



Allocate+ is the web based class allocation system used by students studying Higher Education Units of Study

### Semester One - Term 1 and 2

#### Preference Entry

Preference Entry mode is not on a "first-come-first-serve" basis. Students' favoured time slots are collected then sorted and assigned to a class based on their chosen units of study, course restrictions and available resources. It is designed to give a fair chance to all enrolled students prior to the system changing modes.

- **Preference Entry Mode Opens**

Friday 25<sup>th</sup> January (5pm)

- **Preference Entry Mode Closes**

Monday 11<sup>th</sup> February (9am)

- **Global Sort of Preferences**

The system is closed while student entered preferences are sorted and allocated to a class. Where there is only one single class, Allocate+ will automatically allocate students into classes if there is no clash with any existing allocation and if there is space.

#### Allocation Adjustment

Allocation Adjustment mode allows students to move around or choose the class they wish to attend, provided there is room in the class. They will know instantly whether they have been successful as it is on a "first-come-first-serve" basis.

- **Allocation Adjustment Mode Opens**

Thursday 14<sup>th</sup> February (5pm)

- **Allocation Adjustment Mode Closes**

Monday 3<sup>rd</sup> March (9am)

Term 2 – Thursday 24<sup>th</sup> April (9am)

### Winter Term

#### Allocation Adjustment

Allocate+ will only open in Adjustment mode for Winter Term

- **Allocate Adjustment Mode Opens**

Monday 2<sup>nd</sup> June (5pm)

- **Allocate Adjustment Mode Closes**

Wednesday 25<sup>th</sup> June (9am)

### Semester Two – Term 3 and 4

#### Preference Entry

- **Preference Entry Mode Opens**

Thursday 10<sup>th</sup> July (5pm)

- **Preference Entry Mode Closes**

Monday 28<sup>th</sup> July (9am)

- **Global Sort of Preferences**

System closed for Sorting

#### Allocation Adjustment

- **Allocation Adjustment Mode Opens**

Thursday 31<sup>st</sup> July (5pm)

- **Allocation Adjustment Mode Closes**

Monday 18<sup>th</sup> August (9am)

Term 4 – 3<sup>rd</sup> October (9am)

### Summer Term – A and B

#### Allocation Adjustment

- **Allocation Adjustment Mode Opens**

Monday 26<sup>th</sup> November (9am)

- **Allocation Adjustment Mode Closes**

Friday 23<sup>rd</sup> January 2009 (9am)

