



# Managing for Maximum Performance



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🕒 1 day 📍 Face-to-face, Live online, Workplace 💰 \$ 850

Did you know that 87% of new managers feel out of their depth and wish they'd had more training before they started in their new role?

Managing people for maximum performance is a learned skill, and this one-day short course teaches participants how to set standards, manage expectations, and hold people to account so they become a great professional.

You will learn the cost of poor performance followed by the roadmaps, frameworks, feedback models, work allocation tools, recruitment approaches, and more so that you, as a leader, are managing for maximum performance.

Participants will learn how to have an ear to the ground and start to really coach their team to become highly productive professionals. We also take a look at the recruitment process and how to recruit the right people into your team.

Being able to lead and coach people is highly scalable, whether you're a two-person company or part of a major conglomerate.

You will receive an end-to-end set of techniques, tools, frameworks, and suggestions to refine your leadership approach and management style, showing you how to coach your team to new heights.



Discover more at  
[swi.nu/performance](https://swi.nu/performance)

## Course highlights

- Understand how people tick and how to improve their job performance.
- Design performance management processes to ensure consistency with the objectives of your organisation.
- Learn how to provide employee feedback and on-the-job coaching to improve and confirm excellence in performance.
- Reinforce good performance and motivate people to want to do more.
- Cut down on erratic performance and overcome resistance to change.
- Set the right goals for people, then measure them.

## Who should attend?

This is a fantastic entry level course for future managers, leaders, and coaches, and we see a wide range of ages and expertise levels attend. Whether you're new to leading, or experienced and seeking to refresh your leadership skills, this course is suitable.

## Learning objectives

By completing this course, participants will be able to:

- Have a range of tools, frameworks, and processes to take the guesswork out of your leadership approach and deliver consistency.
- Enjoy reduced stress and more confidence in your people-management skills.
- Be able to demonstrate to your leadership team that you're leading effectively in your own right.
- Gain effective communication skills.
- Receive a participant course training manual to take with you.

## What you can expect

- A workbook to take home or to work that you can reference back to.
- Learn alongside professional peers, and network.
- Pathways to continue your studies with Swinburne Edge.
- The immediate knowledge and confidence to implement your new skills.

## Pre-course work

There are no pre-requirements for this course.

## Dates

**View dates and register** for this course.

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## The Swinburne Edge difference

Swinburne Edge is a division of Swinburne University that exclusively services professionals. We offer professional development to people with existing skills and experience, who are ready to up-skill or formalise their skills for their next career stage. Immerse yourself in a Swinburne Edge short course or qualification to enhance your current knowledge with fast-tracked, practical learning that gets you to your goal faster.

For further information, contact our Continuing Professional Education Advisors on 1800 633 560 or [edge@swinburne.edu.au](mailto:edge@swinburne.edu.au).




"The additional coaching within the session was incredibly beneficial as it met the objectives I came in with to gain a greater understanding of my personal leadership style."

**Katherine**  
Participant,  
Managing for Maximum Performance





## Contact us

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