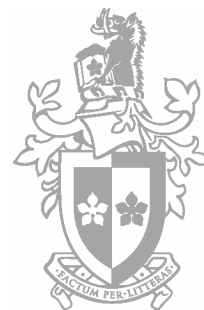


Searching for articles in Elibrary Australia



What is Elibrary Australia?

The Elibrary Australia database contains material from books, maps, pictures, TV & radio transcripts, and full text articles from journals, magazines, and newspapers including The Australian, The Age and Herald-Sun. It is updated daily.

Starting

Elibrary Australia is on the web at http://www.swin.edu.au/lib/database/electric_library.htm
You can use Elibrary Australia from a Swinburne computer or from your home computer. You will be asked to type your OPAX username and password. There is a limit of 5 users at once.

All of the resource checkboxes are ticked by default. You can click on the boxes to untick them or select **clear all** and then click the resource you want to search, for example, **NEWS** for newspapers only.

Boolean search

In your search, combine keywords using the operators **and**, **or**, and **not** between words.

and between two words means both words must be present. **or** between two words means at least one of the words must be present. **and not** means the following word must not be present.

Natural Language Search

If you have difficulty selecting keywords to search with or using Boolean operators you can use Natural Language or a phrase in your search.

You can type a sentence or a question, for example, "What is the distance of the earth from the Sun?"

Elibrary Australia can understand and interpret your sentence.

Phrases can be enclosed in quotation marks. This will keep words together so that they appear next to each other in your results. This is especially useful when you want to look for a person's name or a place. For example, "New York", "John Howard"

Further Information

Contact the library information desks.
Library telephone numbers are listed at:
<http://www.swinburne.edu.au/lib/inquiry/contact.htm>

Library web site

<http://www.swin.edu.au/lib>

Results

You will see a display of your first 25 results. You can navigate to further pages using the **Display next 25 results** link at the bottom of the screen.

Each result will display a colored icon to show if it is a magazine article, radio transcript etc. If it is Australian content it will have an additional icon of an Australian flag.

The results display will show the Title, Source and Author you will also see the date, reading level, size and keyword score. To see the full text of an item, click on its title to see the full document.

Sorting results

Results can be sorted by Keyword Score, Relevance, Date, Size, Reading level, Title, or Publication.

Elibrary Australia divides documents into easy, medium or difficult to read based on the length of words and sentences used. When you sort by Reading Level the easy to read articles are displayed at the top of your results and the ones with more difficult language are at the bottom.

You can also click on the **to best part** link to see the paragraphs in the record with the highest number of words matching the keywords from your search.

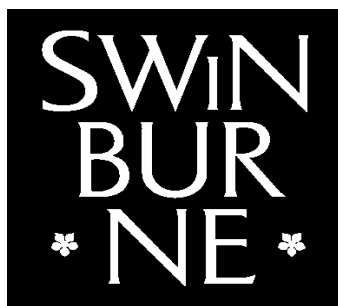
Using the Advanced section to refine your search

In the **Advanced** section there is an **Australasian Only** checkbox you can tick to search just Australian content.

A drop down menu lets you select **DATE RANGE**. The dates must be written in American style MM/DD/YYYY.

You can search for articles in just one publication. In **Advanced** section type the name of the Journal or Newspaper in the **Publication** field. To see a list of all resources in Elibrary Australia click on the **Browse Publications** link.

It is also possible to look for an author in the **Author** field or by the article name in the **Title** field.



Topic

The **TOPIC** tab is a subject directory that lets you browse topics. This is very helpful if you are not sure what keywords to use to describe your topic.

Reference

The **REFERENCE** tab lets you check the meaning of a word in an online Dictionary, Encyclopedia or Thesaurus. Type your word in the search window then, tick the resources you want to search and then click the **LOOK UP** button. Your results could include a definition or a list of words with similar meanings.


E-mail a single record

To e-mail an article click the **email** link and a popup box will appear that lets you type your contact details. Then click the **Send** button.

Saving or Printing a single record

While viewing the document you want to save, you must click **printer friendly version** before clicking print or saving. Use the **Save** or **Save As** command on the **File** menu of your web browser to save a document as a text file (with a .txt file extension). To return to the original document view, click the **Back** button.

My List - Print or Email multiple records

When you are looking at your results you can bookmark records to print or email by clicking on the blue  button. They get stored in MyList. Click the MyList tab and you can choose to **print list** or **email list**.