## Course enrolment planner

# Diploma of Early Childhood Education and

# Care



The <u>Diploma of Early Childhood Education and Care</u> is for those who are interested in working in the early childhood services sector, or who are already working in the field and are responsible for planning, implementing and managing programs in early childhood services. At this level, workers have responsibility for the supervision of staff and volunteers.

Course Information Intake: VET Aug Intake 2021 continuing

Start date: 2nd August 2021 Location: Wantirna Campus Duration: 18 months full-time

#### **Course Structure**

To achieve the Diploma of Early Childhood Education and Care, students are required to complete twenty-three (23) core units and five (5) elective unit.

To ensure a **successful** enrolment experience follow the steps below.

If you cannot see units on the **My Enrolment Tab** ensure you have accepted your offer on the **Offer Tab** and the **Terms and Conditions** on the **My Enrolment Tab**.

**Step 1 Pre-Enrolment:** To view timetable options for your course select the **'Group Registration'** button on the right hand side of the screen.



Step 2: Select 'View Timetable' to select your timetable option

**Step 3:** To select your timetable option and register into classes select

**'Choose'** on the right hand side of the screen



Step 4: Select 'Register in selected Group'

#### Register in selected Group(s)

selected

# Step 5 Complete enrolment into units:

Select the year, All Study Periods and All Locations. See below for an example. You must **enrol in all units** as set out on Course Planner below.

Enrol in units for	2022	~	All Study Periods	~	All Locations	~	Search

Stage 2; Cluster units - all four (4) clusters must be

Unit Code		Unit Title	Start Date	Teaching Period		
CL-INCLPRAC001	Inclusive Pract	ice 1 Cluster	28/02/2022	VE Semester 1 (Mar)		
Units included in	CHCECE020	Establish and implement plans f behaviour	or developing o	cooperative		
cluster	CHCECE021	Implement strategies for the inc	lusion of all chi	ldren		
CL-INDPLAN001	Individual Plan	ning 1 Cluster	28/02/2022	VE Semester 1 (Mar)		
Units included in	CHCECE022	Promote children's agency				
cluster	CHCECE023	Analyse information to inform le	arning			
CL-WRKSFE001	Workplace Safety 1 Cluster		28/02/2022	VE Semester 1 (Mar)		
Units included in	CHCECE016	Establish and maintain a safe an children	d healthy envir	onment for		
cluster	HLTWHS003	Maintain work health and safety				
CL-CURRIC001	Curriculum 1 (	iculum 1 Cluster		VE Year Long		
Units included in	CHCECE024	Design and implement the curri- learning and development	culum to foster	children's		
cluster	CHCECE025	Embed sustainable practices in	service operation	ons		

# Stage 2; Core units – one (1) core units must be selected

Unit Code	Unit Title	Start Date	Teaching Period
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood	28/02/2022	VE Year Long

# Stage 3; Cluster units – one (1) clusters must be selected

Unit Code		Unit Title	Start Date	Teaching Period
CL-PROFLEAD001	Professional and Leadership 1 Cluster		1/08/2022	VE Semester 2
Units included in	CHCPRP003	Reflect on and improve own professional practice		
cluster	CHCMGT003	Lead the work team		

# Stage 3; Core units – one (1) core units must be selected

Onit Code	Offic fice	Start Date	Period
CHCECE019	Facilitate compliance in an education and care service	1/08/2022	VE Semester 2



# How to use your course planner

Refer to the below guide to help you work out the correct units to enrol into for each teaching period. The units in your planner are colour-coded to assist with mapping out your studies over the duration of your course

#### Course Information

#### Core units

A set of 23 compulsory units you **MUST** complete as part of your Course.

### Elective units

A structured set of 5 units specific to your Course.

#### Clusters

A sub-structured set of 2 or more units delivered together specific to your course.

### Practical placement

online help guide.

Students must successfully complete 360 hours of practical placement.

#### How do Longol into units online?

How do I enrol into units online? For help on how to enrol in units on your Study Plan, please refer to our

#### When do my classes start?

Classes for units will commence in the week of **28th February 2022.** 

# How do I get recognition for my existing qualifications or experience?

Learn more about **Advanced Standing (Academic Credit).** 

# Where can I find more information about being a Swinburne student? Our Current Students webpage

contains information about managing your course, financials, results, graduations, student support, student services, life on campus and additional learning opportunities

# Where can I find more information about course costs/ fees?

Our <u>Fees website</u> contains information on course fees, including a handy fees calculator, the types of Government assistance available, details on how to make a payment, payment due dates and more.

# Pathways to future study

Pathways allow you to progress from one qualification to another where the first course is recognised as an entry requirement and/or provides advanced standing. You can take advantage of pathway arrangements from one Swinburne course to another or benefit from study completed at another institution. Pathway options may be subject to academic performance. Learn more about **pathways**.

# What if I have any other questions? For further assistance please

contact **studentHQ**.

## Course enrolment planner

# Diploma of Early Childhood Education and

# Care

in cluster

# CHC50113

## Stage 1; Cluster units – all five (5) clusters were completed in 2021

Unit Code		Unit Title	Start Date	Teaching Period	
CL-CULDIV001	Culture & Dive	rsity Cluster	Units were de 1, 2021	elivered in Stage	
Units included	CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safe			
in cluster	CHCECE001	Develop cultural competence			
CL-DEVDOC002	Development a Cluster	and Documenation 2 CHC50113	Units were delivered in Stage 1, 2021		
	CHCECE007	Develop positive and respectful relationships with children			
Units included in cluster	CHCECE010	Support the holistic development of children in early childhood			
iii ciastei	CHCECE013	Use information about children	to inform pract	ice	
CL-EYLFPLAY002	EYLF Play 2 CHC50113 Cluster  Units were delivered in S 1, 2021			elivered in Stage	
	CHCECE009	Use an approved learning framework to guide practice			
Units included in cluster	CHCECE011	Provide experiences to support children's play and learning			
	CHCECE018	Nurture creativity in children			
CL-NURCRE002	Nurture and C	are 1 CHC30113 Cluster	Units were de 1, 2021	elivered in Stage	
	CHCECE003	Provide care for children			
Units included	CHCECE005	Provide care for babies and toddlers			
in cluster	CHCECE026	Work in partnership with families to provide ap education and care for children		appropriate	
CL-HLTSAF001	Health and Safety 1 Cluster		Units were delivered in Stage 1, 2021		
Units included	CHCECE002	Ensure the health and safety of children			

# Stage 1; Core units - all three (3) core units were completed in 2021

CHCECE004

Unit Code	Unit Title	Start Date	Teaching Period	
HLTAID004	Provide an emergency first aid response in an education and care setting	_		
CHCLEG001	Work legally and ethically	Units were delivered in Stag 1, 2021		
CHCPRT001	Identify and respond to children and young people at risk			

Promote and provide healthy food and drinks



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