



BSB51319

Diploma of Work
Health and Safety



BSB51319 Diploma of Work Health and Safety

🕒 6-8 months 📍 Live Online 4 intensive clusters, 8 days

The Diploma of Work Health and Safety is a nationally recognised qualification is suitable for people who coordinate and maintain the work health and safety (WHS) programs in an organisation.

As the next step for those deepening their knowledge in Work Health and Safety management, this Diploma will teach you how to systematically manage WHS risk, including risk management processes and the development of risk management tools. Designed to help you develop, implement and maintain the elements of a Work Health and Safety management system - including effective evaluation and consultation processes - with practical implementation to apply to the workforce immediately.

94%

of participants were satisfied with Swinburne Edge's course content.*

* n = 17 (2018-2019), course-specific statistic.

88%

of participants were satisfied with their Swinburne Edge facilitator.*

* n = 17 (2018-2019), course-specific statistic.

Why work health and safety skills are critical

Work health and safety (WHS) qualified personnel are needed in almost every business, and this qualification gives you the skills to lead and manage WHS in your workplace, whilst future-proofing your career.

This qualification will develop your workplace safety knowledge, covering how to lead and manage WHS procedures, environment, risk, and quality systems.

The Swinburne Edge approach is to not only deliver the technical skills you need to be a qualified WHS professional, but also to develop the leadership and management skills needed to do the job.

This qualification develops the skills to:

- contribute to the systematic management of WHS risk
- conduct WHS risk management processes
- facilitate the development and use of WHS risk management tools
- contribute to the development, implementation, and maintenance of elements of a WHS management system
- contribute to managing work health and safety information systems to support WHS management
- manage the identification, review, development, implementation, and

evaluation of effective participation and consultation processes

- plan documents, draft text, prepare final text, and produce documents of some complexity
- plan, conduct, and report on investigations of WHS incidents that have resulted in, or have the potential to result in, injury or damage.

Course inclusions

- access to industry experts who facilitate the workshops through [Live Online](#) delivery
- program materials and manuals used in the workshops, which double as a take-home resource
- templates, tools, and many other resources are provided
- assessment and study support.

Who should attend?

This qualification is suitable for people who coordinate and maintain the work health and safety (WHS) program in an organisation.

Entry requirements

All five core units from the [BSB41419 Certificate IV in Work Health and Safety](#) or equivalent competencies:

- BSBWHS412 Assist with workplace compliance with WHS laws

- BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes
- BSBWHS414 Contribute to WHS risk management
- BSBWHS415 Contribute to implementing WHS management system
- BSBWHS416 Contribute to workplace incident response.

Stand out

This WHS qualification offers career paths in a raft of specialisations including WHS officer roles, hazard identification and risk control, incident response, consulting, claims, rehab, and return-to-work programs.

This qualification:

- focuses on real world, relevant global contexts
- is a practical program with projects and assignments you can integrate into your existing role or organisation
- gives you skills and tools you can use immediately
- encourages you to think differently.

Fees

The total fee for the BSB51319 Diploma of Work Health and Safety is \$4,794. Fees are reviewed each year and are subject to change. **Skills first funding available.**

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The Swinburne Edge difference

Swinburne Edge's accelerated qualifications are designed for working professionals to maximise the learning outcomes and minimise time spent out of the office or away from home.



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"[The facilitator] had a strong depth of knowledge and was able to apply theory in simple and easy to understand language throughout his teaching."

Kevin

Participant, Diploma of Work Health and Safety

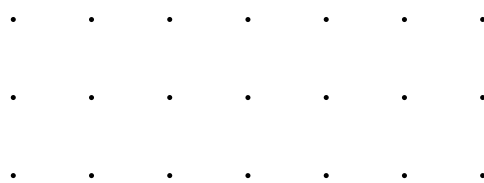
Benefits for individuals

- You can enrol at any time, choose your workshop days, and get qualified faster with an accelerated course structure
- Our Continuing Professional Education Advisors are on hand to provide advice and answer your questions
- Participants learn alongside professional peers and enjoy a unique shared experience that fosters new ideas, reflection, diversity, and innovation
- Our facilitators each have extensive experience across a range of leadership roles and can impart real-life case studies and relevant industry know-how
- Our facilitators are dynamic and engaging professionals with a true passion for teaching, handpicked by us.

Benefits for organisations

- Team members with current work health and safety skills are critical for maintaining a safe workplace
- We work directly with a range of organisations to qualify their WHS team members
- Our team of expert Consultants work hand-in-hand with clients just like you to roll out the BSB51319 Diploma of Work Health and Safety to suit you and your team, including customisation for your own projects and industry
- Clients are allocated a Swinburne Edge Project Manager of their own, ensuring participants are supported, outcomes are reported, and training is delivered.

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The **BSB51319 Diploma of Work Health and Safety** is delivered in unit clusters. Each vertical block of clusters and units shows the number of workshop days.

UNIT CODE	UNIT TITLE	CLUSTER NAME	DURATION
BSBWHS514	Manage WHS compliance of contractors	Manage WHS Procedures	1 day
BSBWHS520	Manage implementation of emergency procedures		
BSBWHS515	Lead initial response to and investigate WHS incidents	Lead in a WHS Environment	2 days
BSBWHS519	Lead the development and use of WHS risk		
BSBWHS513	Lead WHS risk management	Managing WHS Risk	2 days
BSBWHS504	Manage WHS risks		
BSBWHS512	Contribute to managing work-related psychological health and safety		
BSBWHS516	Contribute to developing, implementing and organisation's WHS management system	Managing WHS Quality Systems	3 days
BSBWHS517	Contribute to managing a WHS information system		
BSBWHS522	Manage WHS consultation and participation processes		



Schedule details: Workshop times may vary but are usually 9:00am to 5:00pm; details will be confirmed upon enrolment.

For full unit descriptions, visit <https://training.gov.au> and type the unit code into the search function.



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Cluster overview

Manage WHS Procedures

Duration: 1 day

Location: Online, delivered live

Units:

BSBWHS514 Manage WHS compliance of contractors

BSBWHS520 Manage implementation of emergency procedures

Participants will learn the skills and knowledge required to lead and coordinate organisational arrangements for managing WHS compliance of contractors. It involves determining the WHS legislative and organisational requirements applicable to contractors, and managing compliance of contractors.

Participants will also learn the skills and knowledge required to contribute to the implementation of planning and response procedures for emergencies. The focus is on implementation of procedures already developed for short-term emergency responses. It assumes that expert advice will be available in identifying potential emergencies and in formulating response plans.

Learning objectives

Participants will be able to:

- establish and communicate WHS requirements in relation to contractors
- monitor contractor compliance with established WHS requirements
- review WHS requirements in relation to contractors
- Identify potential emergencies
- identify, plan implement, and review options for initial response
- manage post-emergency activities.

Lead in a WHS Environment

Duration: 2 days

Location: Online, delivered live

Units:

BSBWHS515 Lead initial response to and investigate WHS incidents

BSBWHS519 Lead the development and use of WHS risk management tools

Participants will learn the performance outcomes, skills and knowledge required to plan, conduct, and report on investigations of WHS incidents that have resulted in, or have the potential to result in, injury or damage.

It covers conducting an initial assessment of the situation, establishing the scope and legal parameters of the investigation, conducting a systematic analysis to identify underlying causes and actions for prevention, and reporting on the outcomes of the investigation appropriate to the potential severity of the incident; which may include accessing specialist expertise.

The cluster also teaches the skills and knowledge required to lead the development and use of WHS risk management tools.

Learning objectives

Participants will be able to:

- lead the initial response to incident, develop and resource an incident investigation plan, and collect incident information and data
- lead an incident investigation that is not part of providing legal advice or preparing for legal proceedings and record and report WHS incident investigation
- select, develop, and lead the use of WHS risk management tools
- communicate outcomes of and review use of WHS risk management tools.

Managing WHS Risk

Duration: 2 days

Location: Online, delivered live

Units:

BSBWHS513 Lead WHS risk management

BSBWHS504 Manage WHS risks

BSBWHS512 Contribute to managing work-related psychological health and safety

This cluster describes the skills and knowledge required to lead the management of WHS risks in an organisation. It involves communicating with stakeholders throughout the process. Participants will also learn to describes the skills and knowledge required to conduct WHS risk management processes. The cluster also describes the skills and knowledge required to contribute to managing work-related psychological health and safety.

Learning objectives

Participants will be able to:

- facilitate identification of WHS risk management requirements
- lead both risk assessment and risk control
- evaluate effectiveness of WHS risk management process
- access information and data on WHS hazards and risk management
- prepare to manage WHS risks
- develop and implement WHS risk-management processes
- establish requirements for managing work-related psychological health and safety and record and assess work-related psychosocial hazards in the workplace
- contribute to implementing risk controls for risks associated with identified work-related psychosocial hazards and review their effectiveness.

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Cluster overview

Managing WHS Quality Systems

Duration: 3 days
Location: Online, delivered live

Units:
BSBWHS516 Contribute to developing, implementing and maintaining an organisation's WHS management system
BSBWHS517 Contribute to managing a WHS information system
BSBWHS522 Manage WHS Consultation and Participation Processes

Participants will learn the skills and knowledge required to contribute to the development, implementation, and maintenance of elements of a work health and safety management system (WHSMS), which consist of a documented set of plans, actions, and procedures that target improvements.

They will also learn the skills and knowledge required to contribute to managing a work health and safety information system (WHSIS).

Finally, participants will learn the skills and knowledge required to manage the identification, review, development, implementation, and evaluation of consultation, and participation processes as an integral part of managing WHS.

Learning objectives

Participants will be able to:

- contribute to developing WHSMS and WHSMS implementation plan and support implementation of WHSMS
- contribute to measuring, evaluating, and reviewing WHSMS performance
- identify requirements for, review existing, and develop new WHS consultation and participation processes
- facilitate implementation of WHS consultation and participation arrangements
- monitor and evaluate WHS consultation and participation processes.

"[The best part of the experience was] hearing interesting examples from different industries. The instructor was very enthusiastic."




Thomas

Participant, Diploma of Work Health and Safety





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