

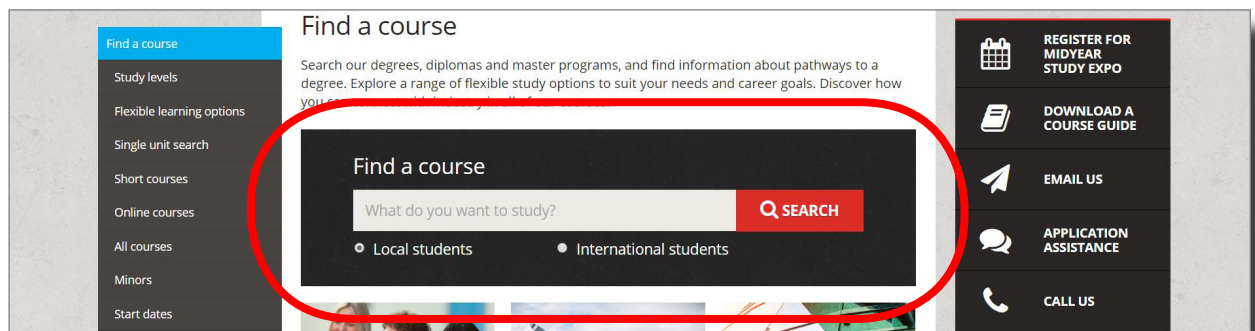
HOW TO SELECT MAJORS, MINORS AND ELECTIVES

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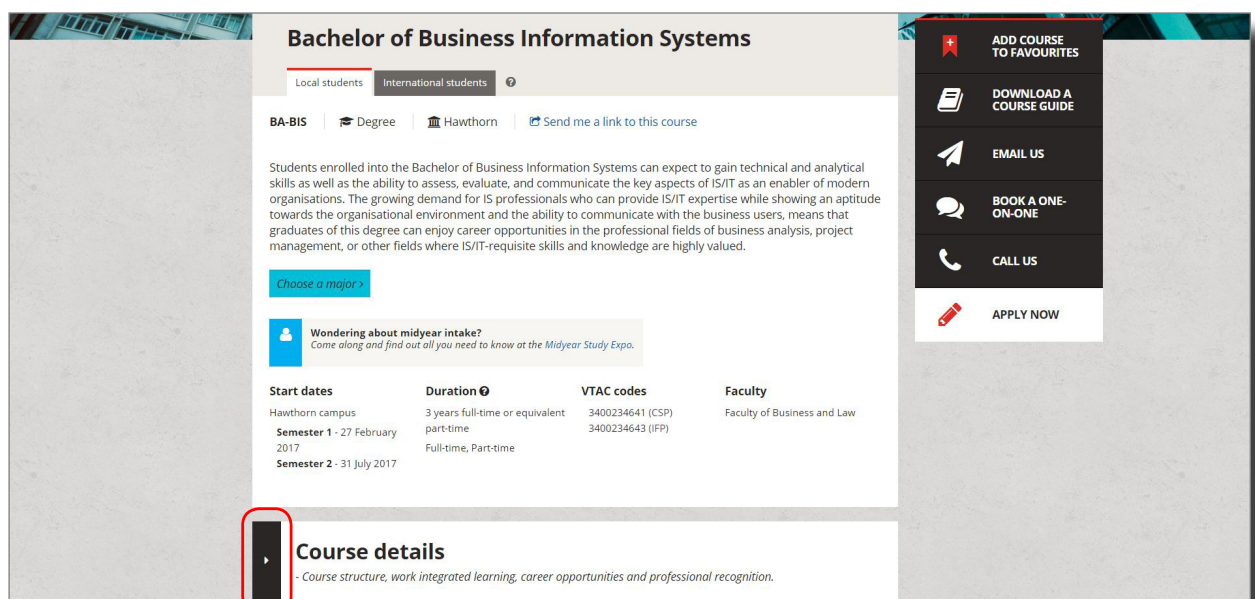
Viewing your major, minor and elective options

You can view all your major, minor and elective options for your course by visiting our **Find a course website**. This will allow you to search for your course and show you what major and minor options are available.

a | Search for your course.



b | When you have located your course, click the drop-down arrow for **Course details**.



Note: UniLink students, the details are under the **Course information in detail** section.



- c |** For higher education courses, you'll now see the major, minor and elective options for your course. Click the buttons shown below to view further options and the units under each option.

A screenshot of a web form for selecting course components. The top section is titled 'Major' with a help icon and specifies '8 units (100 credit points)'. Below this, it says 'Choose a major:' followed by three blue buttons: 'Business Analysis', 'Data Analytics', and 'Data Management', all of which are enclosed in a red rectangular border. A plus sign is centered below these buttons. The bottom section is titled 'Other studies' and also specifies '8 units (100 credit points)'. It contains a paragraph of text: 'Choose from a combination of the following course components to complete 100 credit points of other study. Students may also select elective units (12.5 credit points each).' Below this text is a row of five orange buttons: 'Second major', 'Advanced minor', 'Minors', 'Elective units', and 'Signature Series', all enclosed in a red rectangular border.

For vocational education courses, the electives will automatically show under **Course details**.

A screenshot of a web interface showing an 'Electives' section. The section has a grey header with the word 'Electives' in white. Below the header, the word 'Units' is displayed in bold. Underneath, there is a list of six units, each with a blue link-like text: 'Manage Risk (BSBR5K501)', 'Undertake project work (BSBPMG522)', 'Manage people performance (BSBMGT502)', 'Manage mediation processes (BSBHRM510)', 'Manage budgets and financial plans (BSBFIM501)', and 'Manage remuneration and employee benefits (BSBHRM505)'.

For UniLink courses, the electives will automatically show up under **Course information in details**.

A screenshot of a web interface showing an 'Elective units' section. The section has a grey header with the text 'Elective units' in white. Below the header, it says 'Students must select two units from the following:'. This is followed by a list of five units, each with a blue link-like text: 'Foundation maths (MTH10011)', 'Statistics 101 (STA10008)', 'Foundations of technical programming (COS10008)', and 'Problem solving with ICT (ICT10011)'. (Note: The original image lists four units in the list, despite the text saying 'two units').


2 Log in to My Enrolment

- a | Log in to **My Enrolment** with your Student ID and password.

Note: You must first accept your offer before you can enrol in units online.

3 Select a major

- a | Click **Select** on the section marked **O** to view the list of available degree majors for your course.




 Select the First Major - Step 1 - Click 'Select' (found on the right hand side below), to add a first major component. Step 2 - To add the first major onto your study plan click 'Add to Study Planner' (found on the right hand side below). Step 3 - Click 'Save changes on Study Planner' to confirm your selection. Step 4 - Click 'Expand' on the right hand side below to add the units for the first major onto the study plan. Step 5 - Click 'Save changes on Study Planner' to confirm the selection.

200 Credit Points remaining for selection

Select

More details

- c | To add the major you have selected, click **Add to Study Planner**.

 HS-BISBUSANA - BA-BIS Business Analysis Major	Add to Study Planner
More Details Additional Information Requisite Information	
 HS-BISDATANA - BA-BIS Data Analytics Major	Add to Study Planner
More Details Additional Information Requisite Information	
 HS-BISDATMAN - BA-BIS Data Management Major	Add to Study Planner
More Details Additional Information Requisite Information	

- d | Click **Save Changes on Study Planner** to confirm your selection.

Save changes on Study Planner

Choose a different Study Plan

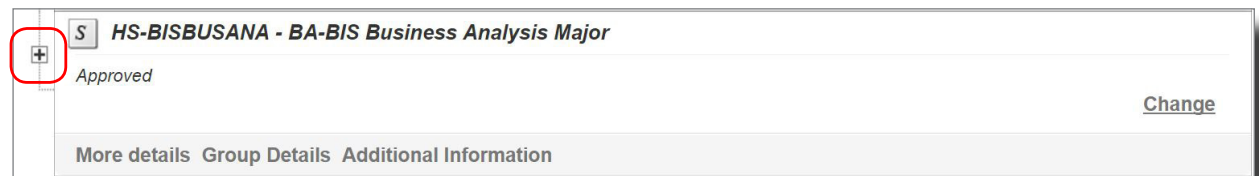
Discard changes and return to Study Plan

The units of your major will now appear on your study plan, highlighted in blue, ready for you to enrol in.

4 Expand a major to view units

In some cases, you may need to expand your major to view the units that make up the major.

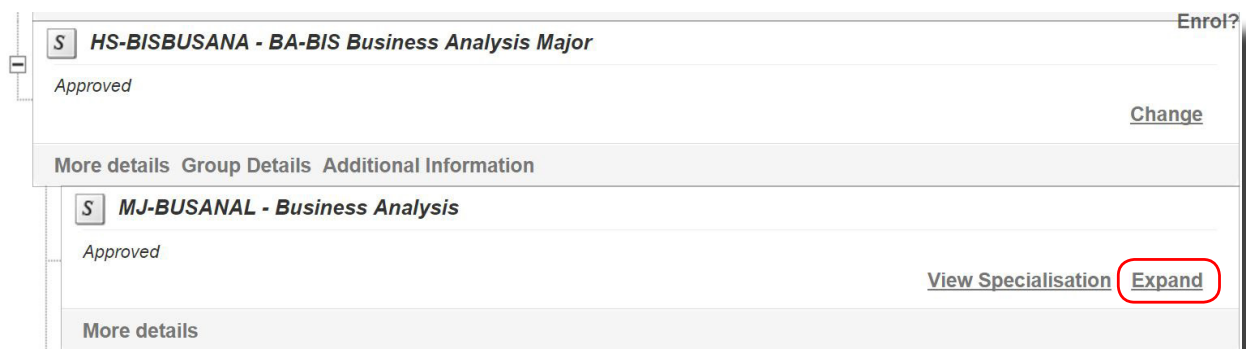
- a |** Click the **+** (plus) symbol next to your major.



S HS-BISBUSANA - BA-BIS Business Analysis Major
Approved [Change](#)
More details Group Details Additional Information

- b |** Click **Expand**. You can now enrol in the units.

View our **My Enrolment: How to enrol in units** help guide for more info.



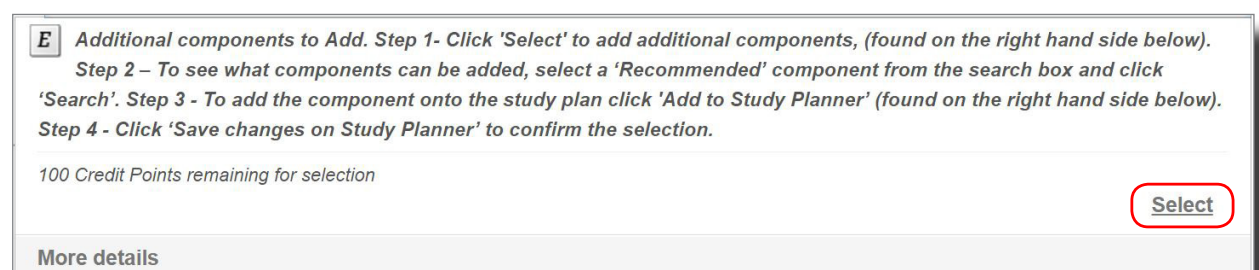
S HS-BISBUSANA - BA-BIS Business Analysis Major Enrol?
Approved [Change](#)
More details Group Details Additional Information

S MJ-BUSANAL - Business Analysis
Approved [View Specialisation](#) **Expand**
More details

If you wish to change the major you have enrolled in, you'll need to submit an **Enrolment amendment form.*

5 How to select a minor or elective within a major/minor

- a |** Click **Select** on the section marked **E** to view your minor and elective options.



E Additional components to Add. Step 1- Click 'Select' to add additional components, (found on the right hand side below).
Step 2 – To see what components can be added, select a 'Recommended' component from the search box and click 'Search'. Step 3 - To add the component onto the study plan click 'Add to Study Planner' (found on the right hand side below).
Step 4 - Click 'Save changes on Study Planner' to confirm the selection.

100 Credit Points remaining for selection

[Select](#)

More details

- b |** Click the drop-down box to view a list of available minors/electives. Select **All** from the drop down list to view all; then click **Search**.

The screenshot shows a search interface. At the top, there is a dropdown menu with '(All)' selected. Below the dropdown, a list of options is visible: (All), A1. Recommended Second Majors, A2. Recommended Co-Majors, A3. Recommended Minors, A4. Recommended Electives, B1. Full List Co-Majors, B2. Full List Minors, and B3. Full List Electives. Below this list, there is a search bar and a 'Search' button. The 'Search' button is highlighted with a red box.

- c |** To add the minor/elective you wish to study, click **Add to Study Planner**.

The screenshot shows a study planner interface. It lists three courses: MJ-ACC6 - Accounting, MJ-DATAN2 - Data Analytics, and MJ-DATMGT2 - Data Management. Each course entry has a button labeled 'Add to Study Planner'. The buttons for MJ-ACC6 and MJ-DATAN2 are highlighted with red boxes.

- d |** Click **Save changes on Study Planner** to confirm your selection.

The screenshot shows two buttons at the bottom of the interface. The first button is labeled 'Save changes on Study Planner' and is highlighted with a red box. The second button is labeled 'Discard changes and return to Study Plan'.

Your units will now appear on your study plan, highlighted in blue, ready for you to enrol in.

