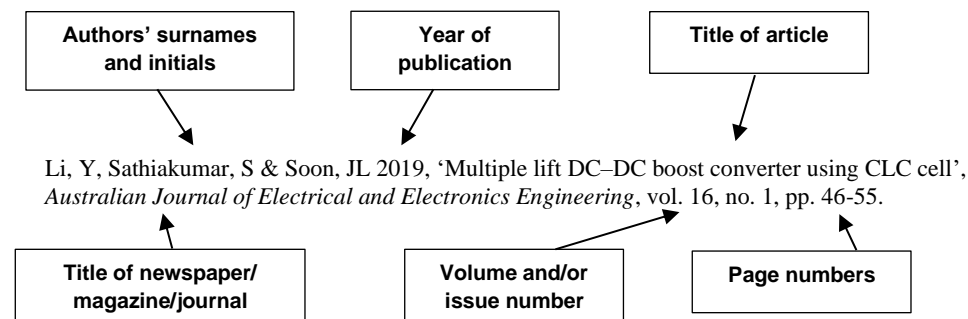


### 5. Articles from newspapers, magazines and journals (except those freely available on official newspaper, magazine or journal web sites): bibliographic details required

You can obtain newspaper, magazine and journal articles via Swinburne Library databases. The details required for those, and for articles found in print sources (eg. a magazine purchased in a shop), are as follows and must be presented in this order:

1. Author(s) – if given. Names are presented surname first, initial(s) next.
2. Year of publication.
3. Title of article – enclose in single quotation marks. Only the first letter of the first word and proper nouns of article titles should be capitalized.
4. Title of newspaper/magazine/journal. *Title should be italicized.* The first letter of the first word and the first letter of each major word should be capitalized.
5. Volume and/or issue number. Use the abbreviation/s 'vol.' and/or 'no.'.
6. Day and month, or season – if volume and/or issue number are not provided, or if needed to precisely identify an article.
7. Page number(s) that the article is presented on, if they are included. Note: this is not an estimate of how many printed pages would result from printing the article, but the page numbers given in the database or on the publication itself.

For example:



### 6. Information from the web: recommendation

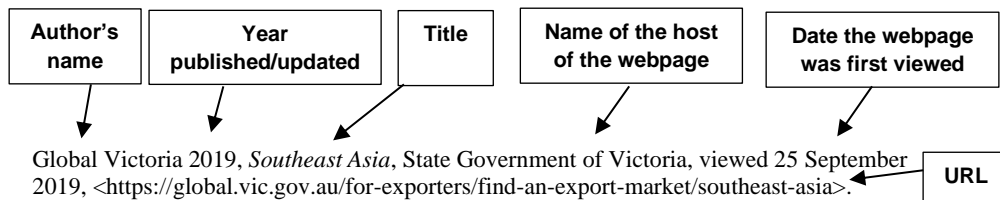
Information sources found on the web can sometimes be the most difficult information sources to acknowledge and create entries for. Please carefully examine the guidelines and examples on the Harvard style complete guide webpage and the More examples PDF at <http://www.swinburne.edu.au/library/referencing/> – you may find an example there that matches what you are trying to acknowledge. If you cannot, you can build an entry by combining the guidelines for books with the guidelines for other sources; the result will be a hybrid entry. For more information about hybrid entries and an example of one, see Section 8.

**7. Information from the web: bibliographic details required**

Include as many of the following details as possible and arrange them in this order:

1. Author(s) or organization(s) responsible for the webpage – if identifiable. You are permitted to examine a number of the site’s pages to try to identify an author or authors. Do not use the name of the Copyright owner or website host/website sponsor, as they may not be the author of the site’s content. If no author can be identified or determined at all, then use the title, and the title should be italicized – see the Harvard style complete guide webpage for more.
2. Year the information was published or year of the most recent update. Use the Copyright date of a webpage if there is no date of publication. If a range of Copyright dates is given, e.g. © 2017 – 2019, use the latest date indicated.
3. Title of the webpage/document – plus the subtitle, if there is one. Place a colon between the title and subtitle. *Both are italicized*. Only the first letter of the first word and proper nouns should be capitalized. The title is usually shown at or near the top of the page.
4. Name of the organization hosting the webpage on their website or the name of the sponsor of the webpage. With organizations like government bodies or large companies, this is sometimes the same as the author organization.
5. Date that you first viewed the webpage, in this order: day, month, year. Precede the date with the word ‘viewed’.
6. URL. The URL (webpage address) should be enclosed in angle brackets: < >. The URLs should not be active/live links; please deactivate URLs before enclosing them.

Example of an entry for a webpage for an organization:

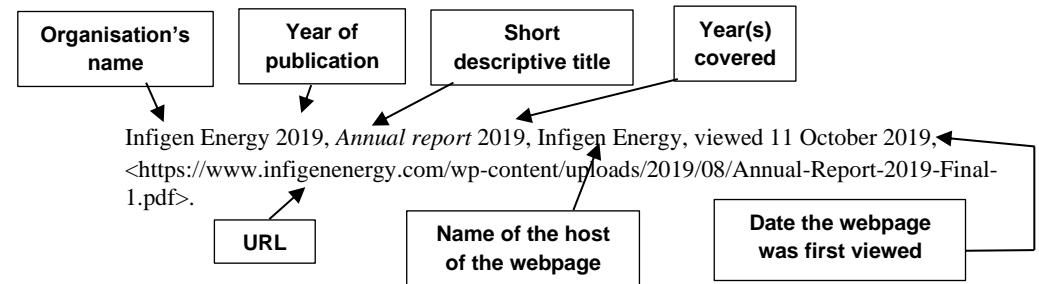


**8. Hybrid entries**

If you need to blend guidelines to create a hybrid entry for an unusual information source, remember the Golden Rule: always be consistent when using Harvard style throughout the same piece of work.

Here is an example of how to create a hybrid entry, in this instance an entry for an Annual Report found on a company website -

The details required by the guidelines for Annual Reports (Name of organization, Year of publication, Short descriptive title (italicized), and Year(s) covered) are collected, and then some of the guidelines for web sources (Name of the organization hosting the webpage, Date that you first viewed the webpage, and URL) are collected. The two sets are then blended together to create the following hybrid entry:



**9. More examples, more guidelines and getting help with Harvard style**

The Swinburne Library Referencing webpage includes:

- a PDF version of this brief guide;
- the complete guide to Swinburne Harvard style, with more examples and also guidelines for other information resource types;
- a PDF with more complicated examples and an example of a Reference List;
- a PDF showing each step in identifying and constructing reference list entries;
- a PDF guide about images and referencing them using Swinburne Harvard Style; and
- a referencing tool with more examples, plus examples for APA and AGLC styles.

Please type in this URL to your browser to access them:



<http://www.swinburne.edu.au/library/referencing/>

Need help with Harvard style? Visit us at a campus library, or contact us:



- Email: [library@swin.edu.au](mailto:library@swin.edu.au)
- Telephone: (03) 9214 8330 (International: +61 3 9214 8330)

Author: Nick Pavlovski  
Version: 15 Jan, 2021

Information source	In-text (paraphrasing)	In-text (quoting)	Reference List or Bibliography entry
Book with one author	Charities trying to quantify their impact cannot do so with a one-size-fits-all method (Buchanan 2019, p. 142).	Buchanan argues that “The point is that the right approach to nonprofit performance assessment varies widely” (2019, p. 142), and this could also be extrapolated to libraries that want to assess their performance.	Buchanan, P 2019, <i>Giving done right: effective philanthropy and making every dollar count</i> , Hachette Book Group, New York.
Ebook with two authors Notes: Book is part of a series; the series is not numbered	Supply of aid or carrying out charity work is not a primary goal or activity a transnational corporation will conduct when it expands into a new country; making a profit is (Ingram & Derdak 2019, p. 165).	A for-profit business’s core activity is to make money when it commences operations in another country – “Profit is the basic reason a TNC is in business and expands overseas” (Ingram & Derdak 2019, p. 165).	Ingram, D & Derdak, TJ 2019, <i>The ethics of development: an introduction</i> , The ethics of..., Routledge, Ebook Central (ProQuest).
Ebook with three authors. Note: Book that is not the first edition	Simply put, the older the data, the less useful it is, because it has less meaning and will be decreasingly viewed (Inmon, Linstedt & Levins 2019, p. 35).	The reason for this loss of value is explained by the <i>Declining Curve of Usefulness</i> , a phenomenon which “states that over time, the value of data decreases, at least insofar as the probability of access is concerned” (Inmon, Linstedt & Levins 2019, p. 35).	Inmon, WH, Linstedt, D & Levins, M 2019, <i>Data architecture: a primer for the data scientist</i> , 2nd edn, Academic Press, Elsevier ScienceDirect eBooks.
Ebook with more than three authors. Notes: Book is part of a series; the series is not numbered; first listed author has a double word surname	The CMOS technology chip demonstrated excessive power consumption due to leaks, and those leaks could be addressed by clock gating or power gating (Tekeste Habte et al. 2019, p. 75).	In the instance of one set of CMOS technology chips developed to assess CAN, “power consumption (in each was) dominated by leakage...probable ways of reducing (the leakage) is to enable clock gating or power gating” (Tekeste Habte et al. 2019, p. 75).	Tekeste Habte, T, Saleh, H, Mohammad, B & Ismail, M 2019, <i>Ultra low power ECG processing system for IoT devices</i> , Analog Circuits and Signal Processing, Springer, Springer ebooks.
Chapter in an edited ebook, and the chapter authors are identifiable. Editor names are listed initials first, surname last. A single editor is given the suffix (ed.), two or more editors are given (eds)	It has been observed that work set either for classtime or homework needed to be tailored to groups within each class or engagement and satisfaction diminish (Mangohig 2019, p. 60).	The comment “Watching the responses of students to work and reading through the feedback, I very quickly realised that the groups of vastly varied ability throughout the class needed different kinds of work to stay engaged” reinforces the theory that, regardless of year level, homogenous work bores school children (Mangohig 2019, p. 60).	Mangohig, MM 2019, 'Mathematics homework', in G Geng, P Smith, P Black, Y Budd & L Disney (eds), <i>Reflective practice in teaching: pre-service teachers and the lens of life experience</i> , Springer, Springer ebooks, pp. 57-61.
Ebooks – no page numbers; chapter and section details only (chapter is here abbreviated as ‘ch.’) and sections are titled but not numbered. Both must be used in-text to ensure accuracy of citation	Advertising should not be so quickly demonized when there are other media sources that can be just as influencing on the public (Cluley 2017, ch. 10: The Distorted Mirror: Advertising and Ethics, s. Sticking up for advertising).	“That would be like saying that the news has unintended social effects because it reports bad news” (Cluley 2017, ch. 10: The Distorted Mirror: Advertising and Ethics, s. Sticking up for advertising).	Cluley, R 2017, <i>Essentials of advertising</i> , Kogan Page, Books24x7 BusinessPro.

Information source	In-text (paraphrasing)	In-text (quoting)	Reference List or Bibliography entry
Two authors referring to a work by one authors. Note: This is a conference paper available via an ebook & journal database	Velleman's definition (cited in Bruer-Hess & Lin 2019, p. 120) sees shame arising in a subject from external judgement, and the subject's subsequent reaction to that judgement.	Velleman's definition (cited in Bruer-Hess & Lin 2019, p. 120) is: "Shame is an emotion of self-assessment that causes the subject to feel anxiety at the thought of how he or she is seen and judged by others", and so I have coded two responses into SPSS to address this.	Bruer-Hess, S & Lin, JH 2019, 'Approaching Gen Z: media's complex contemplation of body shaming', <i>Proceedings of the 26<sup>th</sup> Annual Conference</i> , American Society of Business and Behavioral Sciences, ProQuest Central, pp. 120-122.
Image from a chapter in an edited ebook in a series. The chapter has one author and the book has one editor; the author created the image; nothing else is used	Diagram of soil slope in Casagrande's liquid limit apparatus:  (Robinson 2019, p. 32)	"The soil slope in Casagrande's liquid limit apparatus":  (Robinson 2019, p. 32)	'The soil slope in Casagrande's liquid limit apparatus' [image], in Robinson, RG 2019, 'Testing mode and soil parameters', in GM Latha (ed.), <i>Frontiers in geotechnical engineering</i> , Developments in geotechnical engineering, Springer, Springer ebooks, p. 32.
Newspaper, magazine and journal articles with an author. Note: Not found on official newspaper/magazine/journal websites	Cloud computing is a solution to overloading of nodes and network processing being impaired (Wang et al. 2017, p. 79).	There is a limitation that our group will address in the following way: "To avoid the potential congestion of critical nodes carrying a high throughput and having a limited processing capability in the network, cloud computing is proposed as a remedy" (Wang et al. 2017, p. 79).	Wang, J, Jiang, C, Han, Z, Ren, Y, Maunder, RG & Hanzo, L 2017, 'Taking drones to the next level: cooperative distributed unmanned-aerial-vehicular networks for small and mini drones', <i>IEEE Vehicular Technology Magazine</i> , vol. 12, no. 3, pp. 73-82.
Newspaper, magazine & journal articles without an author. Notes: Not found on official newspaper/magazine/journal websites; this article accessed via EBSCOhost	A whale death results in a congregation of sharks, all trying to feed on its body ( <i>Sharks make beach unsafe</i> 2019) and this results in spectacular but gruesome footage that can be used as filler on certain video productions and streaming services.	"The authority said the sharks were attracted to a humpback whale carcass which was spotted floating offshore near Gunnamatta Beach and had washed up at Boag Rocks" ( <i>Sharks make beach unsafe</i> 2019); similar issues with large aquatic predators occur during flood events, when livestock drown and are washed downstream.	'Sharks make beach unsafe' 2019, <i>Herald Sun</i> , 24 September, p. 2.
Journal article with an article number, not with regular pagination	The authors of that study found that grid size only materially affect results when high densities were tested (Maffioli et al. 2019, 164102-6).	Maffioli et al. reported that "At low and intermediate densities, the grid size effect is essentially negligible, since $s_3$ reaches its asymptotic value well before the drift starts to be relevant" (2019, 164102-6).	Maffioli, L, Clisby, N, Frascoli, F & Todd, BJ 2019, 'Computation of the equilibrium three-particle entropy for dense atomic fluids by molecular dynamics simulation', <i>Journal of Chemical Physics</i> , vol. 151, 164102.
Industry and market reports from Library databases	Miller proposes that locally-manufactured clothing will only meet 14% of demand – the other 86% will come from overseas (2019, p. 15).	"Imports are expected to satisfy 85.8% of domestic demand in the current year", Miller proposes (2019, p. 15), so local startups will face a steep uphill battle.	Miller, T 2019, <i>Women's and girls' wear manufacturing in Australia</i> , IBISWorld, C1351b.
Australian Standards (via Techstreet database)	When determining how to mitigate this problem, the recommendation is to use multiple techniques, including brainstorming (Standards Australia 2020, p. 41).	To be more productive, AS/NZS IEC 31010 (Standards Australia 2020, p. 41) recommends to: "(combine) with techniques such as nominal group technique or electronic brainstorming".	Standards Australia 2020, <i>Risk management - Risk assessment techniques</i> , (AS/NZS IEC 31010:2020), Techstreet Enterprise.
Learning materials via Canvas. Note: This example is of the PowerPoint slides from a weekly lecture	Fleeting planning is a process of aircraft acquisition and management over a fixed period of time and to meet changing customer demands carried out by a company in the most profitable way (Gao 2017).	"Fleeting planning is the process by which an airline acquires and manages appropriate aircraft capacity in order to serve anticipated markets over a variety of defined periods of time with a view to maximising corporate wealth" (Gao 2017).	Gao, Y 2017, 'Lecture 3. Aircraft evaluation and selection', <i>AVA10005 Aviation regulation &amp; operation</i> , Learning materials via Canvas, Swinburne University of Technology, 15 August, viewed 30 August 2017.

Information source	In-text (paraphrasing)	In-text (quoting)	Reference List or Bibliography entry
Information kept on an organisation's intranet, not for public access, and thus must be treated as an unpublished information or personal communication	Lipav Warehouses emergency guidelines, provided on their intranet and last updated in 2018, recommend that unicorn-shaped inflatable beach toys are not to be used as transport to move around a flooded warehouse.	Lipav Warehouses emergency guidelines, provided on their intranet and last updated in 2018, strongly advise employees that: "Use of unicorn-shaped inflatable beach toys as transport around a rainwater-flooded warehouse is strictly forbidden, and will result in immediate loss of access to the ice cream dispenser".	<b>No reference list entry is required, as all information must be written into the sentence in your text.</b> <b>If necessary, organisation names can be changed to a broad description of their business, in order to provide anonymity</b>
Webpage with an author	Environmental factors include loss of suitable habitat, competition with exotic species of animals, and lastly, climate change (Rowley 2019).	Rowley (2019) identifies these factors for declines - "...habitat loss and modification, introduced species and climate change have also played a part (and continue to do so)".	Rowley, J 2019, <i>Home</i> , Jodi Rowley, viewed 12 September 2019, < <a href="http://jodirowley.com">http://jodirowley.com</a> >.
Webpage of a company or organization. Note: No exact year could be identified, so an approximate date is used	Haigh's see their company as being involved in consumer experiences (Haigh's Chocolates c. 2017).	Haigh's mission is to be "Delivering a world class chocolate experience every time" to their consumers (Haigh's Chocolates c. 2017).	Haigh's Chocolates c. 2017, <i>Haigh's today</i> , Haigh's Chocolates, viewed 18 September 2019, < <a href="http://www.haighschocolates.com.au/about-us/haighs-today/">http://www.haighschocolates.com.au/about-us/haighs-today/</a> >.
Conference paper found directly on the conference's website	Under analysis, evidence of a poorly-coded program can be total failure when a field is filled, or an error statement when a field is filled (Gerrard & Dwyer 2017, p. 3).	Programmer discretion must be balanced with stakeholder terminology and requirements when testing, because "Evidence of a violation can be as complete as a trace of program execution leading to a potential failure or as partial as designating a single statement at which the failure may occur" (Gerrard & Dwyer 2017, p. 3).	Gerrard, MJ & Dwyer, MB 2017, 'Comprehensive failure characterization', <i>32nd IEEE/ACM international conference on Automated Software Engineering (ASE 2017), October 30 - November 3, 2017, Urbana-Champaign, Illinois, USA</i> , pp. 1-12, ASE 2017, viewed 31 October 2017, < <a href="http://acf-framework.gitlab.io/artifacts/cfc.pdf">http://acf-framework.gitlab.io/artifacts/cfc.pdf</a> >.
Newspaper article found on newspaper's official website	An unconsidered issue is that dust from other planets is exposed to higher levels of cosmic radiation and thus may be more damaging to our health when inhaled than Earth dust (Layt 2019).	A recently identified health issue is that "dust on celestial bodies such as the moon is exposed to the full force of cosmic radiation, meaning it could also be toxic when breathed in" (Layt 2019) and current filtration worn by construction workers would not be sufficient to screen those dangerous dusts out.	Layt, S 2019, 'Simple problem that could challenge space explorers', <i>The Age</i> , 17 September, viewed 18 September 2019, < <a href="https://www.theage.com.au/national/queensland/the-simple-problem-that-could-challenge-space-explorers-20190915-p52rg6.html">https://www.theage.com.au/national/queensland/the-simple-problem-that-could-challenge-space-explorers-20190915-p52rg6.html</a> >.
Open access journal article found directly on journal's website	Librarians whom already have been employed for many years will already have many skills and so be less motivated to learn new skills or upskill (Wong 2019, p. 611).	"Librarians who are at a later stage of their careers may have less interest to invest in personal development" (Wong 2019, p. 611): this neatly summarises the majority of responses to question 11 of our survey.	Wong, GWK 2019, 'A tool for academic libraries to prioritize leadership competencies', <i>College &amp; Research Libraries</i> , vol. 80, no. 5, pp. 597-617, viewed 5 October 2019, < <a href="https://crl.acrl.org/index.php/crl/article/view/18156/20286">https://crl.acrl.org/index.php/crl/article/view/18156/20286</a> >.
Open access ebook Note: The sentence used runs across two pages of this information source	Spain, France and Italy shared 54% of the world's total winegrape vineyards between them in 2010 (Anderson & Aryal 2013, pp. 3-4).	Travel packages for oenophiles must include three essential European countries, because "...Spain, France and Italy account for 54% of the world's winegrape vineyard area in both 2000 and 2010" (Anderson & Aryal 2013, pp. 3-4).	Anderson, K & Aryal, NR 2013, <i>Which winegrape varieties are grown where? A global empirical picture</i> , University of Adelaide Press, viewed 25 September 2019, < <a href="http://www.adelaide.edu.au/press/system/files/media/documents/2019-04/uap-winegrapes-ebook.pdf">http://www.adelaide.edu.au/press/system/files/media/documents/2019-04/uap-winegrapes-ebook.pdf</a> >.

Information source	In-text (paraphrasing)	In-text (quoting)	Reference List or Bibliography entry
Government department report on a government website	To counter the increasing population in the state, the Victorian Government has decided that any new or redeveloped public housing projects must be higher density (Legal and Social Issues Committee 2019, p.56).	The Victorian Government has decided to have more and/or smaller public dwellings, "...increasing density across the whole State to respond to Victoria's rapidly growing population" (Legal and Social Issues Committee 2019, p.56).	Legal and Social Issues Committee 2019, <i>Inquiry into the public housing renewal program</i> , Parliament of Victoria, viewed 25 September 2019, < <a href="https://www.parliament.vic.gov.au/images/stories/committees/SCLSI/Public_Housing_Renewal_Program/LSIC_58-11_PHRP_Text_WEB.pdf">https://www.parliament.vic.gov.au/images/stories/committees/SCLSI/Public_Housing_Renewal_Program/LSIC_58-11_PHRP_Text_WEB.pdf</a> >.
An Act (legislation) found on a Queensland government website. Note: Only this one part of this section is used	The site selected for trialing underground gas storage must have an established plan for dealing with any water involved in the initial drilling and then ongoing maintenance ( <i>Greenhouse Gas Storage Act 2009</i> (Qld), s. 144(2)).	Section 144(2) of the <i>Greenhouse Gas Storage Act 2009</i> (Qld) instructs contractors "...must include a plan for the treatment and disposal of any water taken or that may be taken because of the carrying out of authorised activities for the proposed GHG lease".	<i>Greenhouse Gas Storage Act 2009</i> (Qld), Queensland Legislation, viewed 25 September 2019, < <a href="https://www.legislation.qld.gov.au/view/html/inforce/current/act-2009-003#sec.144">https://www.legislation.qld.gov.au/view/html/inforce/current/act-2009-003#sec.144</a> >.
Tables, graphs and images from a webpage. Note: only the image being referenced is used from the webpage	Bush tick, with scale showing actual size (in mm):  (Department of Primary Industries and Regional Development 2019)	Figure 12: Bush tick  (Department of Primary Industries and Regional Development 2019)	'Bush tick' [image], in Department of Primary Industries and Regional Development 2019, <i>Bush ticks</i> , Department of Primary Industries and Regional Development, viewed 1 November 2019, < <a href="https://www.agric.wa.gov.au/sites/gateway/files/styles/page_featured_image/public/Photo242%20Ticks.jpg?itok=X99yRJBh&amp;c=ad55e3acd0bdd60ac6397b3b07532a8b">https://www.agric.wa.gov.au/sites/gateway/files/styles/page_featured_image/public/Photo242%20Ticks.jpg?itok=X99yRJBh&amp;c=ad55e3acd0bdd60ac6397b3b07532a8b</a> >.
Blog embedded on a website	By using a Snapchat filter, you can change your appearance enough that you can be considered to be deepfaking yourself (Donnellan 2019).	"The cost of a free download is all it takes for a Snapchat user to appear as someone else", so basic deepfaking technology is already accessible to the public (Donnellan 2019).	Donnellan, A 2019, 'Deepfakes: danger in the digital age', <i>CSIROscope</i> , 15 August, viewed 25 September 2019, < <a href="https://blog.csiro.au/deepfakes-danger-in-the-digital-age/">https://blog.csiro.au/deepfakes-danger-in-the-digital-age/</a> >.
YouTube video. Note: An organisation's channel	Barapa Barapa people saw the connection between controlled burns and better native plant regrowth back then and continue to carry them out today (Department of Environment, Land, Water & Planning Victoria 2018).	Trent Nicholls, a Barapa Barapa man, identifies better regrowth as a benefit: "It's very important to us to regenerate the plants, the native plants (and) get rid of the weeds" (Department of Environment, Land, Water & Planning Victoria 2018).	Department of Environment, Land, Water & Planning Victoria 2018, <i>Barapa Barapa traditional burning on Gunbower Island May 2018</i> , 27 July, viewed 11 November 2019, < <a href="https://youtu.be/ZUVQaNWZn_Y">https://youtu.be/ZUVQaNWZn_Y</a> >.
Publicly accessible Facebook post	Between three to six thousand Aboriginal & Torres Strait Islanders served in the ADF in WWII (First Nations Workers Alliance 2019).	"It's estimated that around 3000-6000 Aboriginal & Torres Strait Islander people's enlisted with Australian defence forces in World War II" (First Nations Workers Alliance 2019).	First Nations Workers Alliance 2019, <i>First Nations Workers Alliance</i> , 24 April, viewed 25 September 2019, < <a href="https://www.facebook.com/firstnationsworkersalliance/photos/a.1113823968719049/1909530035815101/?type=3&amp;_tn_=-R">https://www.facebook.com/firstnationsworkersalliance/photos/a.1113823968719049/1909530035815101/?type=3&amp;_tn_=-R</a> >.
Twitter. Note: more than one tweet was published by this author on that day	Bill Nye (AKA Bill Nye The Science Guy) (2019) humorously commented that students missing school is not as grievous as the issue they were missing school for – rallying to draw attention to global warming.	Many scientists were quite vocal on social media platforms, eg. "While I'm not much for skipping school, I sure am in favor of calling attention to the seriousness of climate change" (Nye 2019).	Nye, B 2019, <i>Bill Nye</i> , 14 March, 10:14 AM, viewed 27 September 2019, < <a href="https://twitter.com/BillNye/status/1106242216123486209">https://twitter.com/BillNye/status/1106242216123486209</a> >.