

## How we keep you and the communities you visit safe

Reporting for Sexual Exploitation, Abuse and Harassment (SEAH) and Child Protection During Overseas Mobility Programs

## **Swinburne Reporting Contact**

Swinburne has one official contact for reporting any SEAH and Child Protection related incidents in mobility programs to DFAT.

The Swinburne PSEAH/Child protection contact handles all reporting sensitively.

The Associate Director, Global Mobility (ADGM) is the Swinburne PSEAH contact for all SEAH reporting to DFAT.

Stewart Collins Associate Director, Global Mobility Email - sjcollins@swin.edu.au

## - Responsibilities to Report

All students, staff and partners are obliged to report:

- · Any suspected or alleged incidents of sexual exploitation, abuse or harassment
- · Any non-compliance with this Swinburne's Statement of Practice
- Any suspected or alleged case of child exploitation, abuse or policy noncompliance with DFAT's Child protection policy by anyone within scope of the policy in connection with Mobility programs

## Managing Incident Reporting

The Swinburne PSEAH contact must report any incident of SEAH or Child Protection to the Pro-Vice Chancellor (International) and the Swinburne Safer Community team. In the case of a New Colombo Plan program, Swinburne must also report to DFAT.

For internal reporting timeframes refer to the PSEAH Statement of Practice

For any DFAT programs, Swinburne is obliged to report to DFAT directly any SEAH and Child protection related incidents. In addition, all SEAH and child protection related incidents and incidents of non-compliance must be subject to an internal process.

Swinburne's internal SEAH and Child Protection related incident reporting process includes the following steps.

Incident notification form to be completed

- Time that incident form must be lodged
- Referral to official authorities as deemed applicable
- Support offered for PSEAH victims/survivors
- Record details of internal investigation process of incident.

Responsibilities for DFAT programs are listed on www.dfat.gov.au/pseah