



# Quarterly Course Calendar

JULY | AUGUST | SEPTEMBER  
2026 - QUARTER THREE



# Live Online Short Courses

Our **Live Online training** is delivered to you live, providing similar interactions as face-to-face training with the benefits of remote access. The training is delivered through video conferencing and discussion board platforms. Workshops are broken into interactive video sessions, including presentations and distribution of materials and discussion board based activities.

LIVE ONLINE COURSES	COURSE PAGE	DAYS	FEES	JULY 2026	AUGUST 2026	SEPTEMBER 2026
<b>Business Skills</b>						
Finance for Non Finance Managers	<a href="#">DISCOVER MORE</a>	2	A\$1,600.00	9 - 10 July		17 - 18 September
Contract Management Essentials	<a href="#">DISCOVER MORE</a>	2	A\$1,600.00	16 - 17 July		17 - 18 September
Negotiation Skills	<a href="#">DISCOVER MORE</a>	1	A\$900.00	17 July		17 September
Masterclass: Design Business Strategy	<a href="#">DISCOVER MORE</a>	2	A\$2,000.00		6 - 7 August	
Business Analysis	<a href="#">DISCOVER MORE</a>	2	A\$1,600.00			15 - 16 September
<b>Coaching and Innovation</b>						
Masterclass: Leader as Coach	<a href="#">DISCOVER MORE</a>	2	A\$2,000.00	23 - 24 July		
<b>Communication Skills</b>						
Business Writing Skills	<a href="#">DISCOVER MORE</a>	1	A\$900.00	9 July	14 August	18 September
Conflict Resolution	<a href="#">DISCOVER MORE</a>	1	A\$900.00	20 July		30 September
Empowering Women In The Workplace	<a href="#">DISCOVER MORE</a>	1	A\$900.00	21 July		
How to Have a Difficult Conversation	<a href="#">DISCOVER MORE</a>	1	A\$900.00	21 July		
Confident Communication	<a href="#">DISCOVER MORE</a>	1	A\$900.00		13 August	
Mediation Training	<a href="#">DISCOVER MORE</a>	1	A\$900.00		17 August	
Writing For The Board	<a href="#">DISCOVER MORE</a>	1	A\$900.00			18 September
Masterclass: The Art of Workplace Storytelling	<a href="#">DISCOVER MORE</a>	2	A\$2,000.00			29 - 30 September
<b>Digital Skills</b>						
Microsoft Excel Introduction	<a href="#">DISCOVER MORE</a>	1	A\$470.00	22 July	27 August	29 September
Microsoft Excel Intermediate	<a href="#">DISCOVER MORE</a>	1	A\$470.00	9 & 30 July	11 August	1 & 16 September
Microsoft Excel Advanced	<a href="#">DISCOVER MORE</a>	1	A\$470.00	14 July	19 August	24 September
Microsoft Word Intermediate	<a href="#">DISCOVER MORE</a>	1	A\$470.00		5 August	
Microsoft Word Advanced	<a href="#">DISCOVER MORE</a>	1	A\$470.00		25 August	
Using Outlook More Efficiently	<a href="#">DISCOVER MORE</a>	1	A\$470.00			8 September
<b>Leadership and Management</b>						
Emotional Intelligence Training	<a href="#">DISCOVER MORE</a>	1	A\$900.00	14 July		30 September
Leadership Development Program	<a href="#">DISCOVER MORE</a>	1	A\$900.00	17 July	26 August	
New Supervisor	<a href="#">DISCOVER MORE</a>	2	A\$1,600.00	21 - 22 July		14 - 15 September
Positive Leadership	<a href="#">DISCOVER MORE</a>	2	A\$1,600.00	22 - 23 July		
Managing for Maximum Performance	<a href="#">DISCOVER MORE</a>	1	A\$900.00		7 August	
Masterclass: Transformational Leadership	<a href="#">DISCOVER MORE</a>	2	A\$2,000.00		24 - 25 August	
Masterclass: Change Management	<a href="#">DISCOVER MORE</a>	2	A\$2,000.00		27 - 28 August	
<b>Personal Effectiveness</b>						
Resilience, Stress Management and Mindfulness	<a href="#">DISCOVER MORE</a>	1	A\$900.00			4 September
<b>Project Management</b>						
Project Management Fundamentals	<a href="#">DISCOVER MORE</a>	2	A\$1,600.00	23 - 24 July	11 - 12 August	16 - 17 September
Masterclass: Agile Project Management	<a href="#">DISCOVER MORE</a>	2	A\$2,000.00		12 - 13 August	
Project Governance Essentials	<a href="#">DISCOVER MORE</a>	1	A\$900.00	20 July		

## Special Offers

Swinburne Alumni and Not-for-Profit Organisations\* receive a 10% discount on all non-accredited short courses.

Book three or more places in a short course to receive a discount.

\* Organisation must be registered with the Australian Charities and Not-for-profits Commission.



# Online Self Paced Short Courses



ONLINE COURSES	COURSE PAGE	FEES
Generative AI for Professionals	<a href="#">DISCOVER MORE</a>	AS\$295.00
Mastering the Art of Workplace Storytelling	<a href="#">DISCOVER MORE</a>	AS\$295.00

## Qualifications

Swinburne Edge **qualifications** for professional development are accelerated courses specifically designed for working professionals to upskill fast. Our accelerated courses don't compromise on quality or support. When you partner with us through an accelerated course, you're getting more than just a one-off qualification. You're tapping into the resources of one of the leading education providers in Australia.

Contact us for more information about our qualification commencement dates

QUALIFICATIONS	AVAILABILITY
<b>Business</b>	
BSB50120 Diploma of Business	<a href="#">DISCOVER MORE</a>
10840NAT Graduate Certificate in Applied Business	<a href="#">DISCOVER MORE</a>
<b>Human Resources</b>	
BSB50320 Diploma of Human Resource Management	<a href="#">DISCOVER MORE</a>
<b>Management</b>	
BSB40920 Certificate IV in Project Management Practice	<a href="#">DISCOVER MORE</a>
BSB50420 Diploma of Leadership and Management	<a href="#">DISCOVER MORE</a>
BSB50820 Diploma of Project Management	<a href="#">DISCOVER MORE</a>
<b>Work Health and Safety</b>	
BSB41419 Certificate IV in Work Health and Safety	<a href="#">DISCOVER MORE</a>
BSB51319 Diploma of Work Health and Safety	<a href="#">DISCOVER MORE</a>
SS-AUDIT1 Lead Auditor Training	<a href="#">DISCOVER MORE</a>
BSB50920 Diploma of Quality Auditing	<a href="#">DISCOVER MORE</a>
<b>Training and Assessment</b>	
TAE40122 Certificate IV in Training and Assessment	<a href="#">DISCOVER MORE</a>
<b>Coaching</b>	
11252NAT Graduate Certificate in Organisational Coaching	<a href="#">DISCOVER MORE</a>
SS-COACH1 Executive Coaching Program	<a href="#">DISCOVER MORE</a>

## Funding options

Did you know that you are eligible for Skills First Funding and/ or a VET Student Loan? Swinburne Edge can work with you to explore payment options. Contact us for more information.



