



TAFE Teacher Eligibility for Agreed Rate

To establish TAFE Teacher eligibility for an agreed salary, based on teaching and vocational qualifications, and approved teaching and industrial experience.

Section 1. AGREED RATE INFORMATION

- This form must be signed by **THREE** levels of Management.
- Agreed Rates are not subject to increases, and must be reviewed annually.
- An A2 Request to Appoint form must accompany this form where it applies to a new appointment.
- Return to Human Resources H14 once this form is complete.

Section 2. APPOINTEE/EMPLOYEE DETAILS

Employee Number (6 digit payroll no.):	Title (eg Prof, Dr, Mr, Ms):
Surname:	Given Names(s):
Management Unit:	School:

Section 3. REASON FOR ASSESSMENT OF ELIGIBILITY

- The applicant has not completed a Certificate IV in Training & Assessment.
- The applicant has not completed a MBA compliant AQF 5 Teaching qualification

Section 3. VOCATIONAL QUALIFICATIONS

Qualification (<i>Academic or Trade</i>)	<i>Work (years)</i>	Experience
<input type="checkbox"/> Bachelor degree (or equivalent)	2 years	
<input type="checkbox"/> Two year post year 12 Diploma (or equivalent)	3 years	
<input type="checkbox"/> Certificate IV (or equivalent)	4 years	
<input type="checkbox"/> Certificate III (or equivalent)	8 years	

Years of industrial experience in excess of above qualifications and experience:

Section 4. AUTHORISATION FOR ABOVE ENTITLEMENT SALARY

Criteria for above entitlement salary:

- Market rates require above classification salary to be offered to recruit an appropriately qualified and experienced appointee.
- The teaching position requires a high level of vocational qualifications, industry and/or teaching experience (attach TAFE Teacher position description, attachment. 1) and the appointee has the requisite vocational qualifications, industry and / or teaching experience but does not have:
 - a Certificate IV in Training & Assessment (CIV TAA) or equivalent. The appointee will be required to complete CIV TAA.
 - an AQF level 5 teaching qualification.
 - a supervised teaching practicum as part of their AQF level 5 teaching qualification.

Statement of Reasons:

Section 5. RECOMMENDED SALARY – Agreed Salaries are not subject to MBA increases, and must be reviewed annually.

Recommended Salary: \$	Start Date:	End Date:
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Section 6. AUTHORISATION – by 3 levels of Management

Recommended by Dept Manager:	Name (print):	Signature:	Date:
Endorsed by School Director:	Name (print):	Signature:	Date:
Approved by Executive Director:	Name (print):	Signature:	Date: