



SWINBURNE
UNIVERSITY OF
TECHNOLOGY

Higher Education

Application for Transfer to Commonwealth Supported Place

Return this form in person to the studentHQ
or
Return via post to:
studentHQ
Swinburne University of Technology
PO Box 218
HAWTHORN VIC 3122



Indicate Year and Semester of requested Transfer: Year : Semester: (please check) 1 2

Closing Dates: Semester 1 \longrightarrow Last teaching day of Semester 2

Semester 2 \longrightarrow Last teaching day of Semester 1

Please complete all fields, then print and sign before returning to the above address.

Section A: Personal Details

Student ID Number:

Title (select from list or enter if not listed):

Family Name/Surname:

Given Names:

Address:

Suburb/City: Postcode:

Telephone (home): Telephone (business): Telephone (mobile):

Email:

Date of Birth:

Section B: Current Course

Please state the full course title you are currently enrolled in:

Course Code: Course Title:

Campus: Year of first enrolment in current course:

Section C: Conditions of Application and Selection

- Offers will be dependant upon the Commonwealth Supported Places (CSP) being available in the relevant course.
- You must have completed one year of full time study, or 100 credit points, in your current course. An exception to this criterion is when International students have been granted Permanent Residency in Australia.
- You must have achieved a credit average in your current course.
- You will be advised of the outcome of this application after the publication of results for the current teaching period.

Section D: Student Signature

Signature of Applicant: _____ Date:

Office Use Only

Current course outcome code		Stage/Sub-stage	
International Student	<input type="checkbox"/> Yes <input type="checkbox"/> No	Local FFP Student	<input type="checkbox"/> Yes <input type="checkbox"/> No
Completed 100 credit points?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Average Grade	
Contact Manager, Assessment and Student Financials for Approval			
Is transfer to FFP approved	<input type="checkbox"/> Yes <input type="checkbox"/> No	Is Transfer to CSP approved	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for non-approval (If application is rejected)			
New Fee Category		New Status Code	
New Com Assist Form Received	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date	<input type="text"/>
Date entered on Student One	<input type="text"/>	Date Letter Sent	<input type="text"/>
Signed		Date	<input type="text"/>