



SWINBURNE  
UNIVERSITY OF  
TECHNOLOGY  
TAFE

TAFE Division  
**Amendment to Enrolment**



Year

**PERSONAL AND PROGRAM DETAILS**

Student ID Number:

Student Name: \_\_\_\_\_

Program Outcome (Course) Code: \_\_\_\_\_ Program Outcome Title \_\_\_\_\_

Amend Timetable Group To

**UNITS TO BE ADDED**

UNIT CODE	UNIT NAME	HOURS	CLASS CODE	SEMESTER	STUDY PATTERN

**CHANGE OF CLASS CODE OR STUDY PATTERN**

UNIT CODE	ORIGINAL CLASS CODE	UNIT NAME	NEW STUDY PATTERN	NEW CLASS CODE

**UNIT TO BE WITHDRAWN**

UNIT CODE	UNIT NAME	SEMESTER	TEACHING DEPARTMENT USE ONLY	
			YES	NO

**Local Students:** Units withdrawn 4 weeks after the official Course Commencement Date will have a result recorded and not be eligible for a refund of fees.

**International Students:** International students studying on campus who wish to study less than a standard full-time load are required to have this form signed by an International Student Advisor at Swinburne International before submitting it to their Faculty office. Limitations apply to international students on student visas studying less than a full-time load and permission may not be granted. AusAID students must study full-time, except in their final semester.

International Student Advisor Name \_\_\_\_\_

Signature \_\_\_\_\_ Date (dd/mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Comments \_\_\_\_\_

SIGNATURE OF STUDENT \_\_\_\_\_ DATE (dd/mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

**OFFICE USE ONLY**

DEPARTMENTAL APPROVAL \_\_\_\_\_ DATE(dd/mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

DATE ENTERED \_\_\_\_/\_\_\_\_/\_\_\_\_

INITIALS \_\_\_\_\_

FEES DUE

REFUND DUE