

Borrower Registration Alumni



TITLE

FAMILY NAME

GIVEN NAME (S)

NO. & STREET

SUBURB

POSTCODE

DATE OF BIRTH

CONTACT PHONE NO.

EMAIL ADDRESS _____

MOBILE PHONE NO. _____

Privacy Policy
 Our privacy policy outlines ways in which we meet our privacy commitments. It contains procedures for accessing your personal information or making a complaint. It is found at <http://www.swin.edu.au/corporate/registrar/ppd/files/humres.htm>
 If you are concerned that your personal information has been collected unnecessarily, or has been used improperly, you should contact the University Compliance Officer at info-privacy@swin.edu.au

“I agree to comply with the regulations set down by University bodies and to pay any penalties imposed for failure to observe them.”

Signed: _____

Note: Do not complete this section if paying in person

Payment Details:

Cheques payable to: Swinburne University of Technology (\$A)

Cash Cheque Money Order Mastercard Visa Bankcard

Name of card holder

Card Number _ _ _ _ / _ _ _ _ / _ _ _ _

Expiry Date _ _ / _ _

Signature of Cardholder _____

Library annual subscription \$110 (including GST of \$10) Total \$ _____

Please send to: Swinburne University Library Alumni Officer, PO Box 218 Hawthorn OR Fax: 03 9818 3091

LIBRARY USE ONLY

PATRON BARCODE	<table border="1"><tr><td>U</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	U								BARCODE VERIFICATION PIN ENTERED	<input type="checkbox"/>								
U																			
		RAMS CHECKED	<input type="checkbox"/>																
		PATRON ALREADY ON SYSTEM	<input type="checkbox"/>																
EXPIRY DATE	<table border="1"><tr><td></td><td></td><td>/</td><td></td><td></td><td>/</td><td></td><td></td></tr></table>			/			/			REGISTRATION DATE	<table border="1"><tr><td></td><td></td><td>/</td><td></td><td></td><td>/</td><td></td><td></td></tr></table>			/			/		
		/			/														
		/			/														
RENEWAL DATE	<table border="1"><tr><td></td><td></td><td>/</td><td></td><td></td><td>/</td><td></td><td></td></tr></table>			/			/												
		/			/														
BUDGET CODE	<table border="1"><tr><td>3</td><td>1</td><td>5</td><td>1</td></tr></table>	3	1	5	1														
3	1	5	1																
PATRON STATUS	<table border="1"><tr><td>3</td><td>1</td></tr></table>	3	1	PATRON TYPE	<table border="1"><tr><td>A</td><td>L</td></tr></table>	A	L												
3	1																		
A	L																		

Enter on system by: _____ Date:/...../20

Library Subscription (\$110 pa includes GST)

- **Five libraries:** You may use all campus libraries – Croydon, Hawthorn, Lilydale, Prahran, Wantirna.
- **Borrowing:** You can borrow from the extensive academic book collections on subjects such as Applied Sciences, Art & Design, Asian Languages & Culture, Business, Computer Science, Engineering and Psychology. Single issues of journals can also be borrowed (except Prahran Campus). Videos/DVD's cannot be borrowed but you may use them in the library
- **Computer access:** The Library's Visitor Access policy enables you to use the library nominated workstation to access desktop software, open internet sites and some databases. Booking in advance is highly recommended.
- **Database access:** Information about Alumni access to library databases is available from the library web site at www.swinburne.edu.au/lib/database/alumni.htm
- **Short information inquiries** can be answered free of charge (in person, by telephone or fax).
- **Fee for service consultancies:** Staff can undertake a consultancy for you at a special 10% discount rate on normal fees. This may involve database searching and document delivery to meet your own information needs.

For further details see the library web site at www.swin.edu.au/lib/slis/welcome.html

The library subscription offer includes Swinburne Co-operative Bookshop discounts (10% on all cash purchases). Library subscriptions are managed on an annual basis and will extend from the time of commencement to the same date the following year.