

## **HLT31120 Certificate III in Non-Emergency Patient Transport**

### **2026 Schedule Planner**

The Certificate III in Non-Emergency Patient Transport is delivered in collaboration with Best Practice Health Education.

**Class times:** All classes for NEPT are planned for On-Campus attendance, either at Best Practice or Swinburne.

Commencing the week of 13 July & 5 October, classes are held on Tuesdays, Wednesdays and Thursdays for 10 weeks.

#### **Venues:**

##### **Swinburne - Wantirna Campus**

369 Stud Road, Wantirna

##### **Best Practice Health Training - Vermont**

21/634-644 Mitcham Road, Vermont

Please note: Car parking is on the opposite side of the road in the side street (Orion Street). Please read all street signs.

#### **Other Information:**

Wear casual comfortable clothing as you will be required to perform various manual handling tasks during these sessions.

You will also be provided with an overview of the non-emergency patient transport industry along with specific employment requirements to assist you in gaining employment at the completion of the course.

Access to a working computer with an internet connection, microphone and camera is essential.

**Course dates****Wantirna Campus Unit Delivery – on campus**

Unit Code	Unit Title	July Intake Wantirna Tuesday, Wednesday, Thursday	October Intake Wantirna Tuesday, Wednesday, Thursday
	<b>Online Orientation Session</b>	TBA	TBA
HLTINF006	Apply basic principles and practices of infection prevention control	15 <sup>th</sup> , 29 <sup>th</sup> , 22 <sup>nd</sup> July & 5 <sup>th</sup> August AM	7 <sup>th</sup> , 14 <sup>th</sup> , 21 <sup>st</sup> , 28 <sup>th</sup> October AM
HLTWHS002	Follow safe work practices for direct client care	15 <sup>th</sup> , 29 <sup>th</sup> , 22 <sup>nd</sup> July & 5 <sup>th</sup> August AM	7 <sup>th</sup> , 14 <sup>th</sup> , 21 <sup>st</sup> , 28 <sup>th</sup> October AM
HLTAAP001	Recognise healthy body systems	14 <sup>th</sup> , 21 <sup>st</sup> , 28 <sup>th</sup> July 4 <sup>th</sup> , 11 <sup>th</sup> , 18 <sup>th</sup> , 25 <sup>th</sup> August & 1 <sup>st</sup> , 8 <sup>th</sup> , 15 <sup>th</sup> September AM	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup> October 3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , 24 <sup>th</sup> November & 1 <sup>st</sup> , 8 <sup>th</sup> December AM
BSBMED301	Interpret and apply medical terminology	14 <sup>th</sup> , 21 <sup>st</sup> , 28 <sup>th</sup> July 4 <sup>th</sup> , 11 <sup>th</sup> , 18 <sup>th</sup> , 25 <sup>th</sup> August & 1 <sup>st</sup> , 8 <sup>th</sup> , 15 <sup>th</sup> September PM	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup> October 3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , 24 <sup>th</sup> November & 1 <sup>st</sup> , 8 <sup>th</sup> December PM
CHCDIV001	Work with diverse people	12 <sup>th</sup> , 19 <sup>th</sup> , 26 <sup>th</sup> August & 2 <sup>nd</sup> September AM	11 <sup>th</sup> , 18 <sup>th</sup> , 25 <sup>th</sup> November AM
HLTWHS006	Manage personal stressors in the work environment	9 <sup>th</sup> , 16 <sup>th</sup> September AM	2 <sup>nd</sup> , 9 <sup>th</sup> December AM

**Best Practice Unit Delivery**

Unit Code	Unit Title	July Intake Vermont	October Intake Vermont
HLTWHS005	Conduct manual tasks safely	13 <sup>th</sup> August AM/PM	5 <sup>th</sup> November AM/PM
HLTAID011	Provide First Aid	16 <sup>th</sup> , 23 <sup>rd</sup> , 30 <sup>th</sup> , July & 6 <sup>th</sup> , August PM	8 <sup>th</sup> , 15 <sup>th</sup> , 22 <sup>nd</sup> , 29 <sup>th</sup> October PM
HLTAID014	Provide Advanced First Aid	16 <sup>th</sup> , 23 <sup>rd</sup> , 30 <sup>th</sup> , July & 6 <sup>th</sup> , August PM	8 <sup>th</sup> , 15 <sup>th</sup> , 22 <sup>nd</sup> , 29 <sup>th</sup> October PM
HLTAID015	Provide Advanced Resuscitation and Oxygen Therapy	16 <sup>th</sup> , 23 <sup>rd</sup> , 30 <sup>th</sup> , July & 6 <sup>th</sup> August AM	8 <sup>th</sup> , 15 <sup>th</sup> , 22 <sup>nd</sup> , 29 <sup>th</sup> October AM
HLTOUT001	Implement safe access and egress	20 <sup>th</sup> , 27 <sup>th</sup> August & 3 <sup>rd</sup> September AM	12 <sup>TH</sup> , 19 <sup>TH</sup> , 26 <sup>TH</sup> November AM
HLTOUT007	Transport non- emergency patient under operational conditions	20 <sup>th</sup> , 27 <sup>th</sup> August & 3 <sup>rd</sup> September PM	12 <sup>TH</sup> , 19 <sup>TH</sup> , 26 <sup>TH</sup> November PM
HLTOUT010	Communicate in complex situations to support health care	10 <sup>th</sup> , 17 <sup>th</sup> September AM/PM	3 <sup>RD</sup> , 10 <sup>th</sup> December AM/PM