

What can I do with a Degree in Life and Social Science?

Bachelor of Arts (N0515) (*Before 2010, N055)
Bachelor of Arts (Honours) (N052)



2011

Please note: the information contained in this document was current as of January 2011. Refer to www.swinburne.edu.au/courses/ for the most current updates.

For entry and admission requirements for the above courses, go to the Swinburne website:
<http://courses.swinburne.edu.au/courses>

What can I do with this degree?

Studying an Arts degree allows a unique opportunity to develop a mix of intellectual skills, disciplinary knowledge and new media competence that is needed to remain employed in a workforce that is constantly evolving. Arts graduates are not locked into a skill that becomes quickly redundant. They develop research and analytical skills that can be applied to a range of situations. They understand their own society and the forces of globalisation that are transforming the world.

Swinburne Arts graduates work in a range of industries, both locally and internationally; including private sector, government and non-profit organisations. Arts graduates enjoy a variety of exciting and rewarding careers and are presented with a variety of career pathways. Many of Swinburne graduates have found that studying different disciplines has nurtured skills in flexible thinking and career development.

Graduates may be employed in:

- Research (e.g. university academic, research assistant, research officer, social researcher, policy analysis and development research, administration)
- Arts/Culture/Heritage (e.g. archaeologist, anthropologist, art historian, cultural heritage officer, historian, linguist, sociologist)
- Creative (e.g. actor, art director, choreographer, film editor, film maker, playwright, set design, stage manager, writer)
- Technical (e.g. translator, interpreter)
- Community/Welfare (e.g. community worker, counselor, psychologist, sociologist)

Additional examples of where you may find employment:

- Human resources, training and development, psychology (with further qualifications), sociology
- Journalism, publishing and writing
- Public relations, corporate communications, marketing, advertising
- Business consultancy, business research and analysis
- Urban development and environmental planning
- Teaching (with additional teaching qualification)
- Non-government organisation development work

Employment outcomes

A professional major in Arts is designed to provide students with appropriate breadth and depth of knowledge in a particular field of study and provide suitable preparation for professional graduate employment. Students are able to structure their course to graduate with a tagged or untagged degree.

Tagged degrees (please see relevant 'What Can I Do With My Degree' document for employment outcomes):

- | | |
|-------------------------------|---------------------------------|
| ▪ Digital Media | ▪ Multimedia and Media |
| ▪ Digital Media and Marketing | ▪ Politics and Public Policy |
| ▪ Games & Interactivity | ▪ Psychology |
| ▪ Journalism | ▪ Psychology & Psychophysiology |

- Media
- Media and Communications
- Sociology
- Sustainability Management

Employment outcomes will depend on the majors/minors undertaken:

- **Australian Studies** – Australian Studies examines Australian society and its cultures from several different disciplinary perspectives. It is an interdisciplinary major with core subjects from Politics. Its main objective is to provide a solid body of knowledge about the political, economic and social history of twentieth century Australia. Australian Studies offers the generic intellectual skills that the Swinburne Bachelor of Arts and Bachelor of Social Science emphasise. These are not strictly vocational, but they are what many employers are looking for in graduates. They form an ideal complement to specific career training.
- **Cultural Studies** - The study of culture is becoming increasingly important in a number of professions, and in the business world, as the pace of cultural transformation accelerates and members of a diversity of cultures are increasingly brought into contact with one another. It is particularly useful for the business world as trans-national corporations increasingly dominate the world and for people entering the professions of journalism, teaching, film and television production, social work and politics.
- **Electronic Society** - Understanding of the issues involved in the emergence of an electronic society is relevant to virtually all industries and professions, as the impact of the networked society has touched all facets of social and cultural life. In particular, graduates who have studied Electronic Society will be sought after by industries such as human services, broadcasting and telecommunications. There are also opportunities in community development, marketing, the public housing sector, as well as arts organisations and funding bodies.
- **Italian Studies** - Proficiency in Italian is an extremely useful skill to possess, in addition to expertise in other fields such as arts, business, engineering, applied science and design. Graduates in Italian find employment in a wide range of professions including international business and trade, management, public relations, travel and tourism, social work, journalism and teaching.
- **Japanese** – Students with a major or minor in Japanese find rewarding work in teaching, events organising, interpreting and tourism (within Australia and Japan).
- **Literature** - A Literature major provides students with a range of skills and experiences relevant to any profession that requires the ability to construct and evaluate arguments clearly, and to think laterally, flexibly and independently. Apart from careers in journalism, advertising and education, Literature also equips graduates to take up positions in the social services, where sensitivities to cultural difference and the ability to communicate clearly and effectively are paramount. There is also an emerging market in creative writing for interactive multimedia, and software developers are increasingly on the lookout for writers with both literary skills and familiarity with new media. The Literature major provides students with the opportunity to gain an introductory grounding in the theory and practice of new writing technologies, such as hypertext.
- **Media Studies** - Media Studies students gain employment directly in media industries, as well as in media related work. Media Studies is a vital prerequisite for careers in print journalism, radio, television, film distribution and public relations. Positions are increasingly emerging in the exciting telecommunications industry, with telecommunications carriers, suppliers, resellers and service providers. Some specialised opportunities also exist in broadcasting and communications research.
- **Philosophy and Cultural Inquiry** – A major (or minor) in Philosophy and Cultural Inquiry is a very worthwhile qualification in job seeking and professional life, one that is widely valued by a diverse range of employers. In particular, the ability to solve problems, to communicate, to organise ideas effectively, to understand complex material, and to assess pros and cons – skills which are the life blood of philosophical inquiry – are widely regarded as invaluable assets in the workplace.

What industry sectors do Arts graduates work in?

Private	57.0%
Government	17.4%
Education	9.5%
Other	14.1%
Health	2.1%

Source: <http://svc095.wic026v.server-web.com/gradsonline/>

Some occupational titles:

- Analyst
- Events Planner
- Advertising Executive
- Sociologists
- Librarians
- Teachers

- Marketing Professional
- Corporate Trainer
- Technical Writer
- Graphics/ Web Designer Entrepreneur
- Program Coordinator
- Facilitator
- Journalist
- Psychologist
- Interpreters
- Publishers
- Marketers
- Writers
- Game design
- Interface design
- Rapid prototyping
- International Developer

The skills and attributes required by Bachelor of Arts graduates

- Knowledge, conceptual understanding and expertise in specific areas of study in the humanities and social sciences
- An understanding of the relationship between theory, research and practice
- A capacity for critical analysis, creativity and problem solving
- Professional skills, including the ability to use modern technology
- Independent and life-long learning skills
- Comprehensive written and oral communication skills
- A strong sense of personal integrity and an appreciation of the role of ethics in private and public life
- Excellent problem solving, teamwork and decision making skills

Swinburne Graduate Attributes

- Entrepreneurial in contributing to innovation and development within their business, workplace, or community
- Capable in their chosen professional, vocational or study areas
- Effective and ethical in work and community situations
- Adaptable and able to manage change
- Aware of local and international environments in which they will be contributing (eg socio-cultural, economic, natural)

What do Arts graduates do after finishing their courses?

Working	75.9%
Searching	24.9%
Studying	30.2%

Source: <http://svc095.wic026v.server-web.com/gradsonline/>

Job Prospects for Arts Graduates will depend on the majors that they have completed. For specific information regarding employment prospects for alternate occupations please see: <http://jobsearch.gov.au/Careers>

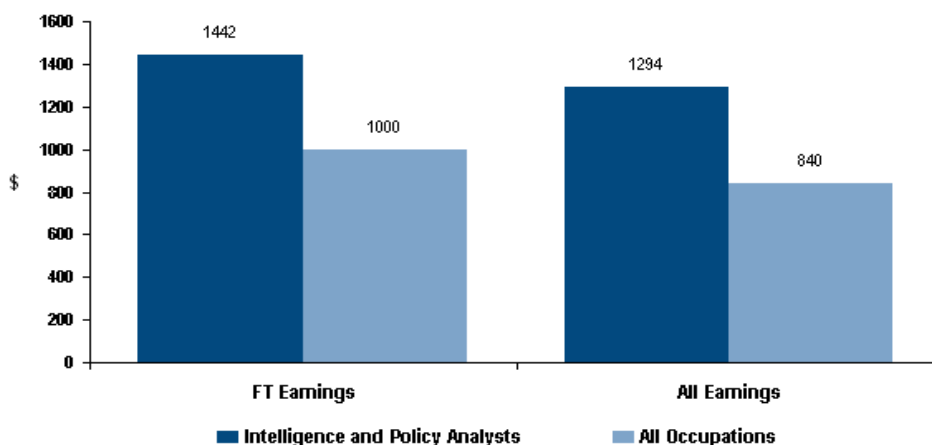
Job Prospects for Policy Analysts

- Job prospects for Intelligence and Policy Analysts are good
- Employment growth for Policy Analysts is expected to grow very strongly from 2014-15. Employment in this large occupation (21,900 as of November 2009) rose very strongly in the past five years, and in the long-term (ten years).

Note: There are no specific data for this occupation. The information presented is for a group of occupations: Policy Analysts, Records Managers, Archivists, Intelligence Professionals, Health Information Managers, and Records Administrators.

Source: Australian Government job search <http://jobsearch.gov.au/Careers>

Policy Analyst Weekly Earnings (full time and before tax)



The graph shows weekly earnings both total and full-time before tax. These figures are indicative and cannot be used to determine a particular wage rate. Source: ABS EEBTUM survey August 2009 cat. no. 6310.0.

Source: Australian Government job search <http://jobsearch.gov.au/Careers>

Examples of Employers who employed Swinburne Arts graduates in 2010

Anglicare Victoria (Team Leader – Family Services), (Youth Worker) www.anglicare.org.au	EACH Social and Community Health (Mental Health Outreach worker) www.each.com.au	Oxfam Australia (Media and Communications Coordinator) www.oxfam.org.au
Australian Council for Education Research (Data Analyst) www.acer.edu.au	Epworth Hospital (Sleep Scientist) www.epworth.org.au	Parenting Research Centre (Research Assistant) www.parentingrc.org.au
Colmar Brunton Research (Online Community Manager) www.cbr.com.au	Hendry Group Pty Ltd (Administration Assistant) www.hendrygroup.com.au	Swinburne University (Human Resource Coordinator) www.swin.edu.au

Potential Employers

Careers & Employment have put together a list of potential employers:
www.swinburne.edu.au/corporate/careers/employers_by_occupation.html

You can also refer to Graduate Careers Australia's publication Graduate Opportunities:
www.graduateopportunities.com/

General Recruitment Agencies:

Swinburne Careers and Employment Recruitment Service www.swinburne.edu.au/careers

- Adecco www.adecco.com.au
- Australian National Recruitment www.anr8.com.au
- Chandler Macleod www.chandlermacleod.com
- DFP Recruitment Services www.dfp.com.au
- Hays www.hays.com.au
- Hoban Recruitment Melbourne www.hoban.com.au
- Hudson Global resources <http://au.hudson.com>
- Julia Ross www.juliaross.com.au
- Manpower Recruitment Services www.manpower.com.au
- McArthur Management Services www.mcarthur.com.au
- Michael Page International www.michaelpage.com.au
- Morgan Consulting Group www.morgangroup.com.au
- Randstad www.ranstand.com.au
- Waite Group www.waite.com.au

Additional general employment sites:

- www.careerone.com.au
- www.graduateopportunities.com
- www.myfuture.edu.au
- www.jobsearch.com.au
- www.jobsearch.gov.au/joboutlook
- www.mycareer.com.au
- www.seek.com.au
- www.unigrad.com.au

Professional associations

Professional associations may conduct conferences, seminars, presentations and social functions to help members keep abreast of current practices and for networking purposes. For students, these events can be an excellent source of contacts and relevant information. Membership is usually open to students at a reduced rate.

- Australian Academy of the Humanities
www.humanities.org.au
- Australian Games Developers Association of Australia (GDAA) <http://gdaa.com.au/>
- Australian Historical Association
www.theaha.org.au
- Australian Human Resources Institute (AHRI)
www.ahri.com.au
- Australian Institute of Interpreters and Translators
www.ausit.org
- Australasian Interactive Media Industry Association
www.aimia.com.au/
- The Australasian Political Studies Association
www.auspsa.anu.edu.au
- Australian Publishers Association
www.publishers.asn.au
- Community Broadcasting Association of Australia (CBAA) www.cbaa.org.au
- Council for the Humanities, Arts & Social Sciences
www.chass.org.au

- Australian Institute of Management (AIM)
www.aim.com.au
- Australian Marketing Institute (AMI)
www.ami.org.au
- Australian Psychological Society
www.psychology.org.au
- The Australian Sociological Association (TASA)
www.tasa.org.au
- Australian Technical Communicators
www.stc.org
- Australasian Association of Philosophy
<http://aap.org.au/>
- International Game Developers Association (GDA)
www.igda.org/
- Media Entertainment and Arts Alliance
www.alliance.org.au
- Melbourne Press Club
www.pressclubonline.com/
- National Accreditation Association for Translators and Interpreters (NAATI) www.naati.com.au
- Office of Film and Literature Classification (OFLC)
www.oflc.gov.au
- Public Relations Institute of Australia
www.pria.com.au

Postgraduate study options:

A wide range of postgraduate programs for Arts students are offered by coursework and by research at Swinburne University. Programs are offered as a nested suite, offering students that opportunity to exit at the graduate certificate, graduate diploma or master stage.

A full listing of all postgraduate courses offered by Swinburne is available at:

<http://www.swinburne.edu.au/postgrad/courses/>

What help does Swinburne Careers and Employment offer?

Career Services

- Daily Resume and Cover Letter Checks
- Daily Interview Practice
- Career Seminars/ Workshops for Students
- Careers in the Curriculum (CIC) – Higher Education Students
- Student Recruitment Service (Final Year Students)
- Career Counselling

Career Resources

- Career Resource Library
- Job Search Handouts
- Interactive Career Planning

SwinEmploy Employment Service

- All job advertisements for graduate placements, casual, vacation, part-time and full-time employment
- Links to employer websites
- Enables students to book online for events such as workshops, employer information sessions and interviews
- Access to Going Global (over 10,000 job vacancies listed across Europe, Asia-Pacific, UK and US. Global key employer directories, work permits & visa regulations, country specific cultural & interviewing advice & more)

Download Careers and Employment job search handouts from SwinEmploy, including:

- Addressing Selection Criteria
- Assessment Centres
- Cover Letters or Letters of Application
- Curriculum Vitae or Resume
- Employer Expectations of Graduates
- Interviews - How to Plan, Prepare and Perform
- Informational Interviewing
- Job Hunting
- Networking: What Is It and How Do You Do It?
- Online Applications
- Psychometric Tests
- Skills and Attributes
- Thinking About Changing Your Course?
- Tips for facing the work environment and your first professional job

The material in this document has been produced from the Graduate Destinations Survey, Swinburne University and Graduate Careers Council of Australia material, Graduate Opportunities, Australian Job Search, The Job Guide, Professional Associations and Careers and Employment's own research.

Career & Employment
Swinburne University
Level 2, George Swinburne Building
Wakefield Street, Hawthorn
Tel: 9214 5360
Email: careers@swin.edu.au
www.swinburne.edu.au/careers

Source: seek.com, 2011

2012 Graduate Development Program - Department of Immigration and Citizenship

The Department of Immigration and Citizenship enriches Australia through the well managed entry and settlement of people.

What we offer graduates

The department is a policy, program and service delivery agency responsible for managing the lawful and orderly entry and stay of people in Australia. We promote a society which values Australian citizenship, appreciates cultural diversity and enables migrants to participate equitably. Our work is carried out through offices in every state and territory and in more than 60 countries through our overseas network.

You can be part of a department widely recognised as being a world leader in migration, humanitarian and settlement programs. As a graduate you could be involved in work as diverse as:

- Refugee and humanitarian issues
- Multicultural affairs
- Migration and settlement
- Citizenship
- International intelligence and law
- Border security
- Human resources
- Information technology

The 10-month Graduate Development Program offers exposure to challenging and rewarding experiences through three work placements across various areas. It incorporates operational and policy experience as well as structured learning and development that includes formal courses and workshops.

We offer generous employment conditions including attractive salaries, superannuation benefits, and flexible working conditions.

Seeking:

We are seeking people for our Generalist Graduate Development Program who have:

- o A commitment to enriching Australia
- o The highest professional and ethical standards

We consider the skills and personal attributes you can contribute to the department. We are committed to diversity in the workplace, and encourage the employment of people with disability, Indigenous Australians and people from culturally and linguistically diverse backgrounds.

Degree/Disciplines

We consider graduates with a minimum three year undergraduate degree from a broad range of disciplines, including: Arts and Humanities, Social Sciences, International Relations, Political Science, Asian Studies, Public Administration Policy, Law, Business/Commerce, Accounting, Economics, Human Resource Management, Information Technology.

How to apply

Please apply online at: www.immi.gov.au/about/careers

Programs & deadlines

Applications open on 1 March 2011

Applications close, 11:30pm, 4 April 2011

Citizenship/residency requirements

Australian Citizens ONLY

Additional eligibility requirements

Minimum three year undergraduate degree. Willingness to relocate to Canberra if required.

Position Locations

Canberra with a limited number of positions available at State and Territory Offices.

Further Information

www.immi.gov.au/about/careers

Contact Details:

Graduate Recruitment - 02 6225 5786

grad.recruitment@immi.gov.au

Graduate – Insurance

Discover Australia's best kept secret

- 18 month rotational program
- 3 phase structured learning and development program
- Formal mentoring program
- Permanent full time position
- 2 divisions to choose from Aviation or General Insurance

As Australia's largest international general insurer and one of the top 25 worldwide, QBE Insurance Group is recognised as a leader in our field with a strong and established reputation. At QBE we realise our employees are our greatest asset and have a philosophy that focuses on career progression and development. We encourage a standard of excellence across the organisation and reward this with high performance incentives.

Discover a program that delivers

Our Graduate program is unique within the industry. The diversity, individual focus and networking opportunities are excellent for Graduates about to embark on their career. Our program is based on the importance of relationships, expertise and experiences. At QBE you will have the support and focus to be successful and make an impact.

We will support you growing personally and professionally, develop strong presentation, leadership and workplace skills, and be well positioned for a successful career.

The successful Graduate/s will have the opportunity to participate in structured rotations in the key insurance teams. You will also participate in a three phase structured learning and development program tailored to Graduates.

There are two Melbourne divisions in our Insurance department offering Graduate Programs:

Position Overview – Insurance (General Insurance)

QBE's Graduate Program has extended their General Insurance Graduate roles to Victoria, Western Australia, Queensland, South Australia and New South Wales.

These insurance roles are open to candidates who are interested in discovering how they could apply their degree to the finance and insurance industry.

The objective of QBE's Insurance (General) Graduate program is to:

- Build future leadership capability
- Develop technical specialists in underwriting and market development
- Focus on growing specialists in market development

The QBE Insurance (General Insurance) Graduate program also has roles in market development and general insurance that would appeal to candidates who are seeking roles in sales or business management.

Position Overview – Insurance (Aviation)

These Aviation roles are open to candidates in Sydney and Melbourne who are interested in discovering how they could apply their degree to the finance and insurance industry. The successful Graduate/s will have the opportunity to participate in structured rotations in the Aviation team.

QBE Aviation is the market leader in Australia with an emerging focus into Asia and the Pacific. We maintain a branch network throughout most states comprising a dedicated underwriting and claims team which includes staff with private and commercial flying backgrounds as well as engineering and legal experience. The majority of business is intermediated via major specialist insurance brokers as well as on a direct basis and we pride ourselves on our strong relationships with clients, industry groups and a robust network of leading industry figures accumulated proudly over our 50 years of operation.

How to Apply

To apply for our Graduate - Insurance position you must meet the following criteria:

- Eligible to graduate from University in 2011, 2010 or 2009
- You have studied either of the following subjects: Arts, Aviation, Business, Commerce, Engineering, Insurance or Law
- Be an Australian or New Zealand citizen or hold Australian Permanent Residency
- Apply now - Early applications close 5th March, Late/final round applications by 5th April

You may be surprised to discover the diversity of opportunities on offer and how rewarding a career in insurance can be. To learn more, visit us at your University careers fair or check out our graduate site <http://graduate.qbe.com.au/>