Swinburne College

SWINBURNE UNIVERSITY OF TECHNOLOGY

Pathways to University

2014

swinburne.edu.au/college

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Welcome

Choosing to study in another country is a big decision. Swinburne College offers students preparation for further study in Australia and the opportunity to gain entry into their desired course at Swinburne University of Technology as quickly as possible.

At Swinburne College, we provide a friendly and supportive place to learn. We have small classes and modern facilities, and students receive individual attention and academic support from teachers.

We also host regular study skills workshops, language development classes and social activities. These offer students the opportunity to make new friends and get the most from their time with us at Swinburne College.

Best of all, we are part of the dynamic university environment at Swinburne University of Technology. Swinburne College is located on the university campus and our students have access to all university services and facilities.

Though our students are only with us for a short time, Swinburne College aims to prepare them for long-term success in their study and future careers.

Chris Wallis
Director

About Swinburne College

Swinburne College is your pathway to Swinburne University of Technology. We can give you a great start to studying in Australia and help prepare you for success in further study.

Swinburne College offers:

- English language courses
  - General English
  - English for Academic Purposes
  - Intensive English
- Foundation Studies
  - business
  - design
  - science/engineering
- UniLink diplomas
  - business
  - design
  - engineering
  - information technology.

Swinburne College Pty Ltd (trading as Swinburne College) is a wholly owned subsidiary of Swinburne University of Technology.

Location

Swinburne College is located at Swinburne's Hawthorn campus, just 10 minutes from Melbourne's CBD. The campus sits alongside a vibrant local shopping and entertainment area, with convenient transport options, on-campus accommodation and excellent study facilities.

Culturally diverse

Swinburne College welcomes students from nearly 40 countries, so you'll have the opportunity to make friends from all over the world. Similarly, Melbourne has a diverse, multicultural population.

Study support

Class sizes average between 15 and 18 students. This offers you more individual attention from teachers who can help you succeed in your studies. Our teachers are specially trained and have experience teaching international students.

Smooth transition to university

By enrolling in a Swinburne College course, you'll gain full access to Swinburne University of Technology services and facilities, including the library, wi-fi access, study skills resources and social activities. This offers you a great educational experience in a dynamic university environment.

Guaranteed entry to Swinburne University of Technology

English-language students who successfully complete English for Academic Purposes to the required level – and achieve all other academic entry requirements – will have guaranteed entry to a wide range of certificate, diploma, bachelor, master and higher research degree courses at Swinburne University of Technology.

Foundation Studies and UniLink diplomas provide guaranteed entry to more than 60 bachelor degrees at the university (subject to successful completion of all units of study and achievement of the required results).

Internationally recognised

Swinburne is ranked among the top 400 universities worldwide by the 2013 Academic Ranking of World Universities. This is the top 10 in Australia and top three in Melbourne.

Study methods at Swinburne

You will have the opportunity to participate in a variety of types of study depending on your chosen course. These may include lectures, workshops, tutorials, laboratory and studio sessions, group work, cross-discipline projects, case studies, practical sessions, discussion groups, online learning and research projects.

Assessment methods

At Swinburne College, assessment takes various forms. You could be assessed through a combination of assignments, reports, examinations, practicum, class presentations, journal keeping, class participation and group projects.

Credit transfer

If you are commencing a UniLink diploma you may be eligible to receive credit to enter the course with advanced standing, depending on your previous studies.

‘Studying at Swinburne was unforgettable. During my UniLink diploma I was placed with a small group of students from various backgrounds and we became close friends. I wouldn’t have had that experience if I had gone straight into university. I also thought the teachers were wonderful. They were really dedicated to us and helped a lot with my English-language studies.’

Brigita
Bachelor of Information Technology (UniLink)
Bachelor of Information and Communication Technology
Indonesia

Studying in Melbourne

About Melbourne

Smart, captivating, multicultural, unique, fun, trend-setting, individual and welcoming, Melbourne is the capital city of Victoria and home to four million people.

In 2013 Melbourne was again named the world's most liveable city by the Economist Intelligence Unit's Global Liveability Survey and is known as Australia's cultural, culinary and sporting capital. A mild climate, magnificent architecture, an extensive public transport network and beautiful parks and public spaces make living in Melbourne a great experience.

Hawthorn campus

John St, Hawthorn

Student population: 22,000

Distance from Melbourne city centre: 6 km (10 minutes by train)

Our Hawthorn campus is an exciting place to study. Located on the edge of a vibrant local shopping and business area, it offers a range of facilities and services to help you balance the demands of study with your other interests.

Getting here

Glenferrie train station is practically on campus, making it easy to get to and from the city and surrounding suburbs.

The Melbourne CBD is just 10 minutes away by train. Trams can also take you all the way to St Kilda beach. If public transport isn't an option, there's all-day, on-campus parking available, as well as ticketed parking off campus.

Study in a relaxed environment in a convenient location

Our Hawthorn campus is set directly behind Glenferrie Road, a vibrant shopping hub that includes laneways and arcades where you can get a great coffee and find a quiet place to read.

There is a diverse choice of restaurants and cafés plus dozens of shops and boutiques, and a bookshop. Two supermarkets and a number of international grocers mean you'll never have to go far for the essentials.

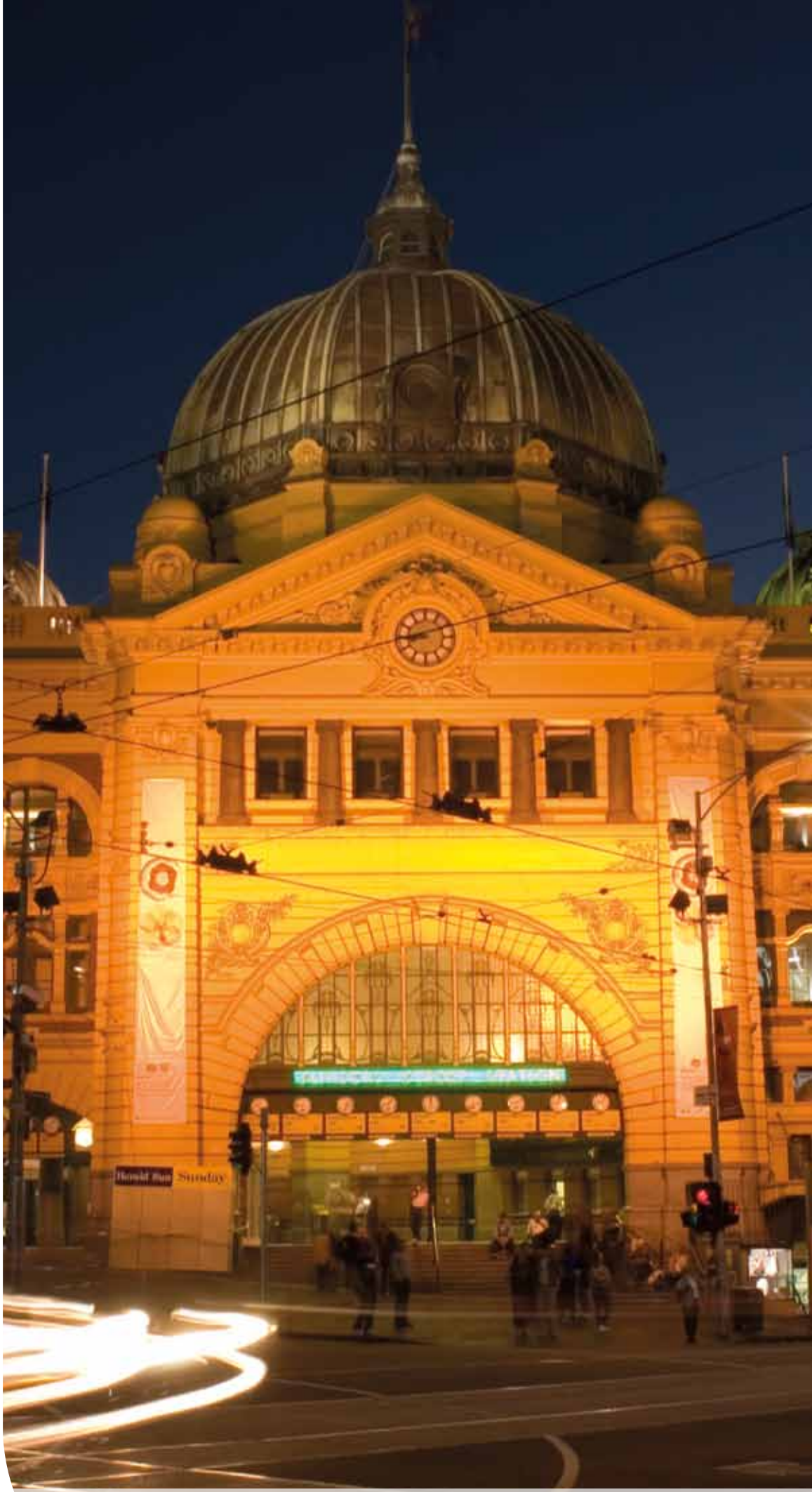
Visit **www.swinburne.edu.au/aroundswinburne** to find out about the places students love on and around our campus.

Multimillion-dollar facilities

Major refurbishments and new infrastructure are a feature at our Hawthorn campus. The development of new buildings, renovation of existing buildings and landscaping enhance the study environment and education experience we offer our students.

Cutting-edge facilities include:

- the new $100 million Advanced Manufacturing and Design Centre (AMDC), opening in 2014. The centre will provide a purpose-built teaching and learning environment for design, business, engineering and information-technology students. The AMDC will also be the new home of Swinburne's Design Factory, the first 'living lab' dedicated to design at an Australian university. The Design Factory model enables cross-discipline teams of students to work on research-led collaborations with external partners.
- the Advanced Technologies Centre, which features state-of-the-art laboratories and research and education facilities. It includes a 550-seat retractable lecture theatre, 40 high-tech learning spaces and the Smart Structures Laboratory – the only one of its kind in Australia – for leading-edge research in structural engineering.
- The George building, a multi-storey student services hub (named after university founder George Swinburne). It features study areas, a games room, prayer room, Mosque, careers and employment and health services.



Flinders Street Station, Melbourne CBD.


Glenferrie
Station

Support services and facilities

At Swinburne College, you will gain full access to all of the university's facilities, including the library, bookshop, 24-hour computer labs, wi-fi internet, health services, and sport and recreation centre.

You will also have access to many support services and facilities to help you adjust to life and study in Melbourne.

Swinburne International

Staff at Swinburne International are responsible for the admission, orientation and support of all international students including those studying at Swinburne College. They will be your first point of contact when you arrive at Swinburne and provide ongoing support with your application, health insurance, accommodation, visa, course information and referrals to other services both on and off campus.

www.swinburne.edu.au/international

Orientation

Before you start your course, you will have the opportunity to participate in a comprehensive orientation program. It will cover key points you need to know about life in Melbourne and studying at Swinburne.

www.swinburnecollege.edu.au/orientation

Student life

International student advisers provide advice and support to help international students adjust to life and studying in Australia. They provide a comprehensive advisory and referral service to the many specialist services on and off campus covering both academic and pastoral care, including links with community groups, services and promoting events. Advisers are available to meet with students by appointment.

Visit **www.swinburne.edu.au/international** to find out more about the services available.

Living costs

Living costs will depend on the accommodation you choose and the lifestyle you lead.

Visit **www.swinburne.edu.au/international/living-expenses** for a guide to living costs in Melbourne.

Accommodation

An accommodation adviser can advise you about finding somewhere to live.

At the Hawthorn campus you can choose to stay at the Residential College or UniLodge apartments. Alternatively, you may prefer to live off campus in private rental or share accommodation, or with an Australian family in homestay accommodation.

www.swinburne.edu.au/international/accommodation

Finding a job

The Careers and Employment office is committed to assisting Swinburne students throughout their studies. Experienced careers counsellors offer a range of free career services for current students and graduates (two years after graduation for university graduates and six months for TAFE graduates).

The Careers and Employment office offers a number of additional services to assist students with employment, including:

- résumé-checking
- interview practice sessions
- on-campus employment fairs
- job workshops.

www.swinburne.edu.au/careers

Study support

Swinburne's language and academic skills advisers can help you to improve your English and study skills so you can achieve better results. You can attend free workshops, join a conversation group (held daily) or make an individual appointment with an adviser.

www.swinburne.edu.au/las

Making new friends

Swinburne clubs and societies are active on campus. Covering every social, religious, sporting, regional, political and cultural interest you can think of, there's bound to be something for you. If not, you can always start your own!

A full calendar of events and cultural activities – including trips to popular tourist destinations around Australia, free on-campus activities and social events – allows you to enjoy a balance between study and life, make new friends and experience the sights of Australia.

www.myssaa.com.au

After-hours information

Swinburne's after-hours hotline provides information to international students with medical, safety, environmental, mental health, accommodation, transport and other enquiries.

The hotline service is available between 5pm and 9am on weekdays and open 24 hours on weekends. The number is 1800 022 168.

For enquiries during business hours (9am to 5pm), contact Swinburne International.

Airport transfer

Prior to your departure, you can arrange to be picked up from the airport and transported to your accommodation in Melbourne.

www.swinburne.edu.au/international/arrival/arriving-in-melbourne

English language courses

English Language Intensive Courses for Overseas Students (ELICOS) give you the opportunity to learn from qualified teachers, interact in English in a multicultural environment and prepare for entry to other Swinburne programs.

Courses range from elementary to advanced levels. A new intake commences every five weeks, so you can start when it suits you. The average class size is 15 students.

Each course has 25 contact hours per week, including five hours of e-learning, and course duration varies from five to 50 weeks. The length of your course will depend on your current level of English and whether you want to continue with further study.

General English

Elementary, Pre-intermediate and Intermediate

DURATION	Five to 30 weeks
MINIMUM ENTRY LEVEL	None

These courses will help you to improve your everyday English. They cover reading, writing, listening and speaking, punctuation and grammar to increase your competence using English.

Classes include:

- listening and oral communication skills
- grammar and vocabulary development
- reading and writing skills
- supervised independent learning
- excursions and social activities.

English for Academic Purposes

Intermediate, Upper-intermediate and Advanced

DURATION	Five to 30 weeks
MINIMUM ENTRY LEVEL	IELTS 5.0 or equivalent

These courses will prepare you for direct entry to Swinburne. They focus on the language, critical thinking and academic skills required in your further studies. Advanced level classes focus on the language skills specific to your study area, including business, design, engineering and information technology (IT).

You will develop skills in:

- academic writing for a variety of genres
- academic reading, listening and note-taking
- communication and interaction in the academic environment
- oral presentations and seminar discussions
- referencing and library techniques.

Intensive English

Advanced

DURATION	Five weeks
MINIMUM ENTRY LEVEL	IELTS 6.5 or equivalent

If you have already achieved the English language requirements for your course, we recommend that you take this optional five-week intensive program. It is designed to refresh your English language skills and prepare you for academic transition in Australia before you begin your course.

English level test

Students are encouraged to undertake a free English level test. This allows you to gain a provisional English language level assessment prior to enrolling at Swinburne.

Students currently in Australia are invited to sit a free English level test, held twice a week at Swinburne College. To arrange an appointment, email swincoll@swinburne.edu.au or contact your agent.

You can also undertake the English level test in your home country. Visit **www.swinburne.edu.au/representatives** to find an educational representative in your country.

English placement test

You will be required to take an English placement test before starting your ELICOS, regardless of whether you have already undertaken an English level test. The test enables Swinburne to assess your English language skills and place you at the appropriate learning level.

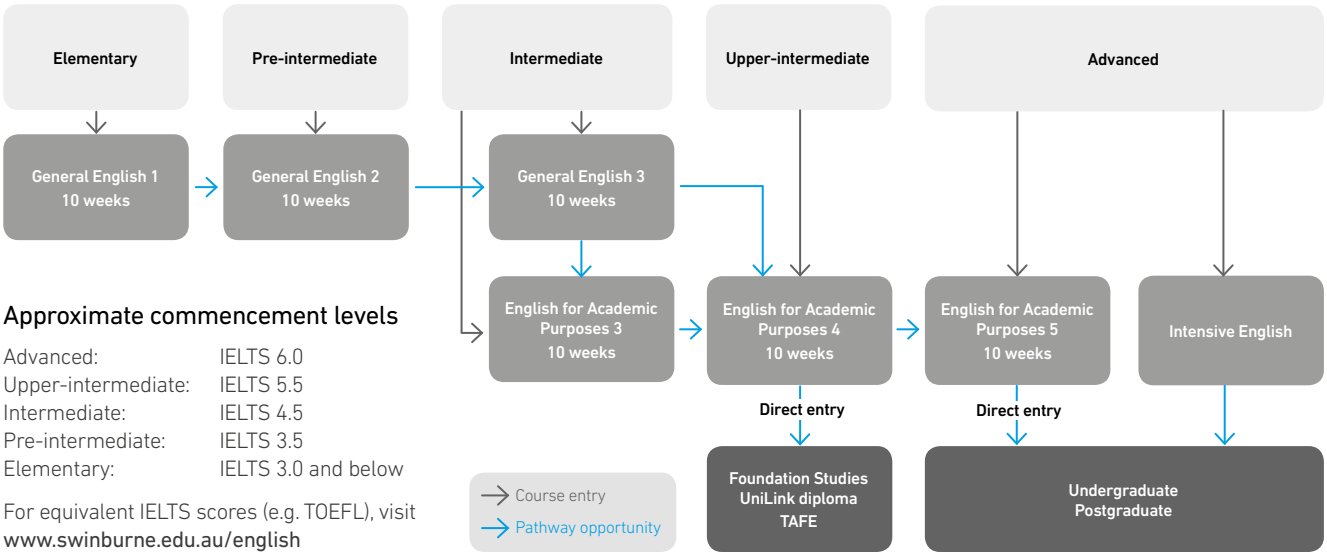
Direct entry to Swinburne

Students who successfully complete English for Academic Purposes to the required level can progress directly to a Swinburne course.

Entry is subject to achieving the required results and all other conditions. English language requirements and other prerequisites for individual courses can vary.

Visit **www.swinburne.edu.au/international/courses** for specific course prerequisites.

English language course structure



Approximate commencement levels

Advanced:	IELTS 6.0
Upper-intermediate:	IELTS 5.5
Intermediate:	IELTS 4.5
Pre-intermediate:	IELTS 3.5
Elementary:	IELTS 3.0 and below

For equivalent IELTS scores (e.g. TOEFL), visit **www.swinburne.edu.au/english**

e-learning and the Independent Learning Centre

Independent learning and research skills are an important part of university study.

As part of your English language course, you will spend five hours each week developing your eLearning skills.

You can complete the eLearning component of your course on Blackboard, the online learning management system, from home or anywhere with a reliable internet connection.

You can also use the Independent Learning Centre (ILC) at the Hawthorn campus. It offers access to additional resources to help develop your e-learning and research skills, including:

- computers
- online and print materials to improve your skills in listening, pronunciation and comprehension
- online tutorials to extend what you are learning in class
- workshops to help organise your work and develop your academic skills
- worksheets and activities to prepare you for IELTS examinations.

The ILC also has daily newspapers and a selection of magazines available to help broaden your knowledge of current affairs and to prepare for assignments.

Tuition fees

In 2014, the fee for English language tuition is A$420* per week.

Students are also required to pay a one-off enrolment fee. In 2014, the enrolment fee is A$200*.

Course fee guide

COURSE DURATION	5 WEEKS	10 WEEKS	20 WEEKS	30 WEEKS	40 WEEKS	50 WEEKS
INDICATIVE FEE*	$2100	$4200	$8400	$12,600	$16,800	$21,000

*All fees are subject to annual review and may be adjusted.

2014 intake dates

INTAKE DATE (ORIENTATION)	CLASSES START	END OF 5-WEEK TEACHING PERIOD	SWINBURNE COURSE COMMENCEMENTS
Monday 6 January	Monday 6 January	Friday 7 February	Foundation Studies, UniLink diploma, TAFE, undergraduate, postgraduate
Thursday 13 February	Monday 17 February	Monday 24 March	
Thursday 20 March	Monday 24 March	Friday 2 May	
Thursday 1 May	Monday 5 May	Friday 6 June	Foundation Studies, UniLink diploma
Thursday 12 June	Monday 16 June	Friday 18 July	TAFE, undergraduate, postgraduate
Thursday 17 July	Monday 21 July	Friday 22 August	
Thursday 28 August	Monday 1 September	Friday 3 October	Foundation Studies, UniLink diploma
Thursday 9 October	Monday 13 October	Friday 14 November	
Thursday 13 November	Monday 17 November	Friday 19 December	

UECa UNIVERSITY ENGLISH CENTRES AUSTRALIA

Accredited by NEAS AUSTRALIA QUALITY ASSURANCE IN ENGLISH LANGUAGE TEACHING

ENGLISH AUSTRALIA QUALITY | SUPPORT | ASSURANCE

Note: English Language Intensive Courses for Overseas Students (ELICOS) are Swinburne University of Technology courses which will be delivered by either the university (CRICOS provider code: 00111D) or by Swinburne College Pty Ltd (CRICOS provider code: 03308M) under agreement with the university.

Swinburne pathways

Foundation Studies and UniLink diplomas are designed to prepare you for direct entry to a bachelor degree at Swinburne University of Technology. You'll enjoy smaller class sizes – the average class size is between 15 and 18 students – plus academic support and individual time with your teachers. Courses have three intakes per year, each of eight months' duration. Each program is taught over two 14-week teaching periods with Foundation Studies having greater than 720 contact hours and UniLink diplomas ranging from 574 to 644 contact hours.

Foundation Studies

Foundation Studies is a pre-university program for international students. It is designed to help students meet the entry requirements for university in Australia. Alternatively, students can progress from Foundation Studies to a UniLink diploma to prepare for entry into the second year of a bachelor degree.

Foundation Studies courses are available in:

- business
- design
- science/engineering.

Swinburne's Foundation Studies programs meet the requirements for Foundation Programs that have been registered on CRICOS for delivery in Australia to overseas students, providing an academic preparation for students seeking entry to first-year undergraduate study or its equivalent.

The scheduled course contact hours are made up of classes students are required to attend and examinations. Classes can include laboratory work, design studio work or excursions, depending on which Foundation Studies stream students undertake.

On successful completion of all units of study, students can progress to:

- the first year of a related bachelor degree, subject to minimum academic requirements
- a related UniLink diploma.

UniLink diplomas

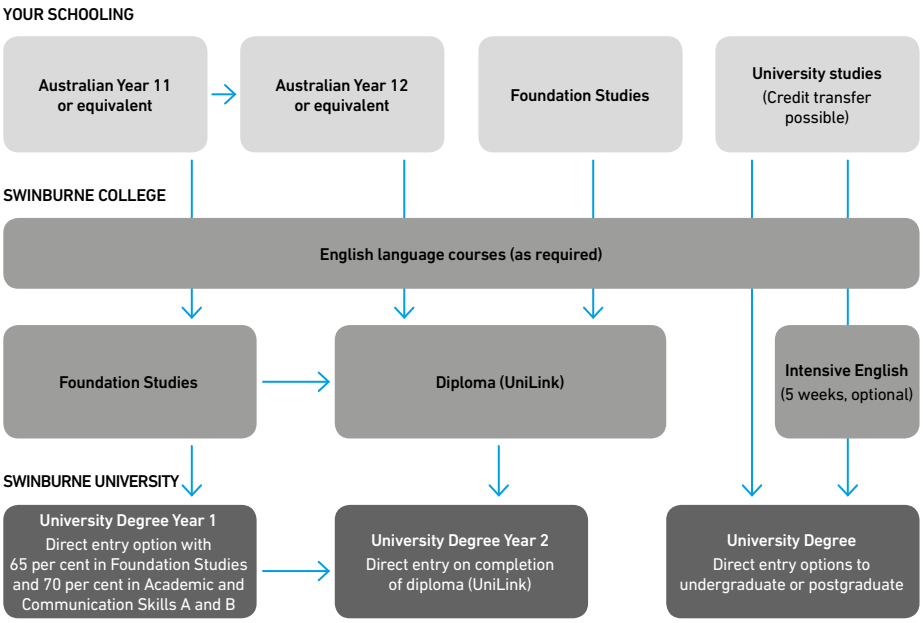
UniLink diplomas provide an alternative pathway to the second year of a range of bachelor degrees offered at Swinburne University of Technology. The course content is similar to the first year of a bachelor degree, but classes are smaller and you have more one-on-one time with teachers. Your class will include local and international students, which adds to your experience at Swinburne College.

UniLink diplomas are accredited, award-level higher education qualifications. Study is available in:

- business
- design
- engineering
- information technology.

On successful completion of all units of study, students can progress with one year's credit to a related bachelor degree.

Your pathway options



Pathway examples

The following examples demonstrate possible pathways to a bachelor degree at Swinburne University of Technology.

Example 1: English language course > Foundation Studies > Bachelor of Design

Many students commence their studies with an English language course. This is designed to help you meet the entry requirements for your desired course and offers a good introduction to studying in Australia.

Following satisfactory completion of all requirements in Foundation Studies with a minimum 70 per cent average in Academic and Communication Skills A and B and a minimum 65 per cent average in all remaining units, you can pathway into the first year of a bachelor degree.

ENGLISH FOR ACADEMIC PURPOSES, LEVELS 4 AND 5

Commence: April 2014
Duration: 20 weeks
Benefits:
- Introduction to Australian teaching style
- Develop English language, critical thinking and academic skills for your desired course
- Advanced level focuses on the language specific to your desired bachelor degree (e.g. design)

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FOUNDATION STUDIES (DESIGN)

Commence: October 2014
Duration: 8 months
Benefits:
- Introduction to Australian teaching style
- Develop English language and academic skills for university
- Develop general communication, IT and mathematics skills
- Introduction to specialised areas such as drawing, illustration and graphic design

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BACHELOR OF DESIGN (YEAR 1)

Commence: Semester 2, 2015
Duration: 3 years
Benefits:
- Already familiar with the university campus and academic requirements
- Choose from degrees specialising in communication design, industrial design, interior architecture, digital media design or film and television

Example 2: Foundation Studies > UniLink diploma > Bachelor of Business

Students who have completed Australian Year 11 (or a comparable educational level in their home country) can commence Foundation Studies. You must also have achieved IELTS 5.5 (with no band below 5.5), or equivalent.

If you achieve less than a 65 per cent average in Foundation Studies or less than a 70 per cent average in Academic and Communication Skills A and B, you can complete a UniLink diploma as an alternative pathway to the second year of your bachelor degree.

FOUNDATION STUDIES (BUSINESS)

Commence: February 2014
Duration: 8 months
Benefits:
- Introduction to Australian teaching style
- Develop English language and academic skills for university
- Develop general communication, IT and mathematics skills
- Introduction to specialised areas such as accounting, economics, law and marketing

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DIPLOMA OF BUSINESS (UNILINK)

Commence: October 2014
Duration: 8 months
Benefits:
- Further develop English language and academic skills required for university study
- Smaller classes and more academic support
- Complete in shorter time than the first year of a bachelor degree
- Direct pathway to second year of a bachelor degree

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BACHELOR OF BUSINESS (YEAR 2)

Commence: Semester 2, 2015
Duration: 2 years
Benefits:
- First year of the bachelor degree already complete
- Already familiar with the university campus and academic requirements
- Choose from 12 specialisations, including accounting, finance or management

Foundation Studies (Business)

CAMPUS	Hawthorn
FEE*	A$17,600 total
DURATION	Eight months
INTAKES	February, June, October
REQUIRED IELTS	5.5 (no individual band below 5.5)

Core units

Academic and Communication Skills A

This is the first of two core language units. It aims to develop students' reading, writing, speaking and listening skills. It also provides an introduction to using standard Australian English. Students have the opportunity to learn how to communicate ideas, feelings, observations and information, both verbally and in writing.

Academic and Communication Skills B

This unit seeks to further equip students with the skills required for university study. It focuses on writing for academic purposes and developing research and referencing skills. Students have the opportunity to learn essential academic skills, including note-taking, summarising, paraphrasing and editing written work.

Information Technology

This unit provides an introduction to using computers and information technology (IT) resources. Students have the opportunity to develop their skills using the internet, computer software and other IT resources. They may also design and develop a simple website.

Innovation and Change

The ability to develop new ideas and adapt to change is an important life skill. This unit introduces students to the principles of innovation and change, and aims to teach them how to apply these ideas to their field of study. The unit seeks to help students develop their capacity to question the status quo and to use a range of lateral thinking tools and techniques.

Introductory Mathematics

This unit offers students an introduction to mathematics and basic statistics. Students have the opportunity to develop their ability to analyse graphic and other visual data. Topics include arithmetic modelling, algebraic modelling, graphical analysis, data analysis, matrices, probability and financial mathematics.

Business units

Accounting

This unit aims to help students develop an understanding of the fundamental accounting principles. They have the opportunity to learn about the elements of financial reports, including assets, liabilities, equity, revenue and expenses; special journals, including sales, purchases and subsidiaries; and the use of general journals for infrequent transactions.

Economics

This unit aims to develop students' skills for effective economic thinking and offers students an introduction to economic systems, the market mechanism and the business cycle. The unit also addresses basic macro-economic policy, the roles of government and the Reserve Bank of Australia, and international trade theory and practice.

Law

The aim of this unit is to introduce students to the concepts of law and legal systems. It seeks to provide students with an understanding of the Australian law-making processes, legal institutions and the role of law in society.

Marketing

This unit covers practical knowledge related to the world of marketing. Students have the opportunity to learn about key marketing concepts and the importance of strategic marketing plans. Topics include consumer behaviour, market segmentation, market research and competitor analysis. Students may also gain practical skills by completing a situation analysis for an organisation.

Destination courses

Diploma of Business (UniLink)

On successful completion of all units of study in Foundation Studies (Business), students may progress to the Diploma of Business (UniLink). This higher education diploma offers a direct pathway to the second year of a related bachelor degree.

Direct entry to university

On successful completion of all units of study in Foundation Studies (Business), including a minimum 70 per cent average in Academic and Communication Skills A and B and a minimum 65 per cent average in all remaining units, students may progress to a bachelor degree. Applicable degrees include:

- Bachelor of Business
  - Accounting
  - Advertising
  - Finance
  - Human Resource Management
  - Management
  - Marketing
  - Public Relations
  - Tourism Management
- Bachelor of Business Information Systems
- Bachelor of Business Information Systems/ Bachelor of Business
- Bachelor of Information and Communication Technology
- Bachelor of Information and Communication Technology (Network Design and Security).

Note: This is a Swinburne University of Technology course which will be delivered by either the university (CRICOS provider code: 00111D) or by Swinburne College Pty Ltd (CRICOS provider code: 03308M) under agreement with the university.
*All fees are subject to annual review and may be adjusted.

Diploma of Business (UniLink)

CAMPUS	Hawthorn
FEE*	A$19,700 total
DURATION	Eight months
INTAKES	February, June, October
REQUIRED IELTS	6.0 (no individual band below 6.0)

Core units

Accounting for Success

In this unit students have the opportunity to develop an understanding of the main functions and language of accounting. It aims to teach students how to apply basic principles to identify revenues and costs for decision-making. The unit also seeks to help students become familiar with key accounting concepts.

Communication for Business

This unit aims to develop students' skills in academic and workplace communication. It includes reading academic texts, research, report-writing, and presentation skills. The unit emphasises researching and presenting material that relates to the business world. Students are encouraged to be creative, critical and innovative in their approach to assessment tasks.

Introduction to Business Information Systems

Business information systems refers to the relationship between people, processes and technology. This unit seeks to introduce students to the way information systems support organisations to improve efficiency. Students have the opportunity to explore the importance of legal, ethical and security issues in managing information.

Microeconomics

This unit aims to help students develop an understanding of economic concepts and to apply them to issues facing government, business and consumers. It offers students an introduction to concepts such as opportunity cost, scarcity, supply and demand; and to their application to price and output decisions. Students also have the opportunity to analyse basic economic models and graphical representations of economic data.

Organisations and Management

This unit seeks to provide an introduction to the core theoretical concepts of organisational management. Students have the opportunity to gain insight to the issues facing managers and the context in which they operate. The unit offers a foundation for further study and aims to provide students with a basic understanding of how to plan, organise and lead.

Quantitative Analysis

Beginning with an introduction to basic business statistics, this unit aims to help students gain the knowledge and skills to apply mathematical and statistical techniques to a range of issues facing businesses, government and consumers. Students also have the opportunity to develop their capacity to understand, analyse and use graphical and other visual representations of data.

The Marketing Concept

This unit offers students an introduction to the core principles of marketing. Students have the opportunity to develop a marketing strategy, from a case study, that includes relevant environmental factors, researching and market segmentation, and knowledge of buyers and their behaviour. Students may be able to apply these skills in further study or in roles in the commercial or non-profit sectors.

Elective units†

Financial Information Systems

This unit offers students an overview of basic accounting systems, including collection, storage and processing of financial and accounting data. Students have the opportunity to develop the skills needed to analyse data and understand financial reports. They may gain experience in traditional accounting practices such as the generally accepted accounting principles (GAAP) and software including Mind Your Own Business (MYOB).

Foundations of International Business

This unit introduces students to international business and aims to help them develop an understanding of free trade, international trade regulation, currency flows, investment and competition, and the role of national governments in a global economy. The unit also addresses the social, environmental and economic consequences of international business.

Law in the Commercial World

This unit examines the Australian legal system, the evolution of common and statute law, and their impact on the commercial world. It aims to introduce students to business and commercial law, including contract, company and Australian consumer law. Case studies may assist students to apply theory in future study or their careers.

Destination courses

On successful completion of all units of study in the Diploma of Business (UniLink), students may progress to the second year of a bachelor degree. Applicable degrees include:

- Bachelor of Business
  - Accounting
  - Advertising
  - Finance
  - Human Resource Management
  - Management
  - Marketing
  - Public Relations
  - Tourism Management
- Bachelor of Business Information Systems
- Bachelor of Information and Communication Technology.

Career opportunities

Graduates of a related bachelor degree may be prepared for a career in accounting, commercial law, human resources, international business, management, marketing, project management, public relations, software development, systems analysis or tourism management.

Note: This is a Swinburne University of Technology course which will be delivered by either the university (CRICOS provider code: 00111D) or by Swinburne College Pty Ltd (CRICOS provider code: 03308M) under agreement with the university.
*All fees are subject to annual review and may be adjusted.
†Students choose one elective unit to complete. Not all elective units are available at every intake.

Foundation Studies (Design)

CAMPUS	Hawthorn
FEE*	A$18,800 total
DURATION	Eight months
INTAKES	February, June, October
REQUIRED IELTS	5.5 (no individual band below 5.5)

Core units

Academic and Communication Skills A

This is the first of two core language units. It aims to develop students' reading, writing, speaking and listening skills. It also provides an introduction to using standard Australian English. Students have the opportunity to learn how to communicate ideas, feelings, observations and information, both verbally and in writing.

Academic and Communication Skills B

This unit seeks to further equip students with the skills required for university study. It focuses on writing for academic purposes and developing research and referencing skills. Students have the opportunity to learn essential academic skills, including note-taking, summarising, paraphrasing and editing written work.

Information Technology

This unit provides an introduction to using computers and information technology (IT) resources. Students have the opportunity to develop their skills using the internet, computer software and other IT resources. They may also design and develop a simple website.

Innovation and Change

The ability to develop new ideas and adapt to change is an important life skill. This unit introduces students to the principles of innovation and change, and aims to teach them how to apply these ideas to their field of study. The unit seeks to help students develop their capacity to question the status quo and to use a range of lateral thinking tools and techniques.

Introductory Mathematics

This unit offers students an introduction to mathematics and basic statistics. Students have the opportunity to develop their ability to analyse graphic and other visual data. Topics include arithmetic modelling, algebraic modelling, graphical analysis, data analysis, matrices, probability and financial mathematics.

Design units

Context and Culture

This unit explores 20th-century Western art and design movements, and their relationship to contemporary culture. The unit seeks to help students analyse and review various works in order to develop their research, academic writing and presentation skills.

Design Studies

This unit introduces students to 2D and 3D design. Students have the opportunity to learn how to apply the design process in response to a given brief. They learn how to use perspective drawing to communicate ideas effectively and to produce 3D representations of design concepts using basic model-making techniques.

Drawing and Illustration

This practical, studio-based unit introduces students to the fundamentals of drawing and illustration. Students have the opportunity to develop their expression and ability to communicate an idea through a range of illustrative styles, colours, subjects, themes and mixed media compositions.

Graphic Design

This unit is designed to enhance students' understanding of graphic design and its function in society. Using Adobe Photoshop and Illustrator software, students have the opportunity to learn how to use images, colour, typography and spatial manipulation in response to a design brief.

Destination courses

Diploma of Design (UniLink)

On successful completion of all units of study in Foundation Studies (Design), students may progress to the Diploma of Design (UniLink). This higher education diploma offers a direct pathway to the second year of a related bachelor degree.

Direct entry to university

On successful completion of all units of study in Foundation Studies (Design), including a minimum 70 per cent average in Academic and Communication Skills A and B and a minimum 65 per cent average in all remaining units, students may progress to a bachelor degree. Applicable degrees include:

- Bachelor of Design (Communication Design)
- Bachelor of Design (Digital Media Design)
- Bachelor of Design (Industrial Design)
- Bachelor of Design (Interior Architecture)
- Bachelor of Film and Television
- Bachelor of Film and Television (Animation).

Note: This is a Swinburne University of Technology course which will be delivered by either the university (CRICOS provider code: 00111D) or by Swinburne College Pty Ltd (CRICOS provider code: 03308M) under agreement with the university.
*All fees are subject to annual review and may be adjusted.

Diploma of Design (UniLink)

CAMPUS	Hawthorn
FEE*	A$20,900 total
DURATION	Eight months
INTAKES	February, June, October
REQUIRED IELTS	6.0 (no individual band below 6.0)
PREREQUISITES	Any art, design or media subject or portfolio submission

Core units

20th Century Design

This unit aims to provide an introduction to 20th century design by exploring key designers and movements, including pioneer modernism, international modernism and post-modernism. It seeks to help students gain an understanding of the social, cultural, economic and political role of design. Students also have the opportunity to learn about the languages of design, including graphics, products, interiors, environments, multimedia, film and animation.

3D Communication

This unit seeks to provide students with a foundation to communicate design ideas using freehand and instrumental drawing, as well as model making. Students have the opportunity to use a variety of illustration and visual presentation techniques using mixed media, which are transferable between 2D and 3D applications.

3D Design

This unit introduces students to 3D design. It explores design methodologies in creative problem-solving and aims to extend students' abilities to apply 3D communication ideas in order to produce successful solutions for design briefs.

Communication for Design

This unit seeks to help students develop their critical thinking and analytical skills in order to communicate effectively in academic and workplace environments. It includes report writing, presentation skills and writing about design and art. The unit emphasises researching and presenting material that demonstrates an understanding of art and design. Students are encouraged to be creative, critical and innovative in their approach to assessment tasks.

Design Studio

In this unit students have the opportunity to learn the fundamentals of the design process and to develop creative solutions to a given brief. The unit offers students an introduction to multimedia, communication, industrial design, and interior and exterior architecture. It also addresses how technology such as mobile phones and digital cameras can be used in the design process.

Digital Design

This unit aims to help students' develop an understanding of digital design. Students have the opportunity to explore creative thinking through software applications and hardware technology, and to develop an understanding of legal issues that involve copyright and intellectual property.

Interactive Design for Web Technologies

This unit aims to help students develop their skills in a range of web technologies, including interactive code and cascading style sheets. Students have the opportunity to learn about the benefits and limitations of these technologies as well as how to apply them to interactive design concepts. Students are encouraged to critically analyse websites and to explore the relationship between sound and interactivity.

Methods of Investigation

This unit explores how demographic research, critical analysis and user-testing can assist in the design process. Students have the opportunity to practise critical and lateral thinking skills in a group environment. The unit aims to provide a foundation for further study in studio work and design.

Destination courses

On successful completion of all units of study in the Diploma of Design (UniLink), students may progress to the second year of a bachelor degree. Applicable degrees include:

- Bachelor of Design (Communication Design)
- Bachelor of Design (Digital Media Design)
- Bachelor of Design (Industrial Design)
- Bachelor of Design (Interior Architecture).

On successful completion of all units of study in the Diploma of Design (UniLink), students may also progress to the first year of a Bachelor of Design (Communication Design)/Bachelor of Business with advanced standing.

Career opportunities

Graduates of a related bachelor degree may be prepared for a career in advertising, animation, design consultancy, graphic design, packaging design, publishing, research and development for manufactured products, video games development, or web and interactive digital design, as well as roles in the design of commercial and residential interiors and public spaces, or in media and entertainment studios.

Note: This is a Swinburne University of Technology course which will be delivered by either the university (CRICOS provider code: 00111D) or by Swinburne College Pty Ltd (CRICOS provider code: 03308M) under agreement with the university.
*All fees are subject to annual review and may be adjusted.

Diploma of Information Technology (UniLink)

CAMPUS	Hawthorn
FEE*	A$18,750 total
DURATION	Eight months
INTAKES	February, June, October
REQUIRED IELTS	6.0 (no individual band below 6.0)

Core units

Communication for Information Technology

This unit seeks to help students develop skills in critical thinking and analysis to become more effective communicators in academic and workplace environments. It covers written and spoken communication, reading academic texts, report writing, research and presentation skills. Students are encouraged to be creative, critical and innovative in their approach to assessment tasks.

Database Analysis and Design

This unit offers students an introduction to database design, systems development and the fundamentals of the relational database model. Students have the opportunity to learn how to use a range of database management system tools to design and generate simple enquiry and update systems. The unit also aims to teach students how to use structured query language (SQL) to define, query and manipulate databases; and conceptual data analysis to produce and document a logical data model.

Information Communication Technology Environments

This unit is designed to enhance students' understanding about how the internet has evolved. It aims to provide them with experience in internet programming. The unit examines hardware and software technology, and its impact on organisations. Students have the opportunity to explore issues in the installation, configuration and operation of personal computing and basic computer networks.

Introduction to Business Information Systems

Business information systems refers to the relationship between people, processes and technology. This unit seeks to introduce students to the way information systems support organisations to improve efficiency. Students have the opportunity to explore the importance of legal, ethical and security issues in managing information.

Introduction to Programming in .NET

This unit aims to provide students with the skills to program in .NET. Students have the opportunity to design and implement a well-structured solution to a business problem; build console and Windows applications including objects, properties and events; create and maintain Visual Basic; and use a range of debugging techniques.

Requirements Analysis and Modelling

This unit seeks to equip students with the skills to develop computerised information systems. Using problem-solving, communication and teamwork skills, students have the opportunity to analyse and develop a solution to a business problem.

Web Development

This unit is designed to introduce students to the technology behind the World Wide Web. It offers students an understanding of the techniques for developing and programming websites. Using HTML, Javascript and CSS, students have the opportunity to create operational and user-friendly websites according to international standards.

Elective units†

Organisations and Management

This unit seeks to provide an introduction to the core theoretical concepts of organisational management. Students have the opportunity to gain insight to the issues facing managers and the context in which they operate. The unit offers a foundation for further study and aims to provide students with a basic understanding of how to plan, organise and lead.

The Marketing Concept

This unit offers students an introduction to the core principles of marketing. Students have the opportunity to develop a marketing strategy, from a case study, that includes relevant environmental factors, researching and market segmentation, and knowledge of buyers and their behaviour. Students may be able to apply these skills in further study or in roles in the commercial or non-profit sectors.

Destination courses

On successful completion of all units of study in the Diploma of Information Technology (UniLink), students may progress to the second year of a bachelor degree. Applicable degrees include:

- Bachelor of Business Information Systems
- Bachelor of Information and Communication Technology.

Career opportunities

Graduates of a related bachelor degree may be prepared for a career in internet systems development, database administration, electronic publishing, information architecture, online entertainment, multimedia application design, project management, software development, network security, systems analysis or web design.

Note: This is a Swinburne University of Technology course which will be delivered by either the university (CRICOS provider code: 00111D) or by Swinburne College Pty Ltd (CRICOS provider code: 03308M) under agreement with the university.
*All fees are subject to annual review and may be adjusted.
†Students choose one elective unit to complete.

Foundation Studies (Science/Engineering)

CAMPUS	Hawthorn
FEE*	A$18,800 total
DURATION	Eight months
INTAKES	February, June, October
REQUIRED IELTS	5.5 (no individual band below 5.5)

Core units

Academic and Communication Skills A

This is the first of two core language units. It aims to develop students' reading, writing, speaking and listening skills. It also provides an introduction to using standard Australian English. Students have the opportunity to learn how to communicate ideas, feelings, observations and information, both verbally and in writing.

Academic and Communication Skills B

This unit seeks to further equip students with the skills required for university study. It focuses on writing for academic purposes and developing research and referencing skills. Students have the opportunity to learn essential academic skills, including note-taking, summarising, paraphrasing and editing written work.

Information Technology

This unit provides an introduction to using computers and information technology (IT) resources. Students have the opportunity to develop their skills using the internet, computer software and other IT resources. They may also design and develop a simple website.

Innovation and Change

The ability to develop new ideas and adapt to change is an important life skill. This unit introduces students to the principles of innovation and change, and aims to teach them how to apply these ideas to their field of study. The unit seeks to help students develop their capacity to question the status quo and to use a range of lateral thinking tools and techniques.

Introductory Mathematics

This unit offers students an introduction to mathematics and basic statistics. Students have the opportunity to develop their ability to analyse graphic and other visual data. Topics include arithmetic modelling, algebraic modelling, graphical analysis, data analysis, matrices, probability and financial mathematics.

Science/Engineering units

Chemistry

This unit aims to introduce students to chemistry techniques, emphasising analysing and solving chemical problems. Students have the opportunity to participate in practical laboratory work to reinforce theory covered in lectures. The unit is designed to equip students with the knowledge for further study and careers in science and engineering fields.

Physics

This unit examines the science of light, sound, mechanics and electric power. Students have the opportunity to participate in practical laboratory work to reinforce theory covered in lectures. Topics include sound, simple electric circuits, electromagnetism and electric power, the wave model of light, the photoelectric effect and energy levels.

Science/Engineering Mathematics A

This unit aims to prepare students for further study in applied science, engineering or computer technology. Topics include function and graphs, coordinate geometry, trigonometry, exponential and logarithmic functions, and differential calculus.

Science/Engineering Mathematics B

This unit is designed to further develop students' mathematical and problem-solving skills in preparation for further study. Topics include integration, differential equations, vectors and complex numbers.

Destination courses

Diploma of Engineering (UniLink)

On successful completion of all units of study in Foundation Studies (Science/Engineering), students may progress to the Diploma of Engineering (UniLink). This higher education diploma offers a direct pathway to the second year of a related bachelor degree.

Direct entry to university

On successful completion of all units of study in Foundation Studies (Science/Engineering), including a minimum 70 per cent average in Academic and Communication Skills A and B and a minimum 65 per cent average in all remaining units, students may progress to a bachelor degree. Applicable degrees include:

- Bachelor of Aviation#
- Bachelor of Aviation (Management)#
- Bachelor of Business Information Systems#
- Bachelor of Computer Science
- Bachelor of Engineering
  - Biomedical Engineering
  - Civil Engineering#
  - Electrical and Electronic Engineering#
  - Electronics and Computer Systems#^
  - Mechanical Engineering#
  - Product Design Engineering
  - Robotics and Mechatronics#^
  - Software Engineering
  - Telecommunication and Network Engineering#^
- Bachelor of Information and Communication Technology
- Bachelor of Information and Communication Technology (Network Design and Security)
- Bachelor of Science (Games Development).

Note: This is a Swinburne University of Technology course which will be delivered by either the university (CRICOS provider code: 00111D) or by Swinburne College Pty Ltd (CRICOS provider code: 03308M) under agreement with the university.
*All fees are subject to annual review and may be adjusted.
#This degree is also available as a double degree, combined with a Bachelor of Business.
^This degree is also available as a double degree, combined with a Bachelor of Computer Science.

Diploma of Engineering (UniLink)

CAMPUS	Hawthorn
FEE*	A$21,950 total
DURATION	Eight months
INTAKES	February, June, October
REQUIRED IELTS	6.0 (no individual band below 6.0)
PREREQUISITES	Advanced mathematics (equivalent to Year 12 Mathematical Methods or higher)

Core units

Electronic Systems

This unit offers students an introduction to analog and digital electronics, including digital logic and digital electronics, DC circuit theory, analog AC circuit theory and amplification. It also covers electro-magnetism, including electric and magnetic fields and the generation of electricity.

Energy and Motion

This unit offers students an introduction to energy and motion. Students have the opportunity to learn how to apply these principles in an engineering context and to generate solutions to conceptual and numerical problems in simple systems.

Engineering Mathematics 1

In this unit students have the opportunity to learn how to use mathematical and statistical techniques in a variety of engineering calculations. The unit aims to provide students with a grounding in mathematics and to prepare them for further study in engineering mathematics.

Engineering Mathematics 2

This unit is designed to builds on students' knowledge of mathematical concepts. It aims to provide students with a deeper understanding of the mathematical processes that are essential to carrying out complex calculations.

Engineering Project

This practical unit offers students hands-on experience similar to that undertaken as a practising engineer. In addition to reflecting on their own experience, students are encouraged to engage with their classmates in projects designed to enhance their learning and to help increase their understanding of the engineering profession.

Professional Engineering

Ethics, critical analysis, problem-solving, professional presentation and report writing are all vital skills for a successful engineering career. This unit aims to provide students with an overview of these skills and to develop their ability to communicate and function effectively as an individual and as part of a team.

Bioengineering stream†

Foundations of Physiology

This unit aims to provide students with a basic understanding of human physiology. Students have the opportunity to investigate fundamental physiological processes and learn about bioenergetics, immunology and physiological chemistry.

Foundations of Technical Programming

This unit is designed to provide students with an introduction to technical programming in C. It covers the theory and practice of technical programming, emphasising numerically intensive programs and algorithms. Students are introduced to the software development life cycle (SDLC), including planning, analysis, design, implementation, testing and documentation.

General Engineering stream†

Material and Processes

This unit introduces students to the atomic and molecular structure of engineering materials. Through practical laboratory work, it aims to teach students how the structure of materials can affect performance. Students have the opportunity to develop an understanding about the way engineers select particular materials and how they contribute to a sustainable environment.

Mechanics of Structure

The aim of this unit is to introduce students to the principles of equilibrium. Students have the opportunity to recognise and estimate the magnitude of loads acting on simple structural members. The unit also seeks to provide students with an understanding of rigid body equilibrium and the behaviour of structural material.

Information Technology stream†

Developing Technical Software

This unit is designed to expand students' programming skills through a range of complex, modular applications. The unit aims to introduce students to user-defined abstract and dynamic data structures in developing C applications. They also have the opportunity to learn features of C++ and to develop simple programs using classes and objects.

Foundations of Technical Programming

This unit is designed to provide students with an introduction to technical programming in C. It covers the theory and practice of technical programming, emphasising numerically intensive programs and algorithms. Students are introduced to the software development life cycle (SDLC), including planning, analysis, design, implementation, testing and documentation.

Destination courses

On successful completion of all units of study in the Diploma of Engineering (UniLink), students may progress to the second year of a bachelor degree. Applicable degrees include:

- Bachelor of Engineering
  - Civil Engineering#
  - Electrical and Electronic Engineering
  - Electronics and Computer Systems
  - Mechanical Engineering#
  - Robotics and Mechatronics#

On successful completion of all units of study in the Diploma of Engineering (UniLink), students may progress to a bachelor degree with advanced standing. Applicable degrees include:

- Bachelor of Engineering
  - Biomedical Engineering
  - Product Design Engineering
  - Telecommunication and Network Engineering#^
- Bachelor of Engineering (Electrical and Electronic Engineering)/Bachelor of Business
- Bachelor of Engineering (Electronics and Computer Systems)/Bachelor of Business
- Bachelor of Engineering (Electronics and Computer Systems)/Bachelor of Computer Science
- Bachelor of Engineering (Robotics and Mechatronics)/Bachelor of Computer Science.

Career opportunities

Graduates of a related bachelor degree may be prepared for employment in a wide range of industries and associated areas, including project management, project design, project planning and research.

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*All fees are subject to annual review and may be adjusted.
†Students choose one stream to complete.
#This degree is also available as a double degree, combined with a Bachelor of Business.
^This degree is also available as a double degree, combined with a Bachelor of Computer Science.

Academic entry requirements

Foundation Studies

ENGLISH LANGUAGE REQUIREMENTS	IELTS: 5.5 (with no individual band below 5.5) TOEFL (paper-based): 513 (minimum TWE 4) TOEFL (internet-based): 65 (with no individual band below 15) English for Academic Purposes certificate 4 (Upper-intermediate): 65% Pearson Test of English: 49 (with no communicative skill score below 43)
ACADEMIC ENTRY REQUIREMENTS	Successful completion of Australian Year 11 (or equivalent). In most cases you will be required to provide final results, but you may be issued with a conditional offer based on provisional results.
AGE REQUIREMENTS	17 years of age or over at the time of commencement.

UniLink dipolmas

ENGLISH LANGUAGE REQUIREMENTS	IELTS: 6.0 (with no individual band below 6.0) TOEFL (paper-based): 537 (minimum TWE 4.5) TOEFL (internet-based): 75 (with no individual band below 17) English for Academic Purposes certificate 4 (Upper-intermediate): 70% Pearson Test of English: 49 (with no communicative skill score below 43)

ACADEMIC ENTRY REQUIREMENTS BY COUNTRY*		**GPA**
AUSTRALIA	ATAR (Australian Tertiary Admission Rank)	50
	Australian Foundation	Completion
BANGLADESH	Higher Secondary Certificate (HSC)	3.5
CANADA	Secondary School Diploma (Ontario CPU)	55%
CHINA	Gao San	70%
	Gao Kao (National Higher Education Entrance Exam)	420
FRANCE	Baccalaureate	10
INDIA	Year 12	60%
INDONESIA	SMA III (best four academic subjects)	70%
INTERNATIONAL	International Baccalaureate IB (Minimum 6x4)	24
	A Levels (incorporating Cambridge, CGE, Malaysia, Singapore and UK); minimum 3 A-level passes	6
JAPAN	Kotogakko Sotsugyo Shosho	75%
KOREA	Immumgye Kodung Hakkyo Choeupchang	75%
LATIN AMERICA	Successful completion of first-year university after high school. (Students who have only completed high school will be offered a place in Foundation Studies)	60%
LIBYA	Successful completion of a recognised one-year pre-university program or of one year of study at a recognised tertiary institution	55%
MALAYSIA	STPM (3 subjects)	6
NORWAY	Vitnemal fra den Videregaende Skole	3.2
PAKISTAN	Year 12	60%
SAUDI ARABIA	Tawjihiyah (General Secondary Education Certificate – GSEC) plus first year of a bachelor degree	60%
SRI LANKA	A Levels; minimum 3 A-level passes	7
SWEDEN	Slutbetyg	11
TAIWAN	Senior High School Leaving Certificate	70%
THAILAND	Matayom 6	2.5
UNITED ARAB EMIRATES	Tawjihiyah (Secondary School Certificate) plus first year of a bachelor degree	60%
VIETNAM	Senior High School	65%

*If your country is not listed, email international@swinburne.edu.au

Note: Visit **www.swinburne.edu.au/international/apply/entry-requirements** for detailed entry requirements.

How to apply

Follow these steps carefully to ensure your application is processed properly.

If you need assistance with your application you can email our application adviser at **international@swinburne.edu.au**

You can also speak with a registered Swinburne representative in your home country.

Visit **www.swinburne.edu.au/international/representatives** to view a list of Swinburne representatives.

1 Choose the course that suits your interests and career goals

- Visit **www.swinburne.edu.au/international/courses** to find course information.
- Collect any documents you may require to apply to receive credit for previous study and/or experience.

2 Complete the application form

- Visit **www.swinburne.edu.au/international/apply** to download a copy of the application form.
- Read the application form carefully and provide all of the required documents so we can assess your application.
- Complete the credit transfer section on the form if you wish to apply for credit.
- Sign the declaration.

3 Attach additional required documents (if applicable) to your application form

These documents include:

- certified academic transcripts with grading system
- English translations where applicable
- certified English proficiency test results
- referee reports (if applicable)
- portfolio (for some design programs)
- course or unit syllabus if you are applying for exemptions (e.g. credit transfer or RPL)
- copy of passport (photo page and relevant visa page, if applicable).

4 Read the student enrolment and tuition fee policy

You can find this policy online at **www.swinburne.edu.au/international/feepolicy**

5 Submit your application form and required documents

You can send your completed application form along with relevant documents to your registered Swinburne representative or send it directly to Swinburne at:

Swinburne International
PO Box 218
HAWTHORN VIC 3122
AUSTRALIA

Email: international@swinburne.edu.au

6 Receive your offer via email

Swinburne will assess your application. If you are successful you will receive a letter of offer via email.

Note: If you receive a conditional offer, you will be required to meet the condition(s) outlined in your offer letter. Once you have done so, you will receive a full (unconditional) offer.

Applying for credit transfer

What is credit transfer?

Credit transfer is exemption from certain course requirements in recognition for previous study and/or experience. The term 'credit' is used interchangeably with 'Recognition of Prior Learning' (RPL), 'advanced standing' and/or 'status' in Australian universities.

How to apply for credit transfer

You can apply for credit transfer by submitting a course or unit (subject) syllabus or other evidence of your skills with your application. You must also indicate on your application form that you are applying for credit transfer.

If you are applying for credit transfer for a design course you may need to submit a portfolio.

If your application for credit transfer is successful, your letter of offer will state the updated course duration and the amount of credit you have received. If you do not apply for credit transfer when you submit your application, you can do so within two weeks of commencing your course. Applications for credit transfer made after this time may not be approved.

Accepting your offer

If your application is successful, you will receive a letter of offer to study at Swinburne. The offer will indicate:

- the course you have been offered
- the annual tuition fee
- the course commencement date
- the duration of the course
- the deposit to be paid
- the fee for your visa-length overseas student health cover (OSHC)
- any conditions to the offer
- any additional information relevant to your course.

Visit **www.swinburne.edu.au/international/accept** to read this information.

Other information

Applying for your student visa

You will need to obtain a confirmation of enrolment (CoE) from Swinburne to complete your student visa application. Your CoE must accompany your application to the Department of Immigration and Citizenship (DIAC) or Australian diplomatic mission in your country.

Visit **www.immi.gov.au** for more information.

Students under 18

If you are under 18 years of age, your parents must nominate a guardian who lives in Australia before you can be considered for a student visa. Your guardian must be over 21 years old, related to you and of good character.

If you do not have an appropriate guardian with whom you may live in Australia, you will need to engage a Swinburne-approved care provider. This arrangement will include accommodation restrictions and places may be limited depending on the availability of suitable accommodation options.

Note: Some courses are not available to students who are under 18 years of age.

Overseas student health cover

All student-visa holders must have overseas student health cover (OSHC) for the duration of their study.

Swinburne will arrange your visa-length OSHC membership with our preferred provider, OSHC Worldcare. The OSHC fee will be included with your deposit indicated in your letter of offer.

Visa-length OSHC membership is a once-only payment that provides rate protection for the duration of the visa. This means that even if OSHC fees increase during the duration of your visa, you do not have to pay any increase.

If you need to extend your OSHC (for example, if you fail some units and need to extend your stay in Australia to complete your course), it is your responsibility to do this directly with the OSHC provider.

Exceptions apply to Norwegian students insured under the Norwegian National Insurance Scheme (NIS) and Swedish students with health insurance provided by CSN International (the Swedish National Board of Student Aid). Please include evidence with your application if you are covered under one of these programs.

Visit **www.swinburne.edu.au/international/arrival/health-cover**

Students with families

If you plan to bring your family to Australia, check if any restrictions apply by contacting the Department of Immigration and Citizenship (DIAC) or the Australian diplomatic mission in your country. You will also need to obtain OSHC membership for your family.

Visit **www.immi.gov.au** to determine which Assessment Level (AL) your country falls under.

If you are from an AL3, AL4 or AL5 country and your course duration is less than 12 months, your family will not be allowed to accompany you to Australia.

Children

If you have children between five and 15 years of age who you plan to bring to Australia, you must enrol them in school. Full fees are payable at both government and non-government schools.

If you will be enrolled as a postgraduate research student at Swinburne, the Victorian Government may provide exemption from tuition fees in Victorian government primary and secondary schools for your children.

Visit **www.education.vic.gov.au** to find a complete list of Victorian primary and secondary schools. Information about fees, applications and enrolment for government, primary and secondary schools may be found online at **www.study.vic.gov.au**

Applications to non-government schools must be made directly to the school of your choice.

Note: Your student visa assessment criteria may change if your family is accompanying you to Australia.

Your rights and responsibilities

The Educational Services for Overseas Students (ESOS) Act regulates the education and training sector's involvement with overseas students studying in Australia on student visas. Visit **www.swinburne.edu.au/international/esos-framework** to read a description of the ESOS framework.

Note that Swinburne may defer, suspend or cancel your enrolment for a number of reasons. Visit **www.swinburne.edu.au/international/enrolment-change** for more information about deferring, suspending or cancelling your enrolment.

Visit **www.swinburne.edu.au/international/refund** to read Swinburne's full refund policy.

FURTHER INFORMATION

1800 897 973 (within Australia)
+61 3 8676 7002 (worldwide)
international@swinburne.edu.au
swinburne.edu.au/international

Swinburne International
Ground Floor
Swinburne Place West
Wakefield Street
Hawthorn, Victoria 3122
Australia


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swinburne.edu.au/youtube

CRICOS Provider Code (Swinburne University of Technology): 00111D
CRICOS Provider Code (Swinburne College Pty Ltd): 03308M