## HOM TO READ YOUR STATEMENT OF ACCOUNT



SWINBURNE UNIVERSITY OF TECHNOLOGY

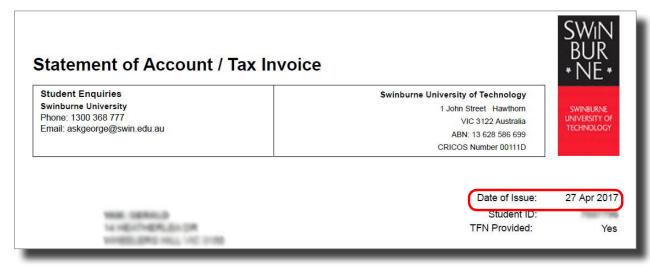
A Statement of Account is your official tax invoice and shows all your fees, payment due dates and census dates. See our examples below to help you understand what each section means. For more information about paying your fees, visit our **fees website.** 

## Accessing your Statement of Account

- **a** Log in to My Financials with your Student ID and password.
- **b** | Click **Email my Statement of Account**. Your Statement of Account will be sent your student email.

Note: This can take up to five minutes depending on your internet provider.

## **Reading your Statement of Account**



**Date of Issue:** If you have made any payments or changes after the date on your Statement of Account, they will not be reflected on the statement.

	Balance brought forward as at 01 Jan 2017		0.00	
	Fees from 01 Jan 2017		124	
31 Mar 2017	Student Contribution	09 Mar 2017	3,087.00	
31 Mar 2017	Deferred			3,087.00
31 Aug 2017	Student Contribution	10 Aug 2017	1,587.00	
31 Aug 2017	Deferrable*			1,587.00
	Other Fees			
	HE: Amenities Fee Jan-Jun	09 Mar 2017	88.00	
	Deferrable*			88.00
	HE: Amenities Fee Jul-Dec	10 Aug 2017	88.00	
	Deferrable*			88.00
	Total Amount Payable		0.00	
SST does not ap	ply to student fees. No GST has been charged.	1111		
	le students may make upfront payment towards their student contribution by the ce	nsus date of the respective study period.		

This section gives and overview of your payment activities. This may include payments already received, payment adjustments, reversed adjustments, discounts applied, and refunds made.

**Total Amount Payable**: For specific details and due dates, refer to step 3.

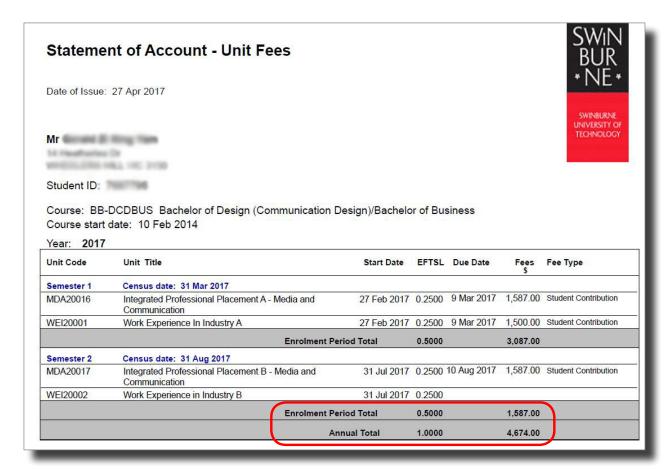


This section provides details about when to pay the due amount(s). You must use the reference numbers provided when paying online or by telephone. If you are paying in person, you must take this slip with you.

On the right side, you can find the amount due and the payment due date.



## Reading your Enrolment Statement/Unit Fees Details



This section gives specific details about your fees, including your course details and then a breakdown of items which contribute to your fees, separated into study periods.

Each unit is listed and the type of fee that applies to it.

Not all payments are always due on the same date. The Enrolment Period Total provides a summary of payments due on a particular date.

The annual total is also listed.

