My Exam Timetable:

HOW TO VIEW YOUR EXAM TIMETABLE ONLINE

STUDENT HELP GUIDE
Log in to your exam timetable

- Log in to My Exam Timetable with your Student ID and password.
- A list of your exams will be displayed.

None of my exams are showing. Why?

If none of your exams are displayed, you may receive a message saying: ‘You have no exams scheduled at this point in time’. This could be due to one of the following reasons:

- Your unit doesn't have any formal exams scheduled
- Your unit’s exam timetable has not been released yet
- The exam timetable is currently undergoing maintenance.

If you think that you have an exam for a particular unit but it’s not displaying (and the exam timetable has been released), first check your Unit Outline via Blackboard or contact your lecturer/unit convenor to find out if a formal examination is part of your assessment.

If, after having done this, you discover that a formal examination is part of your assessment, please contact studentHQ to check the exam’s status.
Viewing your exam timetable

- When the exam timetable has been published, your individual exam details will automatically display.
- To view further details about an individual exam, click **view** next to the relevant exam.

You must read your exam timetable carefully, paying close attention to the venue for each individual exam. We recommend that you regularly check your exam timetable up until the day of your exam/s, as your timetable is subject to change.

To view a current list of Swinburne exam venues, visit our [exam venues and seating webpage](#).

If you have an exam timetable clash or error, [click here](#) to submit an Examination Clash Notification form.

Please speak to your course convenor or lecturer if you had any further questions about your exam timetable.

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**Need more help?**

Contact studentHQ:

- 📞 1300 794 628
- 💌 [Email us](#)