

2009 Vice- Chancellor's Awards

Guidelines

August 2009



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SWINBURNE UNIVERSITY
OF TECHNOLOGY

Awards

Each year, the Vice-Chancellor's Awards reflect Swinburne's commitment to quality and recognise excellence. For 2009, up to 20 Awards will be available, as follows:

- VC's Teaching Award (Higher Education) – up to three Awards
- VC's Teaching Award (TAFE) – up to three Awards
- VC's TAFE Training Initiative Award – up to one Award
- VC's Research Award – up to three Awards
- VC's Research Award (Early Career) – up to two Awards
- VC's Industry Engagement Award – up to one Award
- VC's Community Engagement Award – up to one Award
- VC's Intersectoral Collaboration Award – up to one Award
- VC's Internationalisation Award – up to one Award
- VC's Entrepreneurship Award – up to one Award
- VC's Sustainability Award – up to one Award
- VC's Leadership and Service Excellence Award – up to two Awards

Selection criteria and guidelines

For the TAFE and Higher Education Teaching Awards, the selection criteria are those that apply to the Skills Victoria 'Victorian Training Awards' and the Australian Learning and Teaching Council (ALTC) Citations, respectively. For all other Awards, three equally-weighted selection criteria apply, viz.:

- Current/future benefit to the University
- Current/future benefit to University stakeholders
- Evidence for the ways in which the contribution has been sustained over time

Management and coordination of the Awards process is the responsibility of the Strategic Planning & Quality Unit. Self-nomination and/or nomination by others apply to all Award categories, and most Awards are open to either individuals or teams. All nominations require endorsement by the nominee's relevant Dean/Executive Director/or equivalent senior Head of Unit.

1. Nominations are sought in July – October 2009, with a closing date of **Friday 30 October 2009**.
2. Nominees (individual or team) may nominate in a maximum of two Award categories.
3. Selection panels will convene during November 2009 and recommend Award 'winners' to the Vice-Chancellor – up to the number allowed in each category, and according to the relevant selection criteria.
4. The Vice-Chancellor will determine the Award winners, on the basis of advice provided by the selection panels.
5. Awards will be presented at a function held early in 2010.
6. Some Award winners will be supported to develop more comprehensive applications to meet the requirements of relevant state and/or national awards.
7. Award winners may also be invited to make a presentation on aspects of their applications.

8. For 2009, Awards will have a monetary value of \$1,000 to \$3000, to be deposited in an appropriate extraneous account and used for such things as professional development or resource acquisition in support of the winner's future work at Swinburne.

■ Vice-Chancellor's Teaching Award (Higher Education)

Up to three Awards (\$3,000 per Award)

Staff from Swinburne's Australian and Sarawak campuses (including sessional staff) are eligible to apply. The Early Career Teacher category is for individual applicants only. Applications in the 'team' sub-category may include members who are not academics.

The five selection criteria are the same as those used for ALTC Citations. For more details on these, see the ALTC Guidelines at http://www.altc.edu.au/system/files/documents/awards_guidelines_2009_aug08.pdf. The Early Career Award is open to staff with no more than seven years' teaching experience in a higher education setting. (This should be interpreted as seven consecutive calendar years and includes all tutoring, part-time teaching, and teaching at other higher education institutions.)

Nominees are asked to provide a letter of support from their relevant Dean (or equivalent Head of Unit), and for team applications a letter of support from the Faculty Dean of the lead applicant. As well, a summary of data from recent Student Feedback Survey (SFS) data may be provided to support some nominations (selective quotations from SPQ surveys will not be admitted as evidence for applications unless the SPQ summary statistics sheets are also provided).

Selection criteria

Nominees are required to select one or two of the following selection criteria, determined by the nature of their contribution to student learning:

- approaches to the support of learning and teaching that influence, motivate and inspire students to learn
- development of curricula, resources and services that reflect a command of the field
- approaches to assessment, feedback and learning support that foster independent learning
- respect and support for the development of students as individuals
- scholarly activities and service innovations that have influenced and enhanced learning and teaching

Applications will be judged on the quality of the nomination against the chosen selection criteria and the extent to which there is evidence (in the written statement) that one's contribution has:

1. influenced student learning, student engagement or the overall student experience
2. gained recognition from fellow staff, the institution, and/or the broader community
3. been sustained over time.

Selection panel

Recommendations will be determined by a panel comprising the Pro Vice-Chancellor (Learning & Teaching) (Chair), the SPL Associate Dean (Learning and Teaching Scholarship), a Deputy Dean, an Associate Dean (Learning and Teaching) or Education Development Coordinator from

the Faculties, an academic who has been awarded an ALTC Award or Citation, and one external member.

■ Vice-Chancellor's Teaching Award (TAFE)

There are two major categories of these awards: 'Teaching Excellence' and 'Training Initiative'. The selection criteria for both categories are those specified for the Skills Victoria 'Victorian Training Awards'.

Teaching Excellence

Up to three Awards (\$3,000 per Award)

Training Initiative

Up to one Award (\$1,000).

For Swinburne TAFE Innovation Award - Judith Bissland Scholarship 2009, refer to the TAFE Intranet website at <http://www.tafe.swinburne.edu.au/tafestaff/awards.htm>

■ Vice-Chancellor's Research Award

Up to three Awards (\$1,000 per Award).

Selection criteria

Nominations should address one or more of the following topics, which are based on Swinburne's strategic directions and priorities:

- research planning and/or research training planning
- research student experience/satisfaction
- research higher degree completion rates and times
- research grant success (NCG, OPS and/or industry research grants)
- research publication
- research collaboration
- research/teaching nexus

Selection panel

The Deputy Vice-Chancellor (Research) (Chair), Deputy Vice-Chancellor (Academic) or nominee, the Deputy Vice-Chancellor (TAFE) or nominee.

■ Vice-Chancellor's Research Award (Early Career)

Up to two Awards (\$1,000 per Award).

Selection criteria

Same as for the Vice-Chancellor's Research Award above, for researchers within five years of the start of their research careers (post PhD).

Selection panel

The Deputy Vice-Chancellor (Research) (Chair), Deputy Vice-Chancellor (Academic) or nominee, the Deputy Vice-Chancellor (TAFE) or nominee.

■ Vice-Chancellor's Industry Engagement Award

Up to one Award (\$1,000).

Selection criteria

Nominations should address one or more of the following topics, which are based on Swinburne's strategic directions and priorities:

- industry engagement in curriculum development
- work-integrated learning (eg., workplace delivery and assessment, IBL and/or practical placement initiatives)
- provision of education and/or training services to industry
- provision of consultancy and/or research services to industry
- commercial engagement with industry.

Selection panel

The Deputy Vice-Chancellor (Development and Engagement) (Chair), the Deputy Vice-Chancellor (Academic) or nominee, the Deputy Vice-Chancellor (TAFE) or nominee, the Director, Swinburne Industry Solutions

■ Vice-Chancellor's Community Engagement Award

Up to one Award (\$1,000).

Selection criteria

Nominations should address one or more of the following topics, which are based on Swinburne's strategic directions and priorities:

- strategic community engagement (eg., productive strategic engagement with local government, schools and/or regional/community agencies and groups)
- community practice (eg., contribution to institutional citizenship through joint project activity, service learning programs and/or community/regional development)
- student – community engagement (eg., student leadership, student research, internships and/or community-based learning)
- design and/or provision of professional development for community engagement
- monitoring, quantifying and evaluating community engagement

Selection panel

The Deputy Vice-Chancellor (Development and Engagement) (Chair), the Deputy Vice-Chancellor (Academic) or nominee and the Deputy Vice-Chancellor (TAFE) or nominee.

■ Vice-Chancellor’s Intersectoral Collaboration Award

Up to one Award (\$1,000).

Selection criteria

Nominations should address one or more of the following topics, which are based on Swinburne’s strategic directions and priorities:

- student articulation between TAFE and Higher Education at Swinburne
- intersectoral curriculum development and/or in joint program delivery/assessment
- intersectoral project activity
- intersectoral resource-sharing, leading to improved program effectiveness and/or program efficiencies.

Selection panel

The Executive Director, Chancellery (Chair), the Deputy Vice-Chancellor (Academic) or nominee and the Deputy Vice-Chancellor (TAFE) or nominee.

■ Vice-Chancellor’s Internationalisation Award

Up to one Award (\$1,000)

Selection criteria

Nominations should address one or more of the following topics, which are based on Swinburne’s strategic directions and priorities:

- international marketing and the recruitment of international students
- TNE partnerships

- development, delivery and/or academic quality assurance of programs for international markets
- improving the non-academic experience of international students studying with Swinburne onshore
- development and implementation of international student mobility programs
- international project activity
- design and/or provision of professional development for international engagement
- internationalisation of curriculum

Selection panel

Pro Vice-Chancellor (International and Recruitment (Chair), the Deputy Vice-Chancellor (Academic) or nominee and the Deputy Vice-Chancellor (TAFE) or nominee.

■ Vice-Chancellor's Entrepreneurship Award

Up to one Award (\$1,000).

Selection criteria

Nominations should address one or more of the following topics, which are based on Swinburne's strategic directions and priorities:

- commercialisation of an existing product or service
- marketing activity to increase revenue, profit and/or return on investment
- development of a new product or service with demonstrated potential for commercialisation
- development of entrepreneurship attributes in students
- design and provision of professional development to foster staff entrepreneurship

Selection panel

Chief Financial Officer (Chair), the Deputy Vice-Chancellor (Academic) or nominee, the Deputy Vice-Chancellor (TAFE) or nominee, the Deputy Vice-Chancellor (Development and Engagement) or nominee and the Director, Swinburne Knowledge.

■ Vice-Chancellor's Sustainability Award

Up to one Award (\$1,000).

Selection criteria

Nominations should address one or more of the following topics, which are based on Swinburne's strategic directions and priorities:

- promotion of environmental sustainability within Swinburne (eg., in relation to recycling, energy consumption, water use, grounds development, maintenance and/or tender processes)
- promotion of environmental sustainability outside Swinburne (eg., for business, government and/or the community sector)
- curriculum development related to one or more aspects of sustainability (eg., for environmental, social, cultural and/or financial sustainability)
- research related to one or more aspects of sustainability (eg., environmental, social, cultural and/or financial sustainability).

Selection panel

Vice-President (Student and Corporate Services) (Chair), the Deputy Vice-Chancellor (Academic) or nominee, the Deputy Vice-Chancellor (TAFE) or nominee and the Director, National Centre for Sustainability.

■ Vice-Chancellor's Leadership and Service Excellence Award

Up to two Awards (\$1,000 per Award)

Selection criteria

Nominations should address one or more of the following topics, which are based on Swinburne's strategic directions and priorities:

- innovative and effective leadership
- development and implementation of products or services leading to a demonstrated improvements in effectiveness and/or efficiency
- development and implementation of business systems leading to a demonstrated improvement in effectiveness and/or efficiency
- development and implementation of products, services or systems leading to a demonstrated improvement in equity
- development and implementation of strategies to improve client service and satisfaction

Selection panel

Vice-President (Student and Corporate Services) (Chair), the Deputy Vice-Chancellor (Academic) or nominee, the Deputy Vice-Chancellor (TAFE) or nominee and the Pro Vice-Chancellor (Learning and Teaching) or nominee.