



Quarterly Course Calendar

APRIL | MAY | JUNE
2026 - QUARTER TWO



Live Online Short Courses

Our **Live Online training** is delivered to you live, providing similar interactions as face-to-face training with the benefits of remote access. The training is delivered through video conferencing and discussion board platforms. Workshops are broken into interactive video sessions, including presentations and distribution of materials and discussion board based activities.

LIVE ONLINE COURSES	COURSE PAGE	DAYS	FEES	APRIL 2026	MAY 2026	JUNE 2026
Business Skills						
Business Analysis	DISCOVER MORE	2	A\$1,600.00	16 & 17 April		24 & 25 June
Contract Management Essentials	DISCOVER MORE	2	A\$1,600.00		14 & 15 May	
Negotiation Skills	DISCOVER MORE	1	A\$900.00		5 May	
Coaching and Innovation						
Masterclass: Leader as Coach	DISCOVER MORE	2	A\$2,000.00		20 & 21 May	
Masterclass: Lead Innovative Thinking & Practice	DISCOVER MORE	2	A\$900.00		7 & 8 May	
Communication Skills						
Business Writing Skills	DISCOVER MORE	1	A\$900.00	29 April	27 May	
Confident Communication	DISCOVER MORE	1	A\$900.00	17 April		16 June
Conflict Resolution	DISCOVER MORE	1	A\$900.00		6 May	
How to Have a Difficult Conversation	DISCOVER MORE	1	A\$900.00		13 May	
Mediation Training	DISCOVER MORE	1	A\$900.00		22 May	
Finance						
Finance for Non Finance Managers	DISCOVER MORE	2	A\$1,600.00		6 & 7 May	
Information Technology						
Data Literacy and Data- Informed Decision Making for People & Culture	DISCOVER MORE	1	A\$900.00		28 May	
Microsoft Excel Introduction	DISCOVER MORE	1	A\$470.00	14 April		16 June
Microsoft Excel Intermediate	DISCOVER MORE	1	A\$470.00	22 April	5 May	24 June
Microsoft Excel Advanced	DISCOVER MORE	1	A\$470.00	9 April	13 May	
Microsoft Word Intermediate	DISCOVER MORE	1	A\$470.00		7 May	
Microsoft Word Advanced	DISCOVER MORE	1	A\$470.00			18 June
Using Outlook More Efficiently	DISCOVER MORE	1	A\$470.00			25 June
Leadership and Management						
Leadership Development Program	DISCOVER MORE	1	A\$900.00		5 May	16 June
Managing for Maximum Performance	DISCOVER MORE	1	A\$900.00	16 April		
New Supervisor	DISCOVER MORE	2	A\$1,600.00		14 & 15 May	
Positive Leadership	DISCOVER MORE	2	A\$1,600.00	28 & 29 April		
Personal Effectiveness						
Emotional Intelligence Training	DISCOVER MORE	1	A\$900.00		5 May	
How to Create a Psychologically Safe Workplace and Culture for Executive Leaders	DISCOVER MORE	1	A\$1,200.00		18 May	
Introduction to Psychological Safety at Work for Managers and Safety Practitioners	DISCOVER MORE	1	A\$550.00	30 April	20 May	
Mastering Psychological Safety at Work for Managers and Safety Practitioners	DISCOVER MORE	1	A\$900.00	29 April	19 May	
Resilience, Stress Management and Mindfulness	DISCOVER MORE	1	A\$900.00	24 April		22 June
Project Management						
Masterclass: Agile Project Management	DISCOVER MORE	2	A\$2,000.00	20 & 21 April		17 & 18 June
Project Governance Essentials	DISCOVER MORE	1	A\$900.00		18 May	
Project Management Fundamentals	DISCOVER MORE	2	A\$1,600.00	29 & 30 April		3 & 4 June

Special Offers

Swinburne Alumni and Not-for-Profit Organisations* receive a 10% discount on all non-accredited short courses.

Book three or more places in a short course to receive a discount.

* Organisation must be registered with the Australian Charities and Not-for-profits Commission.

.

Online Self Paced Short Courses



ONLINE COURSES	COURSE PAGE	FEES
Generative AI for Professionals	DISCOVER MORE	AS\$295.00
Mastering the Art of Workplace Storytelling	DISCOVER MORE	AS\$295.00

Qualifications

Swinburne Edge **qualifications** for professional development are accelerated courses specifically designed for working professionals to upskill fast. Our accelerated courses don't compromise on quality or support. When you partner with us through an accelerated course, you're getting more than just a one-off qualification. You're tapping into the resources of one of the leading education providers in Australia.

Contact us for more information about our qualification commencement dates

QUALIFICATIONS	AVAILABILITY
Business	
BSB50120 Diploma of Business	DISCOVER MORE
10840NAT Graduate Certificate in Applied Business	DISCOVER MORE
Human Resources	
BSB50320 Diploma of Human Resource Management	DISCOVER MORE
Management	
BSB40920 Certificate IV in Project Management Practice	DISCOVER MORE
BSB50420 Diploma of Leadership and Management	DISCOVER MORE
BSB50820 Diploma of Project Management	DISCOVER MORE
Work Health and Safety	
BSB41419 Certificate IV in Work Health and Safety	DISCOVER MORE
BSB51319 Diploma of Work Health and Safety	DISCOVER MORE
SS-AUDIT1 Lead Auditor Training	DISCOVER MORE
BSB50920 Diploma of Quality Auditing	DISCOVER MORE
Training and Assessment	
TAE40122 Certificate IV in Training and Assessment	DISCOVER MORE
Coaching	
11252NAT Graduate Certificate in Organisational Coaching	DISCOVER MORE
SS-COACH1 Executive Coaching Program	DISCOVER MORE

Funding options

Did you know that you are eligible for Skills First Funding and/ or a VET Student Loan? Swinburne Edge can work with you to explore payment options. Contact us for more information.



