



QUARTERLY COURSE CALENDAR

APRIL | MAY | JUNE | 2021
AUSTRALIA

**THE SMARTS OF A UNIVERSITY.
THE AGILITY OF A CONSULTANCY.**

Live Online Short Courses

Our **Live Online training** is delivered to you live, providing similar interactions as face to face training with the benefits of remote access. The training is delivered through video conferencing and discussion board platforms. Workshops are broken into interactive video sessions, including presentations and distribution of materials and discussion board based activities.

LIVE ONLINE COURSES	AVAILABILITY	DAYS	FEES	APRIL	MAY	JUNE
Business Skills						
Business Analysis	DISCOVER MORE	2	\$1,400	29-30 April		
Contract Management Essentials	DISCOVER MORE	2	\$1,400		6-7 May	
Masterclass: Design Business Strategy	DISCOVER MORE	2	\$1,800		13-14 May	
Negotiation Skills	DISCOVER MORE	1	\$750		12 May	
Coaching and Innovation						
Masterclass: Lead Innovative Thinking and Practice	DISCOVER MORE	2	\$1,800			23-24 June
Masterclass: Leader as Coach	DISCOVER MORE	2	\$1,800		13-14 May	
Communication Skills						
Business Writing Skills	DISCOVER MORE	1	\$750	26 April		
Confident Communication	DISCOVER MORE	1	\$750	16 April		25 June
Conflict Resolution	DISCOVER MORE	1	\$750	21 April		
Empowering Women In The Workplace	DISCOVER MORE	1	\$750	28 April		
How to Have a Difficult Conversation	DISCOVER MORE	1	\$750	15 April		23 June
Mediation Training	DISCOVER MORE	1	\$750	27 April		
Finance						
Finance for Non Finance Managers	DISCOVER MORE	2	\$1,400	12-13 April		17-18 June
Information Technology						
Microsoft Excel Intermediate	DISCOVER MORE	1	\$415	28 April		
Microsoft Excel Advanced	DISCOVER MORE	1	\$415		19 May	
Leadership and Management						
Leadership Development Program	DISCOVER MORE	1	\$750	1 April		11 June
Managing for Maximum Performance	DISCOVER MORE	1	\$750		6 May	
Masterclass: Transformational Leadership	DISCOVER MORE	2	\$1,800	19-20 April		
New Supervisor	DISCOVER MORE	2	\$1,400		5-6 May	
Positive Leadership	DISCOVER MORE	2	\$1,400		3-4 May	
Organisational Change						
Leading Teams Through Change	DISCOVER MORE	1	\$750		5 May	
Masterclass: Change Management	DISCOVER MORE	2	\$1,800	26-27 April		2-3 June
Personal Effectiveness						
Emotional Intelligence Training	DISCOVER MORE	1	\$750		7 May	
Mindfulness At Work	DISCOVER MORE	1	\$750	16 April		22 June
Resilience and Stress Management	DISCOVER MORE	1	\$750			7 June
Project Management						
Masterclass: Agile Project Management	DISCOVER MORE	2	\$1,800	26-27 April		
Project Management Fundamentals	DISCOVER MORE	2	\$1,400	19-20 April		7-8 June



Live Online Qualifications

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Contact us for more information about our live online qualification commencement dates.

LIVE ONLINE QUALIFICATIONS	AVAILABILITY
Business	
BSB50215 Diploma of Business*	DISCOVER MORE
10840NAT Graduate Certificate in Applied Business	DISCOVER MORE
Coaching	
10778NAT Graduate Certificate in Organisational Coaching	DISCOVER MORE
SS-EXECCOA Executive Coaching Program	DISCOVER MORE
Human Resources	
BSB50618 Diploma of Human Resources Management*	DISCOVER MORE
Management	
BSB42015 Certificate IV in Leadership and Management*	DISCOVER MORE
BSB41515 Certificate IV in Project Management Practice*	DISCOVER MORE
BSB51918 Diploma of Leadership and Management*	DISCOVER MORE
BSB51415 Diploma of Project Management*	DISCOVER MORE
Work Health and Safety	
BSB41419 Certificate IV in Work Health and Safety	DISCOVER MORE
BSB51319 Diploma of Work Health and Safety	DISCOVER MORE
Training and Assessment	
TAE40116 Certificate IV in Training and Assessment	DISCOVER MORE

**This course is currently in transition. Please understand that the course code, title, units and content may change.*

Further information will become available on our website, upon enrolment or during your studies.

To discuss your study options, please contact one of our Customer Development Advisors on 1800 633 560.

Special Offers

- ❑ Swinburne Alumni receive a 15% discount on all short courses.
- ❑ Book three or more places in a short course to receive a discount.
- ❑ Not for Profit organisations receive a 10% discount on non-accredited short courses*.

**Organisation must be registered with the Australian Charities and Not-for-profits Commission.*

Funding Options

Victoria

Did you know that you may be eligible for Skills First Funding and/ or a VET Student Loan?

Swinburne Professional can work with you to explore payment options.

Contact us for more information.

Tasmania

Did you know your organisation may be eligible for funding?

As a Skills Tasmania Endorsed Registered Training Organisation, Swinburne Professional can work with you to explore funding options.

Contact us for more information.

Contact us



1800 633 560



indenrolments@swin.edu.au



swinburne.edu.au/professional

SWINBURNE PROFESSIONAL

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The information contained in this capability statement was correct at the time of publication, February 2021.
The university reserves the right to alter or amend the material contained in this guide.

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