

MY EXAM TIMETABLE:

# HOW TO VIEW YOUR EXAM TIMETABLE ONLINE

## 1

### Log in to your exam timetable

Log in to **My Exam Timetable** with your Student ID and password.

A list of your exams will be displayed.

#### None of my exams are showing. Why?

If none of your exams are displayed, you may receive a message saying: *'You have no exams scheduled at this point in time'*.

This could be due to one of the following reasons:

- Your unit doesn't have any formal exams scheduled
- Your unit's exam timetable has not been released yet
- The exam timetable is currently undergoing maintenance.

#### Exam Timetable

##### Information

You have no exams scheduled at this point in time.

**Note:** If you are viewing your Exam Timetable **after** the [Examination Timetable Publication dates](#), first check that an exam is required as part of your assessment. You can check this through Blackboard. If Blackboard indicates that you do have an exam and it is not showing below, please check back later, or if your exam doesn't show within 24 hours contact [studentHQ](#) or your Course Convenor.

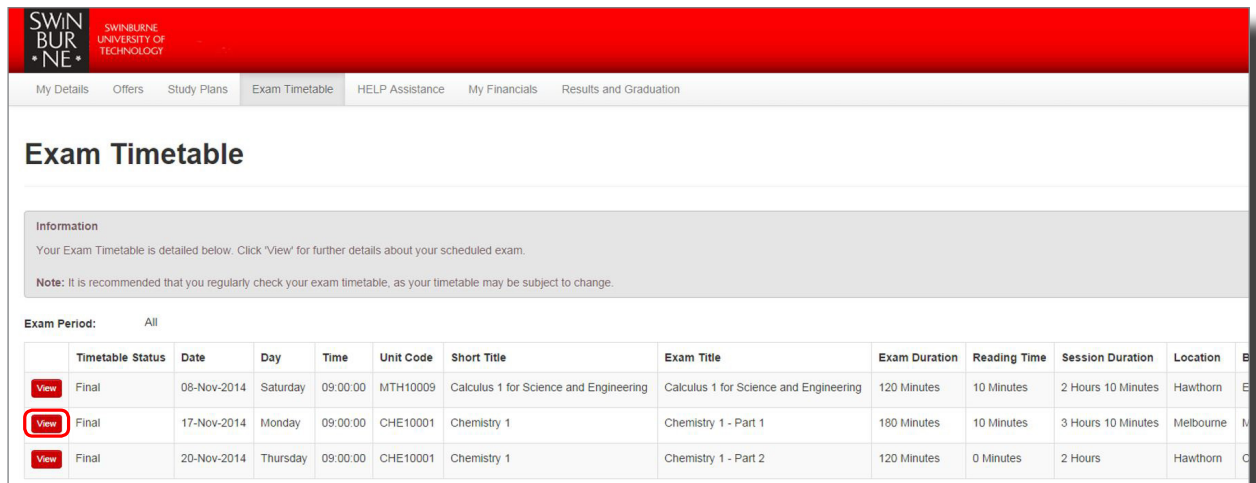
If you think that you have an exam for a particular unit but it's not displaying (and the exam timetable has been released), first check your Unit Outline via Blackboard or contact your lecturer/unit convenor to find out if a formal examination is part of your assessment.

If, after having done this, you discover that a formal examination is part of your assessment, please contact **studentHQ** to check the exam's status.

## 2 Viewing your exam timetable

When the exam timetable has been published, your individual exam details will automatically display.

To view further details about an individual exam, click **view** next to the relevant exam.



**SWINBURNE UNIVERSITY OF TECHNOLOGY**

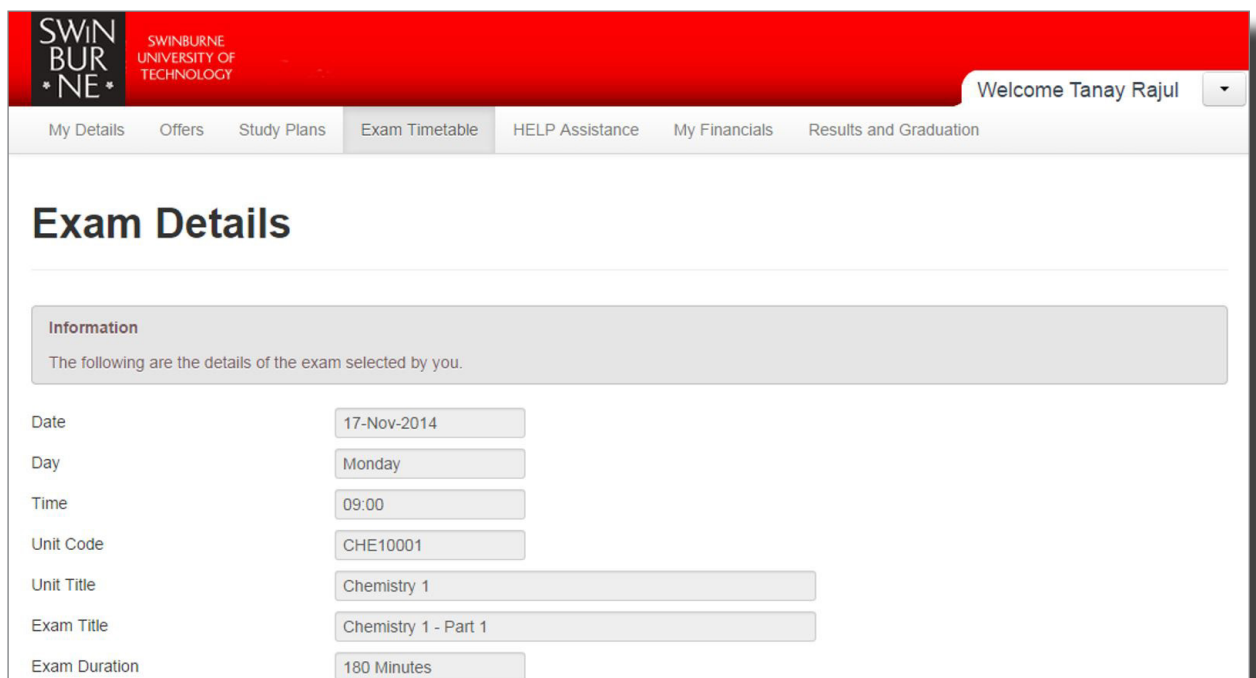
My Details Offers Study Plans Exam Timetable HELP Assistance My Financials Results and Graduation

### Exam Timetable

**Information**  
Your Exam Timetable is detailed below. Click 'View' for further details about your scheduled exam.  
**Note:** It is recommended that you regularly check your exam timetable, as your timetable may be subject to change.

Exam Period: All

|                      | Timetable Status | Date        | Day      | Time     | Unit Code | Short Title                            | Exam Title                             | Exam Duration | Reading Time | Session Duration   | Location  |
|----------------------|------------------|-------------|----------|----------|-----------|--|--|---------------|--------------|--------------------|-----------|
| <a href="#">View</a> | Final            | 08-Nov-2014 | Saturday | 09:00:00 | MTH10009  | Calculus 1 for Science and Engineering | Calculus 1 for Science and Engineering | 120 Minutes   | 10 Minutes   | 2 Hours 10 Minutes | Hawthorn  |
| <a href="#">View</a> | Final            | 17-Nov-2014 | Monday   | 09:00:00 | CHE10001  | Chemistry 1                            | Chemistry 1 - Part 1                   | 180 Minutes   | 10 Minutes   | 3 Hours 10 Minutes | Melbourne |
| <a href="#">View</a> | Final            | 20-Nov-2014 | Thursday | 09:00:00 | CHE10001  | Chemistry 1                            | Chemistry 1 - Part 2                   | 120 Minutes   | 0 Minutes    | 2 Hours            | Hawthorn  |



**SWINBURNE UNIVERSITY OF TECHNOLOGY**

Welcome Tanay Rajul

My Details Offers Study Plans Exam Timetable HELP Assistance My Financials Results and Graduation

### Exam Details

**Information**  
The following are the details of the exam selected by you.

Date: 17-Nov-2014  
Day: Monday  
Time: 09:00  
Unit Code: CHE10001  
Unit Title: Chemistry 1  
Exam Title: Chemistry 1 - Part 1  
Exam Duration: 180 Minutes

You must read your exam timetable carefully, paying close attention to the venue for each individual exam.

We recommend that you regularly check your exam timetable up until the day of your exam/s, as your timetable is subject to change.

To view a current list of Swinburne exam venues, visit our [exam venues and seating webpage](#).

If you have an exam timetable clash or error, [click here](#) to submit an Examination Clash Notification form.

Please speak to your course convenor or lecturer if you had any further questions about your exam timetable.

