



SWINBURNE
UNIVERSITY OF
TECHNOLOGY

Living Away From Home Declaration

T12

- This form is **only** to be used by **Visiting Academics**.
- Please return to Human Resources with your invitation letter.

I, declare that:

• during the period 20..... to 20..... I was required

to live away from my usual place of residence in order to perform the duties of my

visit and that during that period my usual place of residence was

.....

(state place where you usually live)

and the nature of that residence was

and

• during the period the place at which I actually resided was

.....

(state all addresses at which you resided while away from home in the period stated above).

Signature:

Name: **Date:**/...../.....
(Print name)

FOR HR OPERATIONS USE ONLY

Processed	Date	Checked	Date
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