

# ENROLMENT FORM INSTRUCTIONS

Please complete the following steps to finalise your enrolment

## PAGE 1

- Complete all personal details
- Answer questions 1 – 7
- You must sign and date the form. Please read the Student Enrolment Declaration

## PAGE 2

- Complete all Statistical Information, questions 1 – 8.

## PAGE 3

- Check course and unit information; ensure you are enrolling into the correct timetable group.
- Enter name and if available student ID.
- Tick main reason for enrolling.

## PAGE 4

- Complete Method of Payment section. Please tick your preferred method of payment for your fees.
- Please note you will not be enrolled into the course until payment is received. If you are unsure of your fees please call (+61 3) 9214 4440 'Option 3'.
- You will receive a tax invoice once your payment has been processed.
- You must sign and date the bottom of the page

PLEASE NOTE THAT INCOMPLETE ENROLMENT FORMS WILL BE RETURNED TO ENROLLING STUDENT.

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## Submitting completed forms

### Email

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### Fax

(+61 3) 9210 1913

### Mail

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