###### *Swinburne Research Institutes*

###### Interdisciplinary Seed Funding Application Form

**Expressions of Interest – Investigator Initiated projects**

Closing date: last Friday 17:00 of each month

To be completed after applicants have read the SRI-Seed Guidelines and supporting documentation at <http://www.swinburne.edu.au/research/our-research/institutes/institutes-seed-grants/>

Proposed applicants must discuss their project with the relevant Institute contact as detailed in the Guidelines.

**Submission Instructions:** Submit to [resgrants@swin.edu.au](mailto:resgrants@swin.edu.au). Subject header format: Institute Seed Grant EoI – [name of Institute], [surname of Lead CI]

**SUMMARY DETAILS**

**Proposal Title**

|  |
| --- |
| Insert title here |

**Contact:** List the Lead Chief Investigator, who will be the primary contact for this research proposal.

|  |  |
| --- | --- |
| Name |  |
| Department/Centre/ Faculty |  |

**Project Start/ End Details**

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| --- | --- |
| Proposed start date: |  |
| Proposed end date: |  |

**Team members:** List the known investigators who will be involved in the research (*add more rows if needed*. Do not include potential external partner details here.

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| **Name** | **Proposed EFT commitment during project** | **Primary  FoR Code of researcher** | **ECR (yes/ no)** | **Dept/ Centre** | **End-date  (if fixed term)** | **Organisation (if not Swinburne)** | **Email** |
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**Institute Alignment**

Please indicate the *primary* alignment of your proposal with a relevant Institute; you must choose *one only*. You must also indicate any other Institutes your proposal is aligned with and whether you have contacted the designated contact persons (refer to Guidelines). Your proposal will be reviewed by the relevant Institute Committee and staff in Swinburne Research.

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| --- | --- | --- | --- |
|  | **Primary**  **Alignment** | **Other relevant** | **Contact**  **consulted** |
| Iverson Health Innovations |  |  |  |
| Swinburne Manufacturing Futures |  |  |  |
| Swinburne Smart Cities |  |  |  |
| Swinburne Social Innovation |  |  |  |
| Swinburne Data Science |  |  |  |

**Application**

In no more than five A4 pages of 12-point font text, provide a convincing case for the research project, having regard to the selection criteria and completing all sections below.

1. **Project Summary**

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| Provide a 100-word summary explaining the partner need for the project, the alignment with the relevant Institute and what interdisciplinary research will be undertaken. *Note that the Project Summary of successful projects will be published on the Swinburne website and should be written in an understandable form for laypeople, avoiding jargon, acronyms or technical language.* |

1. **Alignment with Institute themes and priorities: (10 lines maximum)**

|  |
| --- |
| Explain how the proposed research aligns with the Institute themes and priorities |

1. **Proposed research activities and outcomes (1.5 pages maximum)**

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| Provide an outline of the Project. Explain the end-user problem to be solved and the need for an interdisciplinary approach. Provide details of the research framework, a timeline with major milestones and activities, and a description of the anticipated outcomes. Use the following headings:  4.1 Project Scope, Research Challenge and Nature of Project Innovation  4.2 Research Framework and rationale for an interdisciplinary team-based approach  4.3 Key Activities and Timelines  4.4 Expected Research Results and Outcomes |

1. **Role of personnel (15 lines maximum)**

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| Summarise the roles, responsibilities and contributions of the Team members and other collaborators. Explain the role of ECRs in the project and how they will benefit from their participation. |

**5. Potential external partners**

Provide details of potential external partners below.

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| --- | --- | --- | --- | --- |
| Organisation Name | Contact Name and Position | ABN of partner organisation | Website link | Have you collaborated with the proposed partner before? |
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How will the proposed external partners be actively involved in the project? (15 lines maximum)

1. **Indicative Budget justification**

Explain how the Project funding from this Scheme, and any External Organisation or other funding will be used. Note that as this is an expression of interest, we understand that the budget is still indicative. However, it will provide an idea of the way that it is intended to be structured.

6.1 Budget summary table.

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| **Item Requested** | **Details** | **$ Value**  **Requested**  **from Seed-**  **Fund (up to**  **$20,000)** | **Cash**  **Contribution from partner** | **In-kind contribution**  **from partner** | **Other (if relevant)** |
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| **Total request** |  |  |  |  |  |

1. **Expected Research outputs, impact and future plans**

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|  | **Details** |
| Publications | Provide details here of expected publications if relevant. If the data is likely to be preliminary and not publishable, explain how it has the potential to lead to future publications |
| Future funding opportunities | Explain here how the proposed research will lead to future funding opportunities. What potential funding sources are available? Is there scope for direct funding by the partner? |
| Research impact | Explain here how the research can lead to social, business, commercial or environmental impact. What are your plans for communicating and translating research outcomes? |

1. **Ethics/ institutional approvals**

🞎 Not required

🞎 To be obtained (refer http://www.research.swinburne.edu.au/researchers/ethics/)

🞎 Human research ethics protocol # \_\_\_\_\_\_\_\_\_\_\_\_

🞎 Animal experimentation protocol # \_\_\_\_\_\_\_\_\_\_

🞎 Biosafety/Biohazards protocol #\_\_\_\_\_\_\_\_\_\_\_

1. **CVs:**

At **Attachment 1**, for the Lead Chief Investigator and for each Swinburne Team member, provide a statement of no more than one page in total including (a) current position, (b) expertise relevant to the proposed role in the current proposal, and (c) details of top 5 grants and/or publications in areas relevant to the proposal.

1. **Certifications – required by all Swinburne CIs**

*Certification by Lead Chief Investigator*

In submitting this application, the Lead Chief Investigator affirms\*:

(i) That the Lead Chief Investigator bears full responsibility for the conduct of the activity.

(ii) The requested funds do not supplement or duplicate a project activity supported by another current internal University grant, external grant or research contract.

(iii) All project team members have consulted appropriately with their supervisors and have the time and basic infrastructure resources to pursue the project concerned, within the context of existing research, teaching and higher degree supervision responsibilities.

Signed:

Date:

(Note – sign-off by Dept Chair/ Centre Director will be required at the full application stage)

*Certification by Chief Investigator\**

In submitting this application, the Chief Investigator affirms\*:

(i) That s/he will participate in the project activity as described in the proposal.

(ii) The requested funds do not supplement or duplicate a project activity supported by another current internal University grant, external grant or research contract.

(iii) I have consulted appropriately with my supervisors and have the time and basic infrastructure resources to pursue the project concerned, within the context of my existing workload.

Signed:

Date:

(Note – sign-off by Dept Chair/ Centre Director will be required at the full application stage)

\*copy certification as required

***Attachment 1: CVs of Chief Investigators***

*For the Lead Chief Investigator and for each Swinburne Team member, provide a statement of no more than one page in total including (a) current position, (b) expertise relevant to the proposed role in the current proposal, and (c) details of top 5 grants and/or publications in areas relevant to the proposal.*

***Lead Chief Investigator CV***

1. *Name:*
2. *Current Position:*
3. *Expertise relevant to the proposed role in the proposal:*
4. *Top 5 funded projects*

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| Named Grant CIs | Funder | Total value | Relevance to this proposal |
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1. *Top 5 publications in relevant area*

***Chief Investigator CV***

1. *Name:*
2. *Current Position:*
3. *Expertise relevant to the proposed role in the proposal:*
4. *Top 5 funded projects*

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| Named Grant CIs | Funder | Total value | Relevance to this proposal |
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1. *Top 5 publications in relevant area*

***Chief Investigator CV***

1. *Name:*
2. *Current Position:*
3. *Expertise relevant to the proposed role in the proposal:*
4. *Top 5 funded projects*

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| Named Grant CIs | Funder | Total value | Relevance to this proposal |
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1. *Top 5 publications in relevant area*

***Chief Investigator CV***

1. *Name:*
2. *Current Position:*
3. *Expertise relevant to the proposed role in the proposal:*
4. *Top 5 funded projects*

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| --- | --- | --- | --- |
| Named Grant CIs | Funder | Total value | Relevance to this proposal |
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1. *Top 5 publications in relevant area*