



Project Management Fundamentals



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🕒 2 days 📍 Face-to-face, Live online, Workplace 💰 \$ 1550

Professionals with project management skills are increasingly in demand. A [recent report](#) indicates that not only are skilled Project Managers going to have more jobs to choose from, they will also be able to pick and choose the jobs they take, because demand will remain higher than supply for a long time to come.

This is great news for future project professionals.

Projects are now an essential component of how we work today, and this course is designed to teach participants the language, terminology, structures, and tools that are the hallmarks of modern project management.

This Project Management Fundamentals short course is designed for people who want to quickly and efficiently learn the important principles of project management and how to apply them.

You will learn the basics in the project life cycle, from scoping and planning the project, through delivering and monitoring, and close with the finalisation and evaluation. This course gives you a solid, fundamental knowledge of how to lead projects that deliver.



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swi.nu/pmfunda

Course highlights

- Produce a project outline to support initiation and approval.
- Create a project plan for a small project, including risk, quality, and change.
- Select tools and processes to effectively monitor project implementation.
- Develop closure reports and documentation.
- Evaluate the success of the project and capture lessons learned.
- Understand the core principles of project management.
- Outline what is needed to competently manage a project in detail.
- Understand the different project methodologies and when each may be applicable.

Who should attend?

This is an introductory project management course for people who don't have any formal project management training, who manage small projects as a part of their role, or who wish to learn more about how projects work. It's an excellent starting point.

Learning objectives

By completing this course, participants will be able to:

- Become more efficient at managing projects.
- Be able to anticipate potential challenges before they arise.
- Enhance internal communication and drive efficiencies.
- Manage changes and project risk.

What you can expect

- A workbook to take home or to work that you can reference back to.
- Learn alongside professional peers, and network.
- Pathways to continue your studies with Swinburne Edge.
- The immediate knowledge and confidence to implement your new skills.

Pre-course work

There are no pre-requirements for this course.

Dates

View dates and register for this course.

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The Swinburne Edge difference

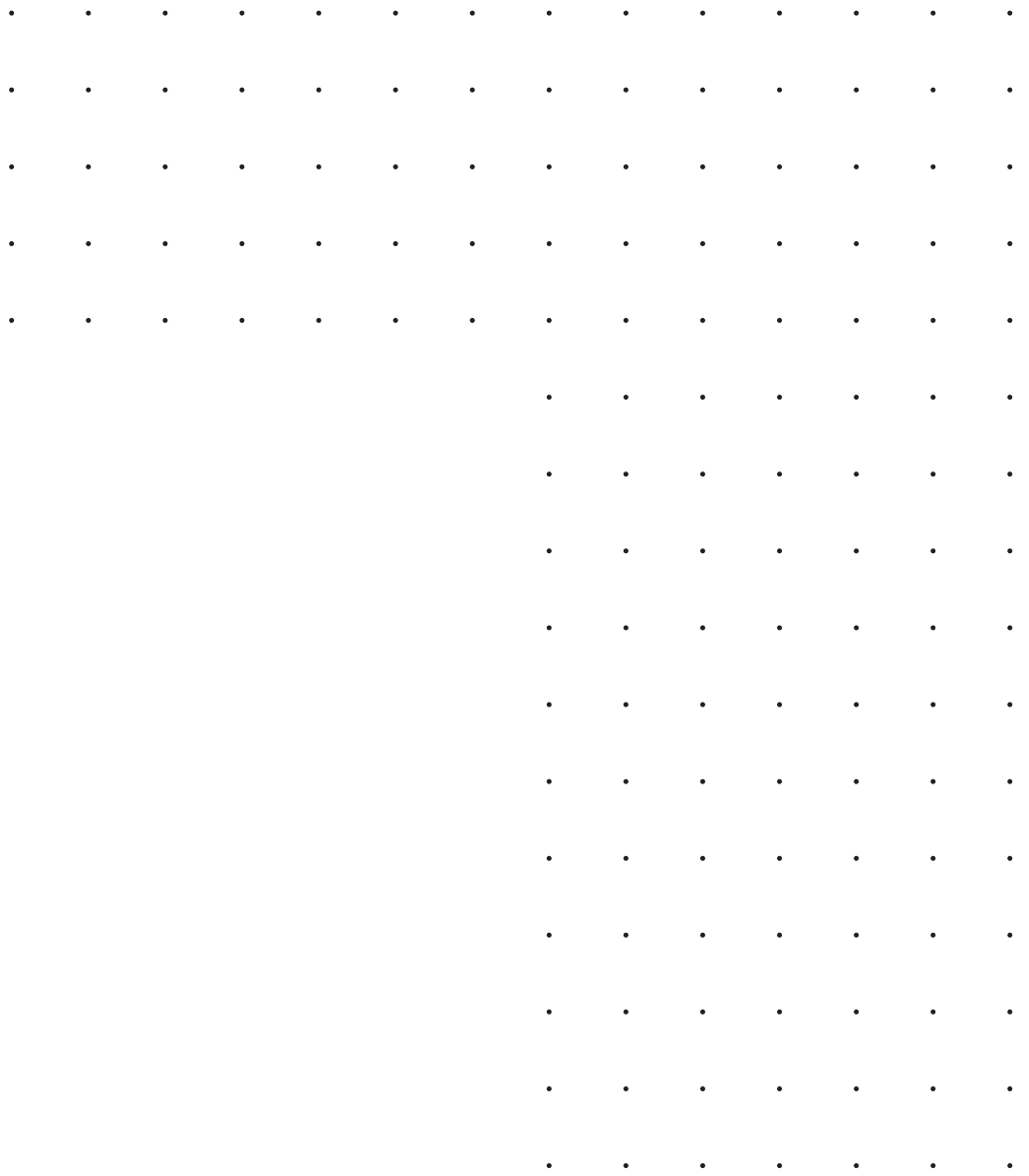
Swinburne Edge is a division of Swinburne University that exclusively services professionals. We offer professional development to people with existing skills and experience, who are ready to up-skill or formalise their skills for their next career stage. Immerse yourself in a Swinburne Edge short course or qualification to enhance your current knowledge with fast-tracked, practical learning that gets you to your goal faster.

For further information, contact our Continuing Professional Education Advisors on 1800 633 560 or edge@swinburne.edu.au.




"The workshop content was absolutely amazing. It exceeded all my expectations."

Drianne
Participant,
Project Management Fundamentals





Contact us

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