

# Borrower Registration

## Alumni



TITLE	<input type="text"/>																			
FAMILY NAME	<input type="text"/>																			
GIVEN NAME (S)	<input type="text"/>																			
NO. & STREET	<input type="text"/>																			
SUBURB	<input type="text"/>																			
POSTCODE	<input type="text"/>				DATE OF BIRTH				<input type="text"/>				<input type="text"/>							
EMAIL ADDRESS	<input type="text"/>																			
CONTACT PHONE NO.	<input type="text"/>																			
PASSWORD	<input type="text"/>								(Note: password must be at least 8 characters, and must include at least one uppercase letter, one lower case letter and one numeric digit)											

### Privacy Policy

Our privacy policy outlines ways in which we meet our privacy commitments. It contains procedures for accessing your personal information or making a complaint. It is found at <http://www.swin.edu.au/corporate/registrar/ppd/files/humres.htm>

If you are concerned that your personal information has been collected unnecessarily, or has been used improperly, you should contact the University Compliance Officer at [infoprivacy@swin.edu.au](mailto:infoprivacy@swin.edu.au)

***"I agree to comply with the regulations set down by University bodies and to pay any penalties imposed for failure to observe them."***

Signed: \_\_\_\_\_

### Note: Do not complete this section if paying in person

#### Payment Details:

Cheques payable to: Swinburne University of Technology (\$A)

Cash ☐ Cheque ☐ Money Order ☐ Mastercard ☐ Visa ☐ Bankcard ☐

Name of card holder .....

Card Number \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_

Expiry Date \_ \_ / \_ \_

Signature of Cardholder \_\_\_\_\_

Library annual subscription \$110 (including GST of \$10) Total \$ \_\_\_\_\_

Please email to [Library@swin.edu.au](mailto:Library@swin.edu.au) or send to: Swinburne University Library Alumni Officer, PO Box 218 Hawthorn OR  
Fax: 03 9818 3091

## LIBRARY USE ONLY

PATRON BARCODE	<table border="1"><tr><td>U</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	U								PATRON ALREADY ON SYSTEM	<input type="checkbox"/>				
U															
PATRON	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>											
REGISTRATION DATE	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>														
EXPIRY DATE	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>														
RENEWAL DATE	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>														
USER GROUP	<table border="1"><tr><td>3</td><td>6</td></tr></table>		3	6	STATISTICAL CODE	<table border="1"><tr><td>N</td><td>A</td></tr></table> (N/A = Not applicable)				N	A				
3	6														
N	A														

Enter on system by: \_\_\_\_\_ Date: ...../...../20

### Library Subscription (\$110 pa includes GST)

- **Three libraries:** You may use all campus libraries – Croydon, Hawthorn, Wantirna.
- **Borrowing:** You can borrow from the extensive academic book collections on subjects such as Applied Sciences, Art & Design, Asian Languages & Culture, Business, Computer Science, Engineering and Psychology. Single issues of journals can also be borrowed. Videos/DVD's cannot be borrowed but you may use them in the library
- **Computer access:** The Library's Visitor Access policy enables you to use the library nominated workstation to access desktop software, open internet sites and some databases. Booking in advance is highly recommended.
- **Database access:** Information about Alumni access to library databases is available from the library web site at <http://www.swinburne.edu.au/library/about/borrow/membership/visitor-access/>

The library subscription offer includes Swinburne Co-operative Bookshop discounts (10% on all cash purchases). Library subscriptions are managed on an annual basis and will extend from the time of commencement to the same date the following year.