

# Diploma of Early Childhood Education and Care - CHC50113

The [Diploma of Early Childhood Education and Care](#) is for those who are interested in working in the early childhood services sector, or who are already working in the field and are responsible for planning, implementing and managing programs in early childhood services. At this level, workers have responsibility for the supervision of staff and volunteers.

**Course Information**

**Intake:** VET Mar Intake (For students who have completed the Certificate III and are entering Stage 2 of the Diploma)

**Start date:** 19th April 2021

**Location:** Hawthorn Campus

**Duration:** 18 months full-time

**Course Structure:**

The Diploma of Early Childhood Education and Care requires twenty eight (28) units to complete. This course is made up of twenty three (23) core units and five (5) electives.

**How to use your Course Planner**

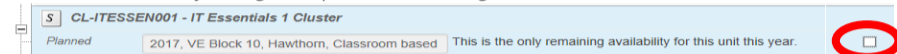
Refer to the below guide to help you work out the correct units to enrol into for each Teaching Period. The units in your planner are colour-coded to assist with mapping out your studies over the duration of your course

|   |
|---|
| <b>Core Units</b>   |
| A set of compulsory units you <b>MUST</b> complete as part of your Course.          |
| <b>Elective Units</b>   |
| A structured set of 5 units specific to your Course.                                |
| <b>Clusters</b>   |
| A sub-structured set of 2 or more units delivered together specific to your Course. |

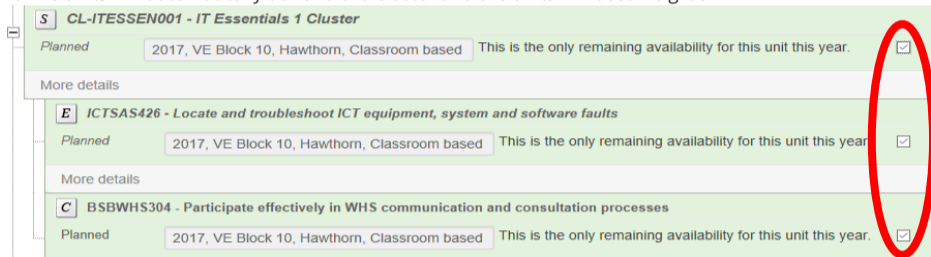
Enrol in units for

**Enrolling into Clusters:**

1. Select the Cluster by ticking the top box on the far right hand side of the Cluster



2. The units will automatically tick and the Cluster and the units will become green



3. Click the Enrol button



4. Click the Confirm Enrolment Button



5. Click the View Enrolment Button



6. Repeat Steps 1-5 for all ten (10) clusters delivered in this course

Stage 2, 2021 - All four (4) clusters and one (1) core units in the Stage 2 Unit Group must be completed in your second stage of study.

| Unit Code                     | Unit Title   | Start Date | End Date  | Teaching Period |
|-------------------------------|--|------------|-----------|-----------------|
| CL-INCLPRAC001                | Inclusive Practice 1 Cluster   | 19/04/2021 | 5/09/2021 | VE Block 7      |
| Units included in the Cluster | CHCECE020 - Establish and implement plans for developing cooperative behaviour<br>CHCECE021 - Implement strategies for the inclusion of all children           |            |           |                 |
| CL-INDPLAN001                 | Individual Planning 1 Cluster  | 19/04/2021 | 5/09/2021 | VE Block 7      |
| Units included in the Cluster | CHCECE022 - Promote children's agency<br>CHCECE023 - Analyse information to inform learning  |            |           |                 |
| CL-WRKSFE001                  | Workplace Safety 1 Cluster   | 19/04/2021 | 5/09/2021 | VE Block 7      |
| Units included in the Cluster | CHCECE016 - Establish and maintain a safe and healthy environment for children<br>HLTWHS003 - Maintain work health and safety                                  |            |           |                 |
| CL-CURRIC001                  | Curriculum 1 Cluster   | 19/04/2021 | 5/12/2021 | VE Year Long    |
| Units included in the Cluster | CHCECE024 - Design and implement the curriculum to foster children's learning and development<br>CHCECE025 - Embed sustainable practices in service operations |            |           |                 |
| CHCECE017                     | Foster the holistic development and wellbeing of the child in early childhood  | 19/04/2021 | 5/12/2021 | VE Year Long    |

Stage 3, 2021 - One (1) clusters and one (1) core units in the Stage 3 Unit Group must be completed in your third stage of study.

| Unit Code                     | Unit Title   | Start Date | End Date   | Teaching Period |
|-------------------------------|--|------------|------------|-----------------|
| CL-PROFLEAD001                | Professional and Leadership 1 Cluster  | 23/08/2021 | 19/12/2021 | VE Term 4       |
| Units included in the Cluster | CHCPRP003 - Reflect on and improve own professional practice<br>CHCMGT003 - Lead the work team |            |            |                 |
| CHCECE019                     | Facilitate compliance in an education and care service   | 23/08/2021 | 19/12/2021 | VE Term 4       |

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Stage 1, 2020 - All five (5) clusters and three (3) core units in the Stage 1 Unit Group were completed in your first stage of study

| Unit Code                     | Unit Title   |  |
|-------------------------------|--|--|
| CL-CULDIV001                  | Culture & Diversity Cluster  | Units were completed as part of the Certificate III in Early Childhood Education and Care (CHC30113) |
| Units included in the Cluster | CHCDIV002 - Promote Aboriginal and/or Torres Strait Islander cultural safety                         |  |
|                               | CHCECE001 - Develop cultural competence  |  |
| CL-DEVDOC002                  | Development and Documentation 2 CHC50113 Cluster   |  |
| Units included in the Cluster | CHCECE007 - Develop positive and respectful relationships with children                              |  |
|                               | CHCECE010 - Support the holistic development of children in early childhood                          |  |
|                               | CHCECE013 - Use information about children to inform practice  |  |
| CL-EYLFPLAY002                | EYLF Play 2 CHC50113 Cluster   |  |
| Units included in the Cluster | CHCECE009 - Use an approved learning framework to guide practice                                     |  |
|                               | CHCECE018 - Nurture creativity in children   |  |
|                               | CHCECE011 - Provide experiences to support children's play and learning                              |  |
| CL-HLTSAF001                  | Health and Safety 1 Cluster  |  |
| Units included in the Cluster | CHCECE002 - Ensure the health and safety of children   |  |
|                               | CHCECE004 - Promote and provide healthy food and drinks  |  |
| CL-NURCRE002                  | Nurture and Care 2 CHC50113 Cluster  |  |
| Units included in the Cluster | CHCECE003 - Provide care for children  |  |
|                               | CHCECE005 - Provide care for babies and toddlers   |  |
|                               | CHCECE026 - Work in partnership with families to provide appropriate education and care for children |  |
| HLTAID004                     | Provide an emergency first aid response in an education and care setting                             |  |
| CHCLEG001                     | Work legally and ethically   |  |
| CHCPRT001                     | Identify and respond to children and young people at risk  |  |

## Useful Information

### Practical placement

Students who have completed the Certificate III are required to complete 240 hours of Practical Placement.

### How do I enrol into units online?

For help on how to enrol in units on your Study Plan, please refer to our [online help guide](#).

### When do my classes start?

Classes for units will commence in the week of 19th April 2021.

### Can I study a unit not listed in this guide?

If you would like to speak with someone about selecting alternative units, please contact [studentHQ](#) to make an appointment with an Enrolment Advisor.

### How do I get recognition for my existing qualifications or experience?

Learn more about [Advanced Standing \(Academic Credit\)](#).

### How will I be assessed?

You will be given a unit outline for each unit via our online learning system (Canvas). Each unit outline explains what you will learn and how you will be assessed. Assessment methods may include: portfolios, reports, case studies, practical tasks, presentations and group work.

### Do I need any special equipment?

Students are required to purchase a Swinburne Early Childhood polo top to wear when on placement.

### What happens if I stop studying before I complete my course?

If you do not intend to continue with your course, you must submit a [Withdrawal from Course application](#). If you stop studying before completing the course requirements, you can request to be issued with a [Statement of Attainment](#) that lists the units you have successfully completed.

### Where can I find more information about being a Swinburne student?

Our [Current Students webpage](#) contains information about managing your course, financials, results, graduations, student support, student services, life on campus and additional learning opportunities

### Where can I find more information about course costs/fees?

Our [Fees website](#) contains information on course fees, including a handy fees calculator, the types of Government assistance available, details on how to make a payment, payment due dates and more.

### Pathways to future study

Pathways allow you to progress from one qualification to another where the first course is recognised as an entry requirement and/or provides advanced standing. You can take advantage of pathway arrangements from one Swinburne course to another or benefit from study completed at another institution. Pathway options may be subject to academic performance. Learn more about [pathways](#).

### What if I have any other questions?

For further assistance please contact [studentHQ](#).

Units are subject to change and may not be timetabled every Teaching Period