



# Swinburne University of Technology

## Sponsorship Registration Form

This form is for international students who will receive financial assistance from a non-Australian government agency, organisation or company (not private individuals or relatives) to undertake studies at Swinburne University of Technology. Swinburne International does not provide financial aid or refer students to potential sponsors. If you are unsure whether you qualify as a sponsored student please email [sponsoredstudents@swin.edu.au](mailto:sponsoredstudents@swin.edu.au)

ALL SECTIONS OF THIS FORM MUST BE COMPLETED. PLEASE ATTACH A COPY OF YOUR LETTER OF FINANCIAL GUARANTEE ON OFFICIAL LETTERHEAD.

### SECTION A: PERSONAL DETAILS OF SCHOLARSHIP CANDIDATE

Family name:   
(As indicated in passport)

Given names:   
(Leave spaces between names)

Date of birth: / /  Student ID: \_\_\_\_\_  
Day Month Year (From the Letter of Offer)

Current employer (if applicable): \_\_\_\_\_

Current position held: \_\_\_\_\_

### SECTION B: SPONSORSHIP DETAILS

Name of sponsor: \_\_\_\_\_

Sponsorship start date: / /  Sponsorship end date: / /   
Day Month Year Day Month Year

### Overseas Student Health Cover (OSHC)

To enable us to arrange your OSHC please respond to the following:

Do you already have OSHC?  No  Yes If yes, please provide a copy of your OSHC membership policy and complete the details below:

Name of OSHC provider: \_\_\_\_\_

Membership number: \_\_\_\_\_ Expires: / /   
Day Month Year Day Month Year

Who will pay for your OSHC?  My self  My sponsor

What type of OSHC cover do you need?  Single only  Couple (2 persons)  Family (more than 2 persons)  
(please complete section below) (please complete section below)

### If family cover is required please complete the following:

If your family will be accompanying you during your studies as your dependants, when will they arrive in Australia?

On the same day as me  At a later date

To upgrade to family cover, the difference in premium cost must be paid. Please indicate who will pay for the difference:

Myself  My sponsor\*

\*If your scholarship covers OSHC for your family, your sponsor/authorised representatives must supply evidence of this in writing to Swinburne International.

## Academic Fees

All students undertaking studies are required to pay the fees set by the University on or before the due date. A sponsored student is liable for any fees that are not paid in full by their sponsor.

Do you require Swinburne to invoice your sponsor directly?

Yes, (complete section below)  No, I will be paying Swinburne directly

Contact person:  
(If different to above)

Address:

Organisation name

Number/street

Suburb/city

Country

Postcode

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

Email: \_\_\_\_\_

## Consent for Release of Information to Sponsor

Sponsored students must provide consent for the release of their academic results to their sponsor and all information requested by their sponsor.

### SECTION C: CANDIDATE'S DECLARATION AND FINANCIAL UNDERTAKING – TO BE COMPLETED BY CANDIDATE

I, \_\_\_\_\_, \_\_\_\_\_, give permission for Swinburne University of Technology to provide my contact details and details of my academic performance including subject results, attendance and enrolment information, and any other information requested by my sponsor to my sponsoring agency \_\_\_\_\_ (and its representatives).

(Student's name)

(Name of sponsor)

Furthermore, I understand that I am responsible to pay Swinburne the fees and health cover incurred and agree to do so if any fees are not paid in full by my sponsor, or if I am unable to provide a financial guarantee from my sponsor that is valid and covers the duration of my studies, by the date required.

Signed: \_\_\_\_\_

Date:  /  /

Day

Month

Year

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

**Please return this form together with a signed Letter of Financial Guarantee on official letterhead from your sponsor, and the signed Offer Acceptance Form, to enable us to proceed with the issuing of the required visa documentation (eCOE) and the completion of your registration as a sponsored student.**

#### SEND TO:

Swinburne University of Technology  
Swinburne International  
PO Box 218  
Hawthorn VIC 3122 Australia

Telephone: +61 3 9214 8444  
Facsimile: +61 3 9818 3648  
Email: international@swinburne.edu.au