

MAKING AUDIO-VISUAL MATERIAL AVAILABLE FOR YOUR STUDENTS

TIPS FOR TEACHERS

You CAN

✓ **Make TV or radio broadcasts available for students online**

Information on how to use digital copies of TV broadcasts on Blackboard or in class is available at www.swinburne.edu.au/lib/tv

You can also copy off TV or radio yourself. See www.swinburne.edu.au/copyright/teaching/tvradio.html

✓ **Download podcasts from broadcasters' web sites**

You can upload podcasts made available on the internet by Australian broadcasters onto Blackboard after they have been broadcast.

✓ **Embed YouTube videos and Flickr photos**

Follow the embedding directions on the site to link to material from your Blackboard page. You can also embed or show YouTube videos in lectures (but don't embed material that you think could infringe copyright).

✓ **Link to material freely available on the web**

But don't link to material you think could infringe copyright.

✓ **Play a CD,DVD or computer game in a lecture**

If only Swinburne staff/students are present.

✓ **Record lectures for students**

But don't record the part of a lecture where you have played commercial audio or video material (except Australian broadcasts/podcasts – they're OK)

Remember – access must be restricted to Swinburne staff and students. You must always give a full citation/reference

Information Resources

Library – Copyright Office

You CANNOT

- ✗ Download a podcast from an Australian broadcaster that has *not* already been broadcast
- ✗ Download *any* podcast from a non-Australian broadcaster or a non-broadcast producer
- ✗ Copy or take excerpts from commercial CDs, DVDs or videos to create compilations
- ✗ Record the part of a lecture where a commercial CD or DVD is played

For more information on using copyright material see www.swinburne.edu.au/copyright

If you have any questions or need more information

Email copyright@swin.edu.au

Or contact your Library on **extension 8330**
or the Copyright Office on **extension 8227 / 4669**